



**ECONOMIC DEVELOPMENT AUTHORITY
MEETING AGENDA @ 6:00 P.M.
TUESDAY, APRIL 28, 2015
Council Chambers**

1. Call to Order.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Approval of Minutes.
 - A. February 24, 2015
5. Approval of Financial Reports.
 - A. February 2015
 - B. March 2015
6. Business.
 - A. Industrial Park Platting: Luke Kranz – Registered Surveyor
 - B. Façade Grant Program
 - C. 2014-2015 EDA Annual Report to the City Council
 - D. EDA Updates.
7. Board Announcements.
8. Adjourn

**MEETING MINUTES
APRIL 28, 2015 @ 6:00 PM**

The meeting was called to order by President Thomes at 6:00 pm.

Members Present: Bergersen, Hatlestad, Kloeckl, Sorenson, President Thomes, Councilmember Nuesse, Councilmember Battcher

Member Absent: None

Also Present: Director Smith-Strack, Mayor Nagel, Luke Kranz

Motion by Kloeckl, seconded by Bergersen, and passed by unanimous vote to approve the agenda as presented.

Motion by Bergersen, seconded by Hatlestad, and passed by unanimous vote to approve the minutes from the February 24th meeting as presented.

The February and March Financial Reports were reviewed.

Motion by Nuesse, seconded by Kloeckl, and passed by unanimous vote to approve the February and March Financial Reports as presented.

Platting of the Industrial Park property was discussed. Registered Surveyor, Luke Kranz was present. A concept plan was reviewed. It was noted that the only access to the industrial park was off the gravel road by Seneca Foods. Kranz explained that the City would have to acquire right-of-way access from Seneca in order to plat the property. Smith-Strack commented that the City was working on this. Kranz talked about the platting process. General discussion was held on lot size, phasing the platting process and placement of roadways. Kranz estimated the cost of platting to be in the \$6,000-\$10,000 range.

Motion by Bergersen, seconded by Hatlestad, and passed by unanimous vote to move forward with the platting process via Luke Kranz; pending a meeting with Bolton & Menk, Director Smith-Strack, Seneca Foods to put a plan together (regarding access, etc.).

Discussion was held on the Façade Grant Program. Smith-Strack explained that the EDA was trying to sell the old dry cleaner building and it was the intent to use the proceeds from that sale to start the Façade Grant Program. This program would be specific to the Central Business District only, not the highway business district. Smith-Strack had put some program guidelines together and presented for discussion.

Motion by Battcher, seconded by Sorenson, and passed by unanimous vote to table action on the Façade Grant Program until the sale of the old dry cleaner building.

Smith-Strack reviewed the information that she had put together to be presented in the Annual Report to the City Council.

Motion by Kloeckl, seconded by Sorenson, and passed by unanimous vote to accept the Annual Report as presented. It was noted that Bergersen would attend the Council Meeting.

Smith-Strack talked about Active Aging in Place. She stated that a meeting was held recently with City Adm. Donabauer, Sibley County Public Health Representative Mary Bachman, McLeod County Public Health Representative Rhonda Buerkle and two representatives from Region 9 Development Commission, regarding a regional effort to promote active aging in place. There was definite interest in furthering regional participation. Thomes volunteered to attend the next meeting with the County Administrator.

Brief discussion was held on changing the May meeting date from 26th to 19th. It was the consensus to wait and see if any offers come in on the old dry cleaner property.

Thomes commented that he had talked with Smith-Strack about reaching out to the Dollar Store people and suggest that they consider looking at either Quast Amoco or Liberty Station properties. Those present thought it was a good idea.

Thomes suggested sending a letter out to neighboring communities that do meat processing and inform them about the availability of the Meat Market. Mayor Nagel commented that this had already been done.

Thomes commented that a 16-hour profit mastery class was being scheduled in the near future (through SEDCO). This class is designed to help people learn how to run a profitable business. Thomes stated that there were 10 scholarships available (normally class is around \$250) and anyone who was interested should let him know.

Motion by Nuesse, seconded by Kloeckl, and passed by unanimous vote to adjourn the meeting at 7 pm

President Richard Thomes

Director Cynthia Smith-Strack