

**ARLINGTON CITY COUNCIL
MEETING AGENDA
SEPTEMBER 4, 2012 AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda—state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

1. Call meeting to order and Pledge of Allegiance
2. Roll Call
3. Approve the agenda and any agenda additions

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

4. Approval of Consent Agenda
 - A) Approval of the August 20th Regular Meeting Minutes
 - B) Approval of the August 20th Special Meeting Minutes
 - C) Approval of Bills
 - D) Approval of HeatShare Program Agreement for 2012-2013

PUBLIC HEARINGS

PETITIONS, REQUESTS, & COMMUNICATIONS

5. Addressing the Council
 - A) Citizens Addressing the Council
6. Announcements
 - A) LMC Regional Meetings ó Various Locations in September and October
 - B) Ambulanceø 20th Annual Harvest Event ó Friday, September 14th from 4 ó 8 p.m.
7. Communications
 - A) July Water/Wastewater Report
 - B) August Building Permit Report
 - C) August Police Calls Report
 - D) July & August Wastewater Facility Improvement Project Updates
 - E) 2011 MMPA Annual Report
 - F) Memo on Alley Concerns

REPORTS OF OFFICERS, BOARDS & COMMITTEES

ORDINANCES & RESOLUTIONS

- 8. Ordinances
- 9. Resolutions
 - A) 64-2012 ó BCA Agreement

UNFINISHED BUSINESS

- 10. Discussion/Review of Proposed Tower Site Agreement with Broadband Corp.

NEW BUSINESS

- ~~11. Approve/Deny Closing of Alley North of Main Street for Chamber of Commerce Event on Halloween~~
- 12. Approve/Deny Proposal for Additional Street Work Along West Douglas Street
- 13. 2013 Budget Discussion
 - A) Approve/Determine Preliminary Tax Levy (Resolution 63-2012)
 - B) Set time and place of public comment meeting
- 14. Approve/Deny Purchase of New City Phones
- 15. Approve/Deny Membership in Minnesota Association of Small Cities
- 16. Discussion/Review of Proposed Charges for Storm Water Utility
- 17.

MISCELLANEOUS BUSINESS

- 18. Council Committee Updates
- 19. Open Discussion

ADJOURNMENT

Reminders:

- A) P&Z Commission ó September 6th @ 7 pm
- B) Library Board ó September 19th @ 6:30 pm (Library)
- C) Township-GI/Fire/Ambulance ó September 20th @ 7 pm (Fire/Ambulance Bldg)
- D) SMC Board ó September 24th @ 5 pm (SMC)
- E) Parks ó September 24th @ 7 pm
- F) EDA ó September 25th @ 6 pm

**ARLINGTON CITY COUNCIL
MEETING MINUTES
SEPTEMBER 4, 2012**

The regular meeting was called to order at 6:30 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Pederson, Pichelmann, Reetz, Ruehling, Wills

Members absent: None

Also present: City Administrator Jaunich, City Attorney Arneson, Kurt Menk

Motion by Ruehling, seconded by Wills, and passed by unanimous vote to approve the agenda with the following changes:

Add item 9A) Resolution 64-2012 ó BCA Agreement

Remove item 11) Approve/Deny Closing of Alley North of Main Street for Chamber of Commerce Event on Halloween.

Motion by Reetz, seconded by Pederson, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the August 20th Regular Meeting Minutes
- B) Approval of the August 20th Special Meeting Minutes
- C) Approval of Bills
- D) Approval of HeatShare Program Agreement for 2012-2013.

It was noted that there were no public hearings scheduled.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- 1) LMC Regional Meetings ó Various Locations in September and October
- 2) Ambulanceø 20th Annual Harvest Event ó Friday, September 14th from 4-8 pm.

The Council reviewed the following communications:

- 1) July Water/Wastewater Reports
- 2) August Building Permit Report
- 3) August Police Calls Report
- 4) July & August Wastewater Facility Improvement Project Updates
- 5) 2011 MMPA Annual Report
- 6) Memo on Alley Concerns.

It was noted that there were no reports from Officers, Boards & Committees.

Councilmember Wills introduced the following resolution and moved for its adoption:

RESOLUTION 64-2012

A RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF ARLINGTON ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT

WHEREAS, the City of Arlington on behalf of its Prosecuting Attorney and Police Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the Stateø criminal justice data communications network for which the City is eligible. The Joint Powers Agreements further provide the City with the ability to add, modify and

delete connectivity, systems and tools over the five year life of the agreement and obligates the City to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Arlington, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of Arlington on behalf of its Prosecuting Attorney and Police Department, are hereby approved. Copies of the two Joint Powers Agreements are attached to this Resolution and made a part of it.

2. That the Police Chief, Bruce Rovinsky, or his or her successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, the City Administrator is appointed as the Authorized Representative's designee.

3. That the City Attorney, Ross Arneson, or his or her successor, is designated the Authorized Representative for the Prosecuting Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, the Mayor is appointed as the Authorized Representative's designee.

4. That James Kreft, the Mayor for the City of Arlington, and Matthew Jaunich, the City Administrator, are authorized to sign the State of Minnesota Joint Powers Agreements.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pederson and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 4th day of September, 2012.

CITY OF ARLINGTON, MINNESOTA
/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

The Council reviewed a letter from St. Paul's Lutheran Church that explained additional curb and street work was needed in conjunction with their parking lot improvement project and they were seeking financial assistance from the City. Adm. Jaunich stated that the City had agreed to pay 50% of the original cost estimate. Concern was expressed about the additional costs.

Motion by Wills, seconded by Ruehling and passed by unanimous vote to deny the request from St. Paul's Lutheran Church for financial assistance (cost sharing) for the additional street work related to their improvement project.

Discussion was held on the proposed 2013 Preliminary Tax Levy. Adm. Jaunich stated that he was proposing a 6.2% increase. He reviewed the proposed preliminary budget. He commented that a step increase (without cost of living) was included for each employee. He noted that the Library was asking to hire additional staff, which was also included.

Councilmember Pederson introduced the following resolution and moved for its adoption:

RESOLUTION 63-2012
A RESOLUTION PROPOSING THE 2012 TAX LEVY, COLLECTIBLE IN 2013

BE IT RESOLVED, by the City Council of the City of Arlington, County of Sibley, Minnesota, that the following sums of money be levied for the current year, collectible in 2013, upon taxable property in the City of Arlington, for the following proposed purposes:

General Fund	\$611,529
Fire Certificate	\$21,600
2004 Improvement Bond	\$60,000
Pub. Proj. Lease Rev.	\$55,000
2009 G.O. RF Bonds	\$39,700
2012 G.O. Bonds	\$13,900
Other Levies (Tax Abatement)	\$2,135
Total Tax Levy	\$803,864

TOTAL CERTIFIED TAX LEVY \$ 803,864.00

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pichelmann and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 4th day of September, 2012.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

Motion by Reetz, seconded by Wills, and passed by unanimous vote to set Monday, December 3, 2012 at 6:00 p.m. as the date/time for the 2012 Truth in Taxation Hearing for Taxes Payable in 2013, which is to be held at the Arlington Community Center in the Council Chambers.

Discussion was held on replacing the phones (and/or system) at the City. Adm. Jaunich presented bid estimates. It was noted that the phone system was still good, but no longer being made; however the Company who originally installed the phones still has parts and could make repairs as needed.

Motion by Ruehling, seconded by Pichelmann, and passed by unanimous vote to authorize the purchase of new phones in the amount of \$1,749.

Brief discussion was held on whether or not the City should become a member of the Minnesota Association of Small Cities.

Motion by Wills, seconded by Ruehling, and passed by unanimous vote to deny membership in the Minnesota Association of Small Cities.

Adm. Jaunich presented the proposed rate schedule for the Storm Water Utility for the Council's review. No action was taken.

The Council reviewed the proposed Water Tower Site Agreement with Broadband Corp. with the changes that had been suggested at the previous meeting. Adm. Jaunich will submit same to Broadband Corp. for this consideration.

Pederson talked about the "community build" that took place recently at the Sportsman's Park to construct the new play equipment. He stated there was a good turnout of volunteers and things went well.

Adm. Jaunich commented that the construction start date on Marion Drive was being pushed back a week. Concern was expressed about getting the project completed on time.

Brief discussion was held on the Fire Department's SOG's.

Wills commented that he would like to see the policy that relates to requests from property owners for cost sharing for private curb/gutter/sidewalk improvement projects amended. He would like to see language added that requires property owners to give to the City at least a year's prior notice so that it can budget for same accordingly.

Motion by Wills, seconded by Ruehling, and passed by unanimous vote to adjourn the meeting at 7:48 pm.

City Administrator Matthew Jaunich

Mayor James R. Kreft