

**ARLINGTON CITY COUNCIL
MEETING AGENDA
OCTOBER 15, 2012 AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda—state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

1. Call meeting to order and Pledge of Allegiance
2. Roll Call
3. Approve the agenda and any agenda additions

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

4. Approval of Consent Agenda
 - A) Approval of the October 1st Regular Meeting Minutes
 - B) Approval of Bills
 - C) Approval of Court Data Services Subscriber Amendment to CJDN Subscriber Agreement with the BCA

PUBLIC HEARINGS

PETITIONS, REQUESTS, & COMMUNICATIONS

5. Addressing the Council
 - A) Citizens Addressing the Council
6. Announcements
 - A) General Election is November 6th. Polls open from 7:00 a.m. to 8:00 p.m.
7. Communications
 - A) August Water/Wastewater Report
 - B) September Police Calls Report
 - C) September Financial Reports
 - D) October Wastewater Facility Improvement Project Updates
 - E) Year Two Energy-Saving Performance Report by Johnson Controls

REPORTS OF OFFICERS, BOARDS & COMMITTEES

ORDINANCES & RESOLUTIONS

8. Ordinance 277 (1st Reading) ó Providing for Administrative Permits

9. Resolution 71-2012 ó Ordering a Report on Electrical Improvements

UNFINISHED BUSINESS

10. Discussion/Provide Direction on the Verizon Water Tower Lease Agreement

NEW BUSINESS

11. Approve/Deny Paying Invoice from MVRRA

12.

13.

MISCELLANEOUS BUSINESS

14. Council Committee Updates

15. Open Discussion

ADJOURNMENT

Reminders:

- A) Parks ó October 22nd @ 7 pm
- B) EDA ó October 23rd @ 6 pm
- C) A-GI WW ó October 25th @ 6 pm (Green Isle)
- D) SMC Board ó October 29th @ 5 pm (SMC)

**ARLINGTON CITY COUNCIL
MEETING MINUTES
OCTOBER 15, 2012**

The regular meeting was called to order at 6:40 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Pederson, Pichelmann, Reetz, Ruehling, Wills

Members absent: None

Also present: City Administrator Jaunich, Attorney Arneson, Council Candidate Ben Jaszewski

Motion by Ruehling, seconded by Pederson, and passed by unanimous vote to approve the agenda as presented.

Motion by Wills, seconded by Pichelmann, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the October 1st Regular Meeting Minutes
- B) Approval of Bills
- C) Approval of Court Data Services Subscriber Amendment to CJDN Subscriber Agreement with the BCA.

It was noted that there were no public hearings scheduled.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- 1) General Election is November 6th. Polls open from 7:00 a.m. to 8:00 p.m.

The Council reviewed the following communications:

- F) August Water/Wastewater Report
- G) September Police Calls Report
- H) September Financial Reports
- I) October Wastewater Facility Improvement Project Updates
- J) Year Two Energy-Saving Performance Report by Johnson Controls

It was noted that there were no reports from Officers, Boards & Committees.

The first reading of Ordinance 277-An Ordinance Amending Ordinance 169, the Arlington Zoning Ordinance, by Adding Section 14.5 Relating to Administrative Permits, was held. Adm. Jaunich noted that the fees for said ordinance would be established by Resolution, not Ordinance.

Discussion was held on the proposed 2013 Electrical Improvement Project. It was noted that there was some question about whether to bond for or pay for the project using reserve funds. Concern was expressed about reducing the fund balance reserves. Adm. Jaunich commented that if bonding was the option chosen, he would recommend pulling the 2014-2015 CIP projects up, due to the current interest rates and bonding costs (essentially being a cost savings to the City long term).

Councilmember Pederson introduced the following resolution and moved for its adoption:

**RESOLUTION 71-2012
A RESOLUTION ORDERING A PRELIMINARY ENGINEERING REPORT WITH PLANS AND SPECS
ON ELECTRICAL IMPROVEMENTS**

WHEREAS, it is proposed to improve the City's electrical system by constructing a new 750 kcmil AI, 15 kV feeder from the North-East Substation west along the north side of State Highway 5 and then south along 4th Avenue

NW; along with constructing a new 4/0 AWG AI, 15kV Feeder section from the alley of E. Main Street to a riser north of East Baker Street; and

WHEREAS, it is proposed that the project would be paid for through electrical funds; and

WHEREAS, a proposal to do this work with maps by Heartland Engineering Services is attached to this resolution; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ARLINGTON, MINNESOTA:

That the proposed improvement be referred to Curtis Cordt of Heartland Engineering Services for study and that Heartland Engineering is instructed to report to the Council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

FURTHERMORE BE IT RESOLVED that the remaining projects in the 5-Year Electrical Construction Plan (2013-2015) also be included in the preliminary engineering report for consideration.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Wills and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 15th day of October, 2012.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

Adm. Jaunich and Attorney Arneson provided updates on the proposed Verizon Water Tower Lease Agreement. They had finally narrowed down someone to negotiate with at Verizon. It was noted that Verizon doesn't like to have agreements under 10 years in length, which the City prefers to have them 5 years or less.

A bill in the amount of \$16,033.06 from the MVRRA was reviewed. Adm. Jaunich stated that approximately 16.25% of concrete work was supposedly done in conjunction with the Adams Street RR Crossing and the City had not been informed was needed before it was done (not approved). He stated that he had been in contact with MVRRA representatives about the bill and was awaiting additional information.

Motion by Ruehling, seconded by Wills, and passed by unanimous vote to table discussion/action on the bill from the MVRRA until such time that more information becomes available.

Reetz commented that the Planning & Zoning Committee continues to work on the wetland standards.

Mayor Kreft talked about the meeting that was held with the property owners in the Orderly Annexation Area (OAA). He stated that purpose of the meeting was to get input from the property owners for creating language within the zoning ordinance for an Urban Reserve District. He stated that the meeting was very well attended with lots of good discussion. It was noted that two years ago the County had given the City zoning authority over the properties within the OAA; however the City has no zoning regulations for this area within the zoning ordinance. Kreft stated that PZ Adm. Smith-Strack will draft some language for the ordinance based on the input received at the meeting.

Motion by Wills, seconded by Reetz, and passed by unanimous vote to adjourn the meeting at 7:20 pm.

City Administrator Matthew Jaunich

Mayor James R. Kreft