

**ARLINGTON CITY COUNCIL
MEETING AGENDA
NOVEMBER 19, 2012 AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda—state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

1. Call meeting to order and Pledge of Allegiance
2. Roll Call
3. Approve the agenda and any agenda additions

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

4. Approval of Consent Agenda
 - A) Approval of the November 5th Regular Meeting Minutes
 - B) Approval of the November 14th Special Meeting Minutes
 - C) Approval of Bills
 - D) Approval of 2012 Audit Agreement with Abdo, Eick & Meyers

PUBLIC HEARINGS

PETITIONS, REQUESTS, & COMMUNICATIONS

5. Addressing the Council
 - A) Citizens Addressing the Council
6. Announcements
 - A) City Offices will be closed on Thursday & Friday, November 22 & 23 for the Thanksgiving Holiday
 - B) Arli-Dazzle Celebration ó December 1
 - C) Truth-in-Taxation Hearing ó Monday, December 3 @ 6:00 p.m.
 - D) Sibley County Municipalities Meeting ó Thursday, December 13th @ 6:00 p.m. (Tentative)
7. Communications
 - A) October Financial Reports
 - B) Arlington Vet Clinic/Stray Animals
 - C) MMPA 3rd Quarter 2012 Financial Statement
 - D) Power Quality Investigation Report for 103 East Main Street
 - E) Welcome New Council Members

REPORTS OF OFFICERS, BOARDS & COMMITTEES

ORDINANCES & RESOLUTIONS

8. Ordinance 278 (2nd Reading) ó Public Land Dedication Requirements
9. Resolutions
 - A) 74-2012 ó Summary Publication of Ordinance 278
 - B) 75-2012 ó Approve/Deny Rezoning Request

UNFINISHED BUSINESS

10. Year-End Project Closeouts (Jason Femrite ó Bolton & Menk)
 - A) Railroad Crossings Project
 - B) Approve/Deny Paying Contractor's Estimate #2

NEW BUSINESS

11. Review/Call Public Hearing on Final Assessment Roll for 2012 Improvement Project
12. Approve/Deny Proposal from Bolton & Menk for an I&I Reduction Study for the City of Green Isle
13. Approve/Deny Scope of Work and Plan Set for the Tech Center Renovation Project and Authorize an Advertisement for Bids
14. Discussion on making East Adams Street, from 1st Avenue South to 2nd Avenue SW a non-truck route
15. Port-a-Potty Request ó Arli-Dazzle Parade

MISCELLANEOUS BUSINESS

16. Council Committee Updates
17. Open Discussion

ADJOURNMENT

Reminders:

- A) Hospital Board ó November 26th @ 5 p.m. (SMC)
- B) Parks ó November 26th @ 7 p.m.
- C) EDA ó November 27th @ 6 p.m.

**ARLINGTON CITY COUNCIL
MEETING MINUTES
NOVEMBER 19, 2012**

The regular meeting was called to order at 6:30 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Pederson, Pichelmann, Reetz, Wills

Members absent: Ruehling

Also present: City Administrator Jaunich, Attorney Arneson, Engineer Femrite, Council Candidate Ben Jaszewski

Motion by Reetz, seconded by Pederson, and passed by unanimous vote to approve the agenda with the following change:

Add item 15) Port-a-Potty Request ó Arli-Dazzle Parade.

Motion by Wills, seconded by Pichelmann, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the November 5th Regular Meeting Minutes
- B) Approval of the November 14th Special Meeting Minutes
- C) Approval of Bills
- D) Approval of 2012 Audit Agreement with Abdo, Eick & Meyers.

It was noted that there were no public hearings scheduled.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- 1) City Offices will be closed on Thursday & Friday, November 22 & 23 for the Thanksgiving Holiday
- 2) Arli-Dazzle Celebration ó December 1
- 3) Truth-in-Taxation Hearing ó Monday, December 3 @ 6:00 p.m.
- 4) Sibley County Municipalities Meeting ó Thursday, December 13th @ 6:00 p.m. (Tentative)

The Council reviewed the following communications:

- F) October Financial Reports
- G) Arlington Vet Clinic/Stray Animals
- H) MMPA 3rd Quarter 2012 Financial Statement
- I) Power Quality Investigation Report for 103 East Main Street
- J) Welcome New Council Members.

It was noted that there were no reports from Officers, Boards & Committees.

The second reading of Ordinance 278-An Ordinance Amending Ordinance 168, The Arlington Subdivision Ordinance, by Repealing Section 10, Subdivision 7 Relating to Public Land Dedication, was held. Adm. Jaunich noted that no changes had been made.

Motion by Wills, seconded by Pichelmann, and passed by unanimous vote to approve Ordinance 278-An Ordinance Amending Ordinance 168, The Arlington Subdivision Ordinance, by Repealing Section 10, Subdivision 7 Relating to Public Land Dedication:

ORDINANCE NO. 278

**AN ORDINANCE AMENDING ORDINANCE 168, THE ARLINGTON SUBDIVISION ORDINANCE, BY
REPEALING SECTION 10, SUBDIVISION 7 RELATING TO PUBLIC LAND DEDICATION**

I. THE CITY COUNCIL OF THE CITY OF ARLINGTON, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH, AND WELFARE, HEREBY ORDAINS ORDINANCE 168, THE SUBDIVISION ORDINANCE, SHALL BE AMENDED BY REPEALING SECTION 10, SUBDIVISION 7 AND REPLACING IT AS FOLLOWS:

SUBDIVISION 7. PUBLIC LAND DEDICATION.

A. Findings.

1. The City Council finds that the preservation and development of parks, playgrounds, and open space areas within the City are essential to maintaining a healthy and desirable environment for residents and persons employed within the City, and it also finds that the value and attractiveness of residential, commercial and industrial developments to land owners, developers, purchasers, employers and employees is significantly enhanced by the presence of such park and open space amenities.
2. Minnesota Statutes Section 462.358 Subd. 2b, as may be amended provides that municipal subdivision regulations may require that a reasonable portion of any proposed subdivision be dedicated to the public or preserved for conservation purposes for public use as parks, playgrounds, trails, wetlands, or open space, and that the municipality may alternatively accept an equivalent amount in cash.
3. The City Council finds that it is appropriate that each development within the City contribute toward the City's park system in proportion to the benefit provided and the burden it will place upon that system. Therefore, these park donation regulations are established to require new developments or resubdivisions that create additional lots at the time of subdivision contribute toward the City's park system in rough proportion to the relative burden they will place upon that system.
4. **The City Council finds it is appropriate to further the goals of the City's Comprehensive Plan and provide a means to assist developers and landowners in protecting and preserving open space, preserving/providing/connecting wildlife corridors, scenic vistas, historic sites, water resources and environmentally sensitive lands, and the county's rural character through the reasonable establishment of buffers adjacent to wetlands, the Boerner Wildlife Management Area, and High Island Creek.**

B. Dedication of Land.

1. Pursuant to Minnesota Statutes, the City shall require all Applicants requesting platting, or replatting which results in the creation of additional lots, of all lands in the City of Arlington, to dedicate ten percent (10%) **of the buildable area** of all residential property being platted, subdivided or replatted for parks, playgrounds, public open space or to contribute an amount of cash, based on the fee schedule as set by the City Council, **no later than at the time of final approval.**
2. Furthermore, the City shall require all Applicants requesting platting, or replatting which results in the creation of additional lots, of all lands in the City of Arlington, to dedicate five percent (5%) **of the buildable area** of all commercial or industrial property being platted, subdivided or replatted for parks, playgrounds, public open space or to contribute an amount of cash, based on the fee schedule as set by the City Council, **no later than at the time of final approval.**
3. **The City shall give due consideration to the public open space, trails, pathways, and recreational areas/facilities the Applicant proposed for the subdivision. The City need not, but at its discretion may, consider sidewalks or protection/preservation of natural features required as part of the subdivision approval process under this standard relating to public land dedication.**
4. **The land to be dedicated for this purpose shall be in addition to the property dedicated for streets, alleys, waterways, storm water management, pedestrian ways or other public ways.**
5. **The City Council of the City of Arlington shall have the right to determine the geographic location and configuration of said land dedication. No area may be dedicated as parks, playgrounds or public lands until such areas have been approved by the City Council for the purpose to which they are to be dedicated. The Applicant shall leave such dedicated land in a condition suitable to the City Council.**
6. **The City shall not require parkland dedication for re-subdivision, unless new lots are created, and then, said parkland dedication requirements shall only be applied to the new lots created.**

C. Payment in Lieu of Land.

1. All monies collected from cash contributions shall be placed in a special fund from which only those public uses listed in Section A (Findings) above may be constructed or improved or land for those same uses may be acquired.
2. The City shall have the option of requiring a cash payment in lieu of the land dedication as set forth in Section (B) of this Ordinance. **The in lieu amount shall be based on the fair market value of unplatted land as determined by the City Assessor and approved year to year by the City Council.** The cash payment shall be calculated by applying the percentages contained in Section (B) above, as may be amended, to the fair market value of unplatted land.

3. **The City shall not collect a cash payment for re-subdivision, unless new lots are created, and then, said cash payment shall only be applied to the new lots created.**
- D. **Delayed Dedication Payment.** Upon petition by the Applicant, the Council may approve a delay in the actual dedication of the cash required in lieu of the land until such time as the development occurs on the property being platted, provided that a proper legal agreement is executed guaranteeing such dedication. Delayed dedication payment shall include interest at a rate of **prime plus two (2) percent per year.**

SUBDIVISION 7.25 ENVIRONMENTAL PRESERVATION/PROTECTION MEASURES.

- A. **Findings.**
1. **Streambank and shoreline stabilization that remediate erosion are important tools to restore and protect water quality.**
 2. **A stable stream/bank has the ability to maintain pattern and shape while transporting sediment without either aggrading or scouring the channel bed. Eroding and failing streambanks are often the symptom of an unstable stream, and may be caused by excessive current stress on the streambanks. Frequently, the source or cause of the excessive current stress is increased volume and rate of flow due to runoff from impervious surfaces such as roads, parking lots, etc.**
 3. **Wetlands are part of an essential natural system of land and water which help to (a) control flooding and reduce damage from storm surges; (b) trap sediments and pollutants; (c) recharge groundwater; and (d) provide habitat for birds, amphibians, and other wildlife.**
 4. **Adopting these standards is necessary for the preservation of the public health, safety, and welfare and mitigation of adverse impacts.**
- B. **Preservation/Protection of Natural Features Required.**
1. **Existing natural features which maintain native, historic, and/or culturally significant landscapes in the City such as tree massings, slopes greater than eighteen percent (18 %) over a horizontal distance of fifty (50) feet, areas abutting High Island Creek, streambanks, delineated wetlands, assets identified on the County Biological Survey and similar assets shall be preserved insofar as possible through harmonious design of the subdivision, installation of required buffers, dedication of conservation easements, and use of similar tools designed to protect and preserve natural areas and vital community assets as identified in the Arlington Comprehensive Plan as may be amended.**
 2. **The City Council reserves the right to decline approval of a subdivision if due regard is not shown for the preservation of natural features such as large trees, watercourses, scenic points, historical spots and similar community assets which, if preserved, will add attractiveness and stability to the proposed development of the property.**
 3. **The City need not, but at its discretion may, consider preservation/protection of natural features as part of the subdivision approval process under Section 10, Subdivision 7 (Public Land Dedication) of the Subdivision Ordinance, as may be amended.**
- C. **Wetland Systems and Watercourses.** Where the subdivision of a lot or tract of land contains drainage ways, watercourses, floodable areas, streambanks, riparian areas, or wetlands and thus may be unsuitable for development, such areas shall be handled as follows:
1. **When a land or easement dedication is a condition of subdivision approval, the approval must provide easements over natural drainage or ponding areas for management of storm water and significant wetlands.**
 2. **If said land is designated, in whole or part, as park, open space or other public use on an adopted plan of the City, the Applicant shall dedicate said land to the City in a manner defined by the City but typically through easement, dedication, or platted outlot.**
 3. **An approved wetland replacement application or a certificate of exemption must be obtained in strict conformance with the provisions of the Minnesota Wetland Conservation Act prior to approval of a grading permit to allow wetland disturbing activities.**
- D. **Buffers Required.**
1. **An non-mown and naturally vegetated protective buffer comprised of natural vegetation as approved or recommended by the Sibley County National Resource Conservation Service (NRCS) Office shall be established and maintained around all wetlands and the High Island Creek watercourse within areas developed or redeveloped, in accordance with the following provisions:**
 2. **Minimum Width:** The buffer shall have a defined minimum width from the delineated edge of the wetland as specified and agreed to by the City Council at the time of development.
 3. **The required buffer shall be platted as an outlot or placed in an easement, or put in a conservation easement if established as part of a subdivision application.**
 4. **A building setback of ten feet (10') for a side yard and twenty feet (20') for a rear yard shall be provided from all required buffers at the time of development.**

SUBDIVISION 7.50 REQUIRED LANDSCAPING.

- A. The Applicant shall plant shade trees on the property of the subdivision. Such trees are to be planted within five (5) feet of the right of way of the streets within and abutting the subdivision , or, at the discretion of the City Council within the right of way of such streets. One (1) tree from the below list shall be planted for every forty (40) feet of frontage along each street. unless the City Council, upon recommendation of the City Engineer, shall grant a waiver. Such waiver shall be granted only if there are existing trees which, in the opinion of the City Council comply with these regulations. A petition may be granted to plant trees other than those listed below, provided the subdivider has obtained approval of City Council for the substitution prior to planting. No street shall be accepted for dedication until the City Engineer shall inform the City Council that compliance has been made with these regulations.

List of Acceptable Shade Trees

Common Name Latin Name

- Birch, River *Betula nigra*
- Ginkgo (male only) *Ginkgo biloba*
- Hackberry *Celtis occidentalis*
- Hawthorne, Thornless *Crataelus spp.*
- Honeylocus, Thornless *Gleditsia triacanthos*
- Ironwood (Basswood) *Ostrya virginiana*
- Linden, American *Tilia americana*
- Maple, Sugar or hard *Acer saccharum*
- Maple, Red *Acer rubrum*
- Oak, Bicolor *Quercus bicolor*
- Oak, Bur *Quercus macrocarpa*
- Oak, Red *Quercus rubra*
- Oak, White *Quercus alba*
- Others, if recommended by the City Forester

- B. Planting strips shall be placed along highways and railroad lines to screen the view and to reduce noise levels in residential areas.

SUBDIVISION 7.75 PEDESTRIAN CORRIDORS.

- A. Applicant’s shall define and construct a meaningful pedestrian circulation system subject to City approval which connects to the major sidewalk/trail/pathway system, as existing and proposed, to schools, parks, and shopping areas and shall provide easements to accommodate such movement. Said pedestrian ways shall be coordinated with the City of Arlington Trail Map, routes within adjacent subdivisions, routes envisioned within the Comprehensive Plan, or as otherwise directed by the Park Board, Planning Commission, and City Council.
- B. Developers of land abutting property that has been designated in the City's Comprehensive Plan for the installation of a trail shall be required to dedicate the land for the trail to the city and construct the trail. In lieu of a trail donation, trail construction, or trail easement dedication, the City may require a cash donation for the trail system.
- C. Generally, the Applicant will demonstrate how pedestrians will traverse the proposed development from one end to the other, either through the use of a neighborhood trail system, sidewalks, or combination of pedestrian improvements. Specifically, the Park Board, Planning Commission, and City Council shall consider the following land use and transportation context factors when determining whether or not sidewalks shall be required:
 - 1. Whether the corridor provides a primary access to a significant destination such as a park or recreational area, a school, or shopping/commercial areas.
 - 2. Whether the corridor provides access across a natural or human-made barrier such as High Island Creek or Highway 5.
 - 3. Whether the corridor is an area where a relatively high number of users of non-motorized transportation modes can be anticipated.
 - 4. Whether a corridor provides important continuity or connectivity linkages for existing sidewalk, trail or pathway networks.
 - 5. Whether nearby routes providing a similar level of service, convenience, and/or continuity currently exist.

II. EFFECTIVE DATE.

This Ordinance is effective upon its adoption and publication as prescribed by law.

For City of Arlington:

/s/ James R. Kreft
By James R. Kreft
Itø Mayor

/s/ Matthew Jaunich
By Matthew Jaunich
Itø Administrator

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION 74-2012
A RESOLUTION APPROVING ORDINANCE 278 ENTITLED “AN ORDINANCE AMENDING
ORDINANCE 168, THE ARLINGTON SUBDIVISION ORDINANCE, BY REPEALING SECTION 10,
SUBDIVISION 7 RELATING TO PUBLIC LAND DEDICATION” AND PROVIDING FOR SUMMARY
PUBLICATION THEREOF

WHEREAS, the City of Arlington placed Ordinance 168 into effect several years ago; and

WHEREAS, the Arlington Planning and Zoning Commission finds (a) protection of the High Island Creek corridor is desired and warranted; (b) the establishment of buffers in conjunction with the subdivision of property will allow for the establishment of buffers of flexible design and responsive to individual site conditions; (c) the preservation and development of parks, playgrounds, and open space areas within the City are essential to maintaining a healthy and desirable environment for residents and persons employed within the City; and, (d) the value and attractiveness of residential, commercial and industrial developments to land owners, developers, purchasers, employers and employees is significantly enhanced by the presence of such park and open space amenities; and

WHEREAS, the Planning and Zoning Commission initiated an amendment to Ordinance 168 providing a revised process for accepting parkland dedication and providing a means to assist developers and landowners in protecting and preserving open space, preserving/providing/connecting wildlife corridors, scenic vistas, historic sites, water resources and environmentally sensitive lands, and the countyø rural character through the reasonable establishment of buffers adjacent to wetlands, the Boerner Wildlife Management Area, and High Island Creek; and

WHEREAS, the Arlington Planning and Zoning Commission has reviewed and studied the amendment and on October 4, 2012 called for a public hearing on proposed Ordinance 278; and

WHEREAS, a public hearing was properly noticed and held on November 1, 2012 by the City of Arlington Planning and Zoning Commission; and

WHEREAS, the Planning and Zoning Commission approved a resolution recommending the City Council approve Ordinance 278; and

WHEREAS, the City Council approved the first reading of Ordinance 278 at its regular meeting on November 5, 2012; and

WHEREAS, the City Council approved second reading and the adoption of Ordinance 278 at its regular meeting on November 19, 2012; and

WHEREAS, the proposed ordinance is itemized in Exhibit A which is attached to this resolution; and

WHEREAS, the City Council of the City of Arlington has determined the publication of the title and a summary of Ordinance 278 would clearly inform the public of the intent and effect of the Ordinance 278; and

WHEREAS, prior to the publication of the title and summary, the Council has read and approved the text of the summary and determined that it clearly informs the public of the intent and effect of the Ordinance.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Arlington hereby approves Ordinance 278 as presented in Exhibit A which is attached to this resolution; and

BE IT FURTHER RESOLVED that the City Administrator shall cause a summary of Ordinance No. 278 to be published in the Cityø official newspaper at the earliest practicable date; and

BE IT FURTHER RESOLVED, the summary publication shall read as follows:

øOn November 19, 2012 the City Council of the City of Arlington approved Ordinance 278, entitled, “An Ordinance Amending Ordinance 168, The Arlington Subdivision Ordinance, by Repealing Section 10, Subdivision 7 Relating to Public Land Dedicationø The Ordinance in its entirety is available for review and/or photocopying during regular office hours at the City of Arlington, 204 Shamrock Drive, Arlington, Minnesota 55307. The

Ordinance provides a revised process for accepting parkland dedication and provides a means to assist developers and landowners in protecting and preserving open space, preserving/providing/connecting wildlife corridors, scenic vistas, historic sites, water resources and environmentally sensitive lands, and the county's rural character through the reasonable establishment of buffers adjacent to wetlands, the Boerner Wildlife Management Area, and High Island Creek.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pederson and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: Ruehling.

Approved by the City Council of the City of Arlington this 19th day of November, 2012.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION 75-2012

A RESOLUTION APPROVING REZONING OF CERTAIN PROPERTY AS DESCRIBED IN THE ATTACHED DESCRIPTION (EXHIBIT A) AS REQUESTED BY STEVE AND MARY TROCKE, OWNERS OF SAID PROPERTY

WHEREAS, the City has received a request for rezoning of property within the City limits from Steve and Mary Trocke; and

WHEREAS, the parcel proposed for rezoning is a newly created parcel proposed to be legally described as: The South 147.58 feet of the East 147.58 feet of Tract E of Registered Land survey Number 3, Section 15, Township 113, Range 27, Sibley County MN; and

WHEREAS, the subject property is identified on a certificate of survey attached hereto as Exhibit A; and

WHEREAS, the property is currently zoned as R1/R2 Ag Residence Agriculture and proposed for zoning as B1 Service Business; and

WHEREAS, the proposed use of the subject property is a contractor warehouse without utilities; and

WHEREAS, property not abutting the subject parcel but north of the subject parcel is used as a contractor warehouse without utilities and zoned B1 Service Business; and

WHEREAS, a public hearing regarding the rezoning was properly noticed and held on November 15, 2012 by the City of Arlington Planning Commission; and

WHEREAS, the Planning Commission adopted a resolution approving the Council approve the rezoning request.

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby approves rezoning of certain property as described in a certificate of survey attached hereto as Exhibit A from R1/A-R2/A Residence Ag to B1 Service Business District.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pichelmann and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: Ruehling.

Approved by the City Council of the City of Arlington this 19th day of November, 2012.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

Engineer Femrite was present to discuss the year-end closeout of the Railroad Crossings Project. He presented a breakdown of costs for the Contractor's Pay Estimate #2. He also commented on some of the change orders that had been done for the project.

Motion by Reetz, seconded by Wills, and passed by unanimous vote to pay the Contractor's Pay Estimate #2 in the amount of \$167,313.81 for the Railroad Crossings Project.

Adm. Jaunich presented a revised Assessment Roll for the 2012 Improvement Project (Marion Drive/Shamrock Drive). He stated that the project overall came in under budget. Engineer Femrite stated that two properties were being assessed less as they did not receive all the services as had originally been planned for; and three properties were being assessed more for additional services they had requested during the project. Adm. Jaunich stated that a public hearing will need to be held with the residents prior to the Final Assessment Roll being adopted.

The Council reviewed a letter from PeopleService, along with a proposal from Bolton & Menk to do an Inflow & Infiltration Reduction Study in the City of Green Isle. Adm. Jaunich explained that there continues to be a big problem in Green Isle with sewers backing up; the system has been checked and any improvements made so far have not had a significant effect on reducing the I&I. He stated that the A-GI WW Committee has reviewed the proposal and was recommending that it be approved. It was noted that initially tasks 1 and 2 (in the amount of \$17,500) would be done and pending the results to move onto additional tasks within the proposal.

Motion by Wills, seconded by Pederson, and passed by unanimous vote to approve the proposal (as presented) from Bolton & Menk in the amount of \$17,500 for an I&I Reduction Study for the City of Green Isle.

Discussion was held on the Scope of Work/Plan Set for the Tech Center Renovation project. The Council reviewed the proposed plans. Adm. Jaunich commented that the project was being bid as one large project, but also broken down by section so it could be done in phases if needed.

Motion by Wills, seconded by Reetz, and passed by unanimous vote to approve the Scope of Work and Plan Set for the Tech Center Renovation Project; and authorize the advertisement for Bids in the Sibley Shopper and Arlington Enterprise.

Mayor Kreft left the meeting at 7:25 with Vice Mayor Wills then assuming control of the meeting.

Some discussion was held on possibly changing the designation to a non-truck route on East Adams Street from 1st Avenue South to 2nd Avenue SW and also 1st Avenue South from East Main Street to Adams Street, due to the changes that occurred in conjunction with the railroad improvement project. Adm. Jaunich commented that with the medians now in place, there isn't enough room along these blocks.

Adm. Jaunich stated that the Chamber of Commerce was asking the City to provide port-a-potties for the Arli-Dazzle parade. He stated that the City has provided them in the past for the summer celebration.

Motion by Reetz, seconded by Pichelmann, and passed by unanimous vote to provide port-a-potties for the Arli-Dazzle Parade.

Wills gave an update on the Library Committee. He stated that local resident and author Ann Panning promoted her new book at the Library back on September 30th with approximately 50 people attending. He stated that the Library will be hosting a quilt display during the Arli-Dazzle celebration. It was noted that the SE Elementary Teachers are bringing their students once again for reading classes/checking out books at the Library.

Pederson stated that the 800 MHz radios have been purchased for the EMS (fire, ambulance, police), but still have to be programmed. He added that all EMS staff, including hospital staff, will have to take a 4-5 hour training class on the radios. Adm. Jaunich stated that Tom Phillips, Sibley County EMS Director, has been in contact with him about getting an antenna on the water tower.

Adm. Jaunich commented that the Rail Authority has notified the City that as of December 6th, the speed of the trains coming through town will be increased from 10 mph to 25 mph.

Motion by Reetz, seconded by Pederson, and passed by unanimous vote to adjourn the meeting at 7:38 pm.

City Administrator Matthew Jaunich

Vice Mayor Galen Wills