

**ARLINGTON CITY COUNCIL
MEETING AGENDA
MARCH 19, 2012 AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda—state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

1. Call meeting to order and Pledge of Allegiance
2. Roll Call
3. Approve the agenda and any agenda additions

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

4. Approval of Consent Agenda
 - A) Approval of the March 5th Regular Meeting Minutes
 - B) Approval of the March 6th Workshop Meeting Minutes
 - C) Approval of Bills
 - D) Approval of Transient Merchant/Peddler's permit for Jorge Saucedo (Taco Stand)
 - E) Approval of bid from Mini Biff Inc. for summer portable restrooms @ \$482.20/month

PUBLIC HEARINGS

PETITIONS, REQUESTS, & COMMUNICATIONS

5. Addressing the Council
 - A) Lowell Nagel
 - B) Don Burgess ó 2012 Amateur Radio Emergency Field Day
 - C) Citizens Addressing the Council
6. Announcements
 - A) Faribault Energy Park & Oak Glen Wind Farm Tour ó March 22nd
 - B) Local Board of Appeal & Equalization Hearing ó April 17th from 3pm ó 8pm at Assessor's Office
 - C) Early Bird Registration has Opened for LMC's Annual Meeting in Duluth ó June 20-22
7. Communications
 - A) February Financial Reports
 - B) 2011 Breakdown of Sheriff Calls and Cost
 - C) Executive Summary of State Auditor's Report on Volunteer Fire Relief Associations

REPORTS OF OFFICERS, BOARDS & COMMITTEES

8. Yearly Sibley Medical Center/Hospital Board Update (Todd Sandberg)

ORDINANCES & RESOLUTIONS

9. Ordinances
 - A) 270 (2nd Reading) ó Providing for Residential Uses in the Central Business District
 - B) 271 (2nd Reading) ó Repeal/Replace Ordinance 258 Relating to Storm Water Management
10. Resolutions
 - A) 24-2012 ó Summary Publication of Ordinance 270
 - B) 25-2012 ó Summary Publication of Ordinance 271
 - C) 26-2012 ó Relating to FERC Order 719
 - D) 27-2012 ó Approve/Deny Withdrawal of our 2nd Half Payment and Participation in the RS Joint Powers Board

UNFINISHED BUSINESS

11. Emergency Manager Position

NEW BUSINESS

12. Approve/Deny Request from Sibley East to place High Tunnel over Existing Utility Easement
13. Approve/Deny Request by Sibley Medical Centerø Relay for Life Team
14. Approve/Deny the renewal of the Cityø Workersø Compensation Coverage
15. Community Center
 - A) Approve/Deny Bid to Repair Sprinkler System
 - B) Approve/Deny RFP for Cleaning Services
16. Discussion Items
 - A) Cost Estimate for Paving East Brooks Street/Meadowlark Lane
 - B) Cost Estimate for Rip-Rapping the Storm Water Outlet on Freedom Drive
 - C) 6th Part-Time Police Officer
17. AC/Furnace at Police Station

MISCELLANEOUS BUSINESS

18. Council Committee Updates
19. Open Discussion

ADJOURNMENT

Reminders:

- 1) Hospital Board ó March 26th @ 5 pm (SMC)
- 2) Parks ó March 26th @ 7 pm
- 3) EDA ó March 27th @ 6 pm

**ARLINGTON CITY COUNCIL
MEETING MINUTES
MARCH 19, 2012**

The regular meeting was called to order at 6:30 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Pederson, Pichelmann, Reetz, Ruehling, Wills

Members absent: None

Also present: City Administrator Jaunich, City Attorney Arneson, Lowell Nagel, Elroy (Blackie) Schwirtz, Bob Pautsch, Marvin Pautsch, SMC Adm. Todd Sandberg, Kurt Lehmkuhl, Dave Czech, Mike Noack, Tom Hatlestad, Nikki Voight, Dennis Schultz, Daryl & Lori St. John, Chad Fisher, Larry Sorenson, Kurt Menk

Motion by Ruehling, seconded by Wills, and passed by unanimous vote to approve the agenda with the following addition:

17) AC/Furnace at Police Station.

Motion by Reetz, seconded by Pichelmann, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the March 5th Regular Meeting Minutes
- B) Approval of the March 6th Workshop Meeting Minutes
- C) Approval of the Bills
- D) Approval of Transient Merchant/Peddlers permit for Jorge Saucedo (Taco Stand)
- E) Approval of bid from Mini Biff Inc. for summer portable restrooms @ 482.20/month.

It was noted that there were no public hearings scheduled.

Lowell Nagel addressed the Council about remembering {the chances previous Councils have taken} and promoting Arlington; and to do their homework before making a decision regarding the RS Fiber project.

Dave Czech stated that he understands that there is great risk and great rewards with this RS Fiber Project; he suggested that the City Council should wait to act on the Project until after the County Commissioners have made their decision.

SMC Adm. Todd Sandberg stated that SMC supports any advancement in technology, as it puts SMC in a better place amongst its affiliates, vendors, and suppliers; plus it provides an advantage over competitors.

Nikki Voight talked briefly about some ongoing (stalking/harassment) issues with one the residents in her neighborhood. She asked if there was anything the City could do to help. Attorney Arneson commented that he was aware of the circumstances and would be glad to discuss them further with Ms. Voight and City Adm. Jaunich.

Lori St. John commented on the RS Fiber Project. She feels the City should wait on taking action until after the County makes their decision on. Her reasoning was because Frontier and Mediacom can charge what they wish, as they don't have competition, which the RS Fiber Project would bring. She would have liked to see a survey sent out from the City inquiring about interest in the project.

It was noted that there were no other citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- 1) Faribault Energy Park & Oak Glen Wind Farm Tours ó March 16th or March 22nd
- 2) Local Board of Appeal & Equalization Hearing ó April 17th from 3pm ó 8pm at Assessor's Office
- 3) Early Bird Registration has Opened for LMC's Annual Meeting in Duluth ó June 20-22.

The Council reviewed the following communications:

- 1) February Financial Reports
- 2) 2011 Breakdown of Sheriff Calls and Cost
- 3) Executive Summary of State Auditor's Report on Volunteer Fire Relief Associations.

SMC Adm. Todd Sandberg and Board Member Denny Schultz presented the annual report for the Sibley Medical Center/Clinic. Sandberg reviewed the details from the 2011 Audit. He stated that SMC had improved in many areas. Sandberg stated that SMC had done some strategic planning last fall and came up with the following:

Mission Statement: Sibley Medical Center: Your partner in care for life

Our Vision is to make a positive difference in people's lives. To foster this, we:

- Provide accessible, patient-centered care in a compassionate environment; and
- Empower individuals, families and communities to make healthy choices.

He stated that if they fulfill their vision during the next three years they hope to see outcome in organizational health and sustainability; programs, services and patient impact; and community impact. It was noted that SMC had been awarded a \$293,000 grant that would help fund the majority of the e-Emergency/Telemedicine program. Schultz commended the job/direction that Sandberg has taken SMC in.

Discussion was held on the RS Fiber Project. Reetz questioned if there would be another time along the way for the City to opt out of the program. Adm. Jaunich stated that the City can opt out at any time or at the time the bond documents are set (before they are approved by elected boards). Reetz expressed concern that if the City agrees to move forward now and then at a later date decides to withdraw, it could still be financially obligated (after the project has moved into the bonding level) and the amount most likely would be considerable (hard costs). Ruehling expressed his concerns against the project, mainly the risk being too high for Arlington. Pederson expressed his hesitation about the project, as he had only heard negative comments from the general public about the project and stated he didn't mind tabling discussion/action to see what happens at the County level and/or to obtain more public input. Concern was expressed about the lack of pledge cards received.

Motion by Reetz, seconded by Pederson, and failed (Pichelmann, Ruehling Wills opposed) to table discussion/action on the RS Fiber Project for two (2) weeks to see what the County and other Cities do first.

Motion by Reetz, and failed due to a lack of a second, to deny withdrawal of the 2nd half payment and participation in the RS Joint Powers Board.

Councilmember Ruehling introduced the following resolution and moved for its adoption:

RESOLUTION 27-2012
A RESOLUTION WITHDRAWING FROM THE RENVILLE-SIBLEY (RS) COUNTY FIBER
COOPERATIVE JOINT POWERS BOARD

WHEREAS, the Arlington City Council approved a Joint Powers Agreement for the consideration of a communications networks, known as RS Fiber, with the adoption of Resolution 14-2011 on February 22, 2011; and

WHEREAS, the Agreement states that a member may withdraw from The Joint Powers Agreement at any time by giving a notice to the Chair; and

WHEREAS, such notice shall be accompanied by a certified copy of a resolution adopted by the governing body of that member authorizing its withdrawal and the effective date of the withdrawal; and

WHEREAS, the City has made its first half payment of \$10,710 with the second half payment of the same amount currently being requested; and

WHEREAS, a withdrawal from the Joint Powers Agreement means that there will be no refund of the City's first half financial contribution; and

WHEREAS, the Arlington City Council has put much thought, time and consideration into whether or not they want to continue with their participation with the RS Fiber Joint Powers Board.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Arlington that the City's second half payment to the RS Fiber Joint Powers Board is withdrawn and its participation in the Joint Powers Board to consider a communication network is also withdrawn.

FURTHERMORE BE IT RESOLVED that the City Administrator provides a notice to the RS Fiber Board Chair with a copy of this resolution of the City's decision to withdraw which is effective immediately.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Wills and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Ruehling, Wills; and the following voted against the same: Reetz; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 19th day of March, 2012.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

The second reading of Ordinance 270 ó An Ordinance Amending Section 8, Subdivision 2 of Ordinance 169, The Arlington Zoning Ordinance by Adding Subsection 2.5 and 27.5 Providing for Certain Residential Uses Within the B-2 Central Business District, was held. City Administrator Jaunich stated that no changes had been made since the first reading.

Motion by Wills, seconded by Pederson, and passed by unanimous vote to approve Ordinance 270 ó An Ordinance Amending Section 8, Subdivision 2 of Ordinance 169, The Arlington Zoning Ordinance by Adding Subsection 2.5 and 27.5 Providing for Certain Residential Uses Within the B-2 Central Business District, as follows:

ORDINANCE NO. 270

AN ORDINANCE AMENDING SECTION 8, SUBDIVISION 2 OF ORDINANCE 169, THE ARLINGTON ZONING ORDINANCE BY ADDING SUBSECTION 2.5 AND 27.5 PROVIDING FOR CERTAIN RESIDENTIAL USES WITHIN THE B-2 CENTRAL BUSINESS DISTRICT

- I. THE CITY COUNCIL OF THE CITY OF ARLINGTON, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH, AND WELFARE, HEREBY ORDAINS SECTION 8, SUBD. 2 OF ORDINANCE 169 SHALL BE AMENDED AS FOLLOWS:

SECTION 8 B-2 CENTRAL BUSINESS DISTRICT.

SUBDIVISION 2. PERMITTED USES.

2.5 Apartments mixed with compatible commercial uses in the same building provided:

- i. A separate ingress/egress in the rear of the building is provided for the residential units. Alternately, a separate ingress/egress from the public sidewalk in front of the building may be considered through a Conditional Use Permit.
- ii. Apartments may be located on the ground floor, street level provided a space is reserved for commercial uses. Said space must be at the front of the building and maintain a minimum depth of twenty-five (25) feet and a minimum width equal to the width of the structure.

27.5 Single Family Residential Uses existing at the time of Ordinance adoption.

II. EFFECTIVE DATE. This Ordinance is effective upon its adoption and publication as prescribed by law. Adopted by the City of Arlington on the 19th day of March, 2012.

James R. Kreft, Mayor

Attest: _____
Matthew Jaunich, City Administrator

The second reading of Ordinance 271 ó An Ordinance Repealing and Replacing Ordinance 258 Relating to Storm Water Management Within the City of Arlington, was held. City Administrator Jaunich stated that no changes had been made since the first reading.

Motion by Pichelmann, seconded by Ruehling, and passed by unanimous vote to approve Ordinance 271 - An Ordinance Repealing and Replacing Ordinance 258 Relating to Storm Water Management Within the City of Arlington, as presented above. *(See official ordinance book for complete copy.)*

Councilmember Ruehling introduced the following resolution and moved for its adoption:

RESOLUTION 24-2012
A RESOLUTION APPROVING ORDINANCE 270, AN ORDINANCE AMENDING SECTION 8, SUBDIVISION 2 OF ORDINANCE 169, THE ARLINGTON ZONING ORDINANCE BY ADDING SUBSECTION 2.5 AND 27.5 PROVIDING FOR CERTAIN RESIDENTIAL USES WITHIN THE B-2 CENTRAL BUSINESS DISTRICT

WHEREAS, the City of Arlington placed Ordinance 169 into effect several years ago; and

WHEREAS, the Arlington Planning and Zoning Commission finds a need to update portions of Ordinance 169 relating to dwelling units in the B-2 Central Business District; and

WHEREAS, the City of Arlington initiated an amendment to Ordinance 169, the Arlington Zoning Ordinance to provide for certain limited residential uses within the B-2 Central Business District; and

WHEREAS, the Arlington Planning and Zoning Commission has reviewed and studied the issue and developed text to be included in Ordinance 270, entitled "An Ordinance Amending Section 8, Subdivision 2 of Ordinance 169, the Arlington Zoning Ordinance by Adding Subsection 2.5 and 27.5 Providing for Certain Residential Uses within the B-2 Central Business District"; and

WHEREAS, a public hearing was properly noticed and held on March 1, 2012 by the City of Arlington Planning and Zoning Commission; and

WHEREAS, the City Council held first reading of Ordinance 270 on March 5, 2012; and second reading of Ordinance 270 on March 19, 2012; and

WHEREAS, the proposed ordinance is itemized in Exhibit A which is attached to this resolution; and

WHEREAS, The City Council of the City of Arlington has determined the publication of the title and a summary of Ordinance 270 would clearly inform the public of the intent and effect of the Ordinance 270; and

WHEREAS, Prior to the publication of the title and summary, the Council has read and approved the text of the summary and determined that it clearly informs the public of the intent and effect of the Ordinance.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Arlington hereby approves Ordinance 270 as presented in Exhibit A which is attached to this resolution; and

BE IT FURTHER RESOLVED that the City Administrator shall cause a summary of Ordinance No. 270 to be published in the City's official newspaper at the earliest practicable date; and

BE IT FURTHER RESOLVED, the summary publication shall read as follows:

óOn March 19, 2012 the City Council of the City of Arlington approved Ordinance 270, entitled, "An Ordinance Amending Section 8, Subdivision 2 of Ordinance 169, the Arlington Zoning Ordinance by Adding Subsection 2.5 and 27.5 Providing for Certain Residential Uses within the B-2 Central Business District" The Ordinance in its entirety is available for review and/or photocopying during regular office hours at the City of Arlington, 204

Shamrock Drive, Arlington, Minnesota 55307. The purpose of the Ordinance is to allow existing single family residential units in the Central Business District as permitted uses and to provide for residential apartment units in the CBD.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Wills and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 19th day of March, 2012.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION 25-2012

A RESOLUTION APPROVING ORDINANCE 271, AN ORDINANCE REPEALING AND REPLACING ORDINANCE 258 RELATING TO STORM WATER MANAGEMENT WITHIN THE CITY OF ARLINGTON AND PROVIDING FOR SUMMARY PUBLICATION THEREOF

WHEREAS, the City of Arlington placed Ordinance 258 into effect over a year ago; and

WHEREAS, the City of Arlington Planning and Zoning Commission together with the City Engineer have developed specific engineering standards relating to performance of temporary and permanent storm water improvements and facilities; and

WHEREAS, the Arlington Planning and Zoning Commission has reviewed and studied the issue and developed text to be included in Ordinance 271, entitled "An Ordinance Repealing and Replacing Ordinance 258 Relating to Storm Water Management within the City of Arlington"; and

WHEREAS, a public hearing was properly noticed and held on March 1, 2012 by the City of Arlington Planning and Zoning Commission; and

WHEREAS, the Planning and Zoning Commission approved a resolution recommending the City Council approve Ordinance 271; and

WHEREAS, the City Council held first reading of Ordinance 271 on March 5, 2012; and second reading of Ordinance 271 on March 19, 2012; and

WHEREAS, the proposed ordinance is itemized in Exhibit A which is attached to this resolution; and

WHEREAS, The City Council of the City of Arlington has determined the publication of the title and a summary of Ordinance 271 would clearly inform the public of the intent and effect of the Ordinance 271; and

WHEREAS, Prior to the publication of the title and summary, the Council has read and approved the text of the summary and determined that it clearly informs the public of the intent and effect of the Ordinance.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Arlington hereby approves Ordinance 271 as presented in Exhibit A which is attached to this resolution; and

BE IT FURTHER RESOLVED that the City Administrator shall cause a summary of Ordinance No. 271 to be published in the City's official newspaper at the earliest practicable date; and

BE IT FURTHER RESOLVED, the summary publication shall read as follows:

"On March 19, 2012 the City Council of the City of Arlington approved Ordinance 271, entitled, "An Ordinance Repealing and Replacing Ordinance 258 Relating to Storm Water Management within the City of Arlington". The Ordinance in its entirety is available for review and/or photocopying during regular office hours at the City of Arlington, 204 Shamrock Drive, Arlington, Minnesota 55307. The purpose of the Ordinance is to control, reduce, and to the extent possible, eliminate storm water pollution along with soil erosion and sedimentation thereby helping to preserve natural resources within the City of Arlington from undesirable impacts related to development or other

activities. It establishes standards and specification for conservation practices, design standards, and planning activities, which minimize storm water pollution, soil erosion, and sedimentation.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pichelmann and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 19th day of March, 2012.

CITY OF ARLINGTON, MINNESOTA
/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

Councilmember Wills introduced the following resolution and moved for its adoption:

RESOLUTION 26-2012
A RESOLUTION RELATING TO FERC ORDER 719

WHEREAS, as a member of the Minnesota Municipal Power Agency (MMPA), the City has been provided with the information set forth below, and a recommendation by MMPA that the Resolution contained herein be considered for adoption; and

WHEREAS, in the Midwest Independent Transmission System Operator (MISO) System, an ARC is an Aggregator of Retail Customers, or an entity that collects electricity load reduction capabilities by retail customers and packages them in larger pieces to the MISO market; and

WHEREAS, the Federal Energy Regulatory Committee (FERC) has directed MISO to accept bids from ARCs. It is expected that ARCs will make bids of load reductions into the day ahead and real time markets. FERC Order 719 requires MISO to accept bids from ARCs unless the laws or regulations of the relevant electric retail regulatory authority do not permit the customers aggregated in the bid to participate; and

WHEREAS, each member of MMPA is its own electric retail regulatory authority, and MMPA members are required to adopt rules to prohibit ARC participation by their customers if they wish to preclude customers from participating in ARC bidding through outside entities; and

WHEREAS, the City of Arlington, as a Member of MMPA, seeks to provide access to markets for its utility customers whenever such access does not harm the interests of other customers; and

WHEREAS, participation by ARCs in MMPA members' service territories increases load variability and creates greater deviations from projected load, resulting in higher load costs to MMPA and its members; and

WHEREAS, the Resolution set forth below will address the issues raised by FERC Order 719 while protecting the interests of the City, the City's Municipal Utility, and customers of the City's Municipal Utility.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Arlington:

1. Any participation in ARC activities by any customer of the City's Municipal Utility is prohibited, except when conducted through the City's Municipal Utility, with MMPA serving as the Agent of the Municipal Utility.
2. That any request for participation in ARC activities by any customer of the City's Municipal Utility shall be handled by MMPA, acting on behalf of the City's Municipal Utility.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pederson and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 19th day of March, 2012.

CITY OF ARLINGTON, MINNESOTA
/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

Adm. Jaunich presented cost estimates from Engineer Hawbaker regarding paving East Brooks Street/Meadow Lark Lane. It was noted that Meadowlark Lane was \$50,000-\$54,000 and Brooks Street was \$70,000-\$75,000, not including curb and gutter (which was not recommended at this time). It was noted that Chad Fisher, a resident of the area, was present. It was the Council's recommendation that Mr. Fisher share the information with his neighbors to see if they are interested in the project, and if they are have them sign a petition and bring it back to the Council to move the project forward.

Adm. Jaunich gave a brief update on the Emergency Manager Position. He had met with the County's Emergency Manager. It was noted there was interest, but the individual was only part-time and would have to take it through the proper channels at the County. Adm. Jaunich stated that an Arlington Firefighter had expressed interest in the position also; he had not had a chance to follow up with them yet.

The Council reviewed a request from Sibley East to place the High Tunnel over an existing utility easement. Adm. Jaunich stated that originally the structure had been submitted as a temporary structure and allowed knowing it was being placed over a utility (water and sewer) easement, but a permit has since come in to make it permanent.

Motion by Pederson, seconded by Reetz, and passed by unanimous vote to approve the request from Sibley East to place the High Tunnel over an existing utility easement with the understanding that the School District is responsible for removing the structure if work is needed on the utility lines.

The Council reviewed a letter from the SMC Relay For Life Team requesting free use of the Senior Citizens Building on April 28th, along with police and ambulance services, during their event.

Motion by Wills, seconded by Reetz, and passed by unanimous vote to approve the request from the SMC Relay For Life Team.

The Council reviewed the annual renewal for the City's Worker's Compensation Coverage.

Motion by Reetz, seconded by Pichelmann, and passed by unanimous vote to approve the City Worker's Compensation Coverage as presented.

Adm. Jaunich stated that the Community Center's sprinkler system needs to be replaced as the sprinkler heads had been recalled. He presented a couple of quotes.

Motion by Pederson, seconded by Wills, and passed by unanimous vote to approve the bid in the amount of \$4,720 from Ahern Fire Protection to replace the sprinkler system at the Community Center.

Adm. Jaunich explained that the Cleaning Service at the Community Center is not working out. He stated that Staff has been cleaning up after the Cleaning Crew.

Motion by Wills, seconded by Ruehling, and passed by unanimous vote to approve the RFP for Cleaning Services at the Community Center as presented.

The Council reviewed a cost estimate from Engineer Hawbaker for rip-rapping the storm water outlet on Freedom Drive. The estimate was \$20,500. Adm. Jaunich stated that the bridge in the area is expected to be replaced in 2013-14 and it had been suggested to hold off on the rip-rapping until then. Adm. Jaunich will send a letter to the Watershed District.

Adm. Jaunich stated that one of the part-time officers had been let go as he was not able to work the hours needed. Discussion was held on whether or not to fill the vacancy.

Motion by Wills, seconded by Pichelmann, and passed by unanimous vote to advertise for a 6th part-time police officer and have a list of two-3 additional (backup) names.

The Council reviewed a couple of bids from Y-Not Plumbing for a new furnace/AC for the police department. It was the consensus that the Adm. Jaunich could handle this administratively after talking to Y-Not to find out the difference between units.

Adm. Jaunich commented that he and Mayor Kreft had met with the Mayors from Green Isle and Winthrop and Adm. from Gaylord on sharing services. Overall the meeting went well; there is desire from all communities to work together to save money, to share equipment and services.

Motion by Wills, seconded by Reetz, and passed by unanimous vote to adjourn the meeting at 8:35 pm.

City Administrator Matthew Jaunich

Mayor James R. Kreft