

**ARLINGTON CITY COUNCIL
MEETING AGENDA
JUNE 18, 2012 AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda—state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

1. Call meeting to order and Pledge of Allegiance
2. Roll Call
3. Approve the agenda and any agenda additions

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

4. Approval of Consent Agenda
 - A) Approval of the June 4th Regular Meeting Minutes
 - B) Approval of the June 4th Special Meeting Minutes
 - C) Approval of Bills
 - D) Approve the Hiring of Whitney Trocke as a Summer Rec Coach
 - E) Approval of Fireworks Possession and Display on July 7, 2012 at the Sibley County Fairgrounds

PUBLIC HEARINGS

5. Public Hearing on Ordinance 273 ó An Ordinance Establishing a Storm Water Drainage Utility

PETITIONS, REQUESTS, & COMMUNICATIONS

6. Addressing the Council
 - A) Citizens Addressing the Council
7. Announcements
 - A) City Offices will be closed on Wednesday, July 4th for the Independence Day Holiday
 - B) MMPA Annual Meeting ó July 24th @ 5:30 p.m. in Shakopee
8. Communications
 - A) May Financial Reports
 - B) City Administrator Project List
 - C) Wastewater Facility Improvement Project Monthly Update

REPORTS OF OFFICERS, BOARDS & COMMITTEES

9. Yearly Parks/Trails Committee Update

ORDINANCES & RESOLUTIONS

10. Ordinance 273 (1st Reading) ó Establishing a Storm Water Drainage Utility
11. Resolution 42-2012 ó Transfer of Funds

UNFINISHED BUSINESS

12. Approve/Deny Community Center Cleaning Proposal

NEW BUSINESS

13. Approve/Deny Memorial/Tree Request at Memorial Park
14. Approve/Deny the Hiring of Two Part-Time Police Officers
15. Discussion on When to Have Assessment Hearing for 2012 Street & Utility Improvement Project
- 16.
- 17.

MISCELLANEOUS BUSINESS

18. Council Committee Updates
19. Open Discussion

ADJOURNMENT

Reminders:

- A) Parks ó June 25th @ 7 pm
- B) EDA ó June 26th @ 6 pm

**ARLINGTON CITY COUNCIL
MEETING MINUTES
JUNE 18, 2012**

The regular meeting was called to order at 6:30 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Pederson, Pichelmann, Reetz, Ruehling, Wills

Members absent: None

Also present: City Administrator Jaunich, City Attorney Arneson, Al Ihrke

Motion by Ruehling, seconded by Wills, and passed by unanimous vote to approve the agenda as presented.

Motion by Reetz, seconded by Pichelmann, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the June 4th Regular Meeting Minutes
- B) Approval of the June 4th Special Meeting Minutes
- C) Approval of Bills
- D) Approve the Hiring of Whitney Trocke as a Summer Rec Coach
- E) Approval of Fireworks Possession and Display on July 7, 2012 at the Sibley County Fairgrounds.

Mayor Kreft recessed the regular meeting to hold a public hearing.

Mayor Kreft called to order the public hearing regarding proposed Ordinance 273 ó An Ordinance Establishing a Storm Water Drainage Utility. It was noted that there was no one present either for or against said ordinance.

Motion by Pederson, seconded by Ruehling, and passed by unanimous vote to adjourn the public hearing.

Mayor Kreft adjourned the public hearing and reconvened the regular meeting.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- 1) City Offices will be closed on Wednesday, July 4th for the Independence Day Holiday
- 2) MMPA Annual Meeting ó July 24th @ 5:30 pm in Shakopee.

The Council reviewed the following communications:

- 1) May Financial Reports
- 2) City Administrator Project List
- 3) Wastewater Facility Improvement Project Monthly Update.

Al Ihrke presented the annual report for the Parks Committee. He stated that their focus for the past year has been on upgrades at the Sportsmanø Park, more specifically the buildings and well house. He commented that in 2012 they are looking at new equipment for the Sportsmanø Park, along with some new tables and benches for Four Seasons Park.

The first reading of Ordinance 273-An Ordinance Establishing a Storm Water Drainage Utility and Authorizing the Imposition of Storm Water Drainage Charges, was held. There was some discussion

regarding billing charges (if any) for agricultural/bare land, vacant homes/businesses and also multi-family units.

Councilmember Wills introduced the following resolution and moved for its adoption:

RESOLUTION 42-2012
A RESOLUTION TRANSFERRING CITY FUNDS

WHEREAS, sound financial planning by the City Council of the City of Arlington and City Staff is the purpose behind the transfer of funds; and

WHEREAS, the City Council deems it expedient under the circumstances to transfer the following funds:

\$59,445 -- From the General Fund (101) to the Capital Equipment Fund (401)
- To Increase the Capital Improvement Fund Balance

NOW THEREFORE BE IT RESOLVED, that the aforementioned funds are hereby transferred to said funds of the City of Arlington.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pederson and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 18th day of June, 2012.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Matthew Jaunich, City Administrator

The Council reviewed two Community Center Cleaning Proposals, each were for \$200 per time. Adm. Jaunich commented that the only major difference is that one company has their own liability insurance. It was noted that one proposal was from a local business and the other was from Brooklyn Park.

Motion by Pederson, seconded by Reetz, and passed by unanimous vote to approve the Community Center Cleaning Bid in the amount of \$200 per time from C & C Cleaning Services/Christina Haggemiller.

The Council reviewed a request from the George and Harriet Rehbein family to place a tree and bench memorial in Memorial Park.

Motion by Ruehling, seconded by Pichelmann, and passed by unanimous vote to approve the memorial request from the Rehbein Family contingent upon Street Supt Thomesø approval of placement/location, tree species and bench style.

Adm. Jaunich stated that 50+ applications had been received for the two part-time police officer positions; with seven applicants being interviewed.

Motion by Reetz, seconded by Wills, and passed by unanimous vote to hire Timothy Jensen and Don Brennhofer as Part-Time Police Officers, contingent upon background checks, psych evaluations and testing.

Discussion was held on setting a date to hold the Assessment hearing for the 2012 Street & Utility Improvement Project. It was the consensus to set Monday, July 23rd as the date for the hearing.

Pederson commented that at the County Trail Board meeting, they voted to hire a grant writer.

Reetz commented that the Planning Committee is discussing temporary structures.

Brief discussion was held the radio grant. Adm. Jaunich commented that there was another opportunity coming up in July to reapply, which the County was very strongly encouraged to do so. It was noted that the radios have already been ordered.

Motion by Reetz, seconded by Ruehling, and passed by unanimous vote to adjourn the meeting at 7:42 pm.

City Administrator Matthew Jaunich

Mayor James R. Kreft