

**ARLINGTON CITY COUNCIL
MEETING AGENDA
JANUARY 6, 2014 AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda— state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

1. Call meeting to order and Pledge of Allegiance
2. Roll Call
3. Approve the agenda and any agenda additions

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

4. Approval of Consent Agenda
 - A) Approval of the December 16th Regular Meeting Minutes.
 - B) Approval of the December 16th Closed Meeting Minutes.
 - C) Authorize Contract with Scenic Sign Corporation to Furnish Materials and Labor for LED Display Sign at Community Center for \$68,675 and 50% Down Payment Due 1-14-14.
 - D) Authorize Payment of Alpha Wireless Invoice for 800 MHZ Base Radio in Police Department for \$1,533.73.
 - E) Approval of Web Site Maintenance Proposal for First Quarter 2014 from Denny Schultz.
 - F) Approve 1.2% Increase in Operations and Maintenance Agreement with PeopleService, Inc.
 - G) Approve the Hiring of Michael D. Neiart, Arlington Fire Fighter.
 - H) Approve the Hiring of Neil R. Holmquist, Arlington Fire Fighter.
 - I) Approval of Bills

PUBLIC HEARINGS

PETITIONS, REQUESTS, & COMMUNICATIONS

5. Addressing the Council
 - A) Citizens Addressing the Council.
6. Announcements
 - A) City Offices will be closed on Monday, January 20th for the Martin Luther King Jr. Holiday.
 - B) Next Council Meeting will be Tuesday, January 21st @ 6:30 p.m. (Change Meeting?)
 - C) Meeting with the Townships/G.I. on Fire/Ambulance Coverage is January 30 at 7:00 p.m.
 - D) Annual City Appreciation Meeting is Sunday, January 26.
 - E) 2014 Experienced Officials Leadership Conference, January 31-February 1 (Brooklyn Center).
7. Communications
 - A) November Water/Wastewater Report.
 - B) December Building Permit Report and 2013 Yearly Report.
 - C) Arlington Police Calls Report (From 2004-2013).
 - D) Correspondence from Susan Schmidtbauer, Arli-Dazzle.

ORDINANCES & RESOLUTIONS

8. Ordinances

- A) Second Reading: Ordinance 285 “An Ordinance Amending Ordinance 257, Establishing Arlington Fire Department Fire Call Billing Procedures.”
- B) First Reading: Ordinance 286 “An Ordinance Amending Ordinance 231 Which Establishes A Planning Agency for the City of Arlington.”

9. Resolutions

- A) 1-2014– Appointing City Administrator
- B) 2-2014 – Mayor Appointments
- C) 3-2014 – Designating City Depository
- D) 4-2014 – Designating City Newspaper
- E) 5-2014 – 2014 Calendar of Public Meetings
- F) 6-2014 – A Resolution to Direct TSE/SMC Lease Revenue to 204 EDA Loan Programs Fund.
- G) 7-2014 – A Resolution Providing for Summary Publication of Ordinance 285.
- H) 8-2014 – A Resolution Providing for Employee to be Accepted as a Member of the Public Employees Police & Fire Plan.
- I) 9-2014 – A Resolution Approving a CUP Amendment to Allow Accessory Outdoor Storage of Granular Materials at 23259 401st Ave and 23320 State Hwy 5.
- J) 10-2014 – A Resolution Recognizing Police Officer Scott Bennett for his 24 Years of Service to the Citizens of Arlington.
- K) A Resolution Approving the Application for a Lawful Gambling Permit for Sibley County Pheasants Forever for a Raffle on February 8, 2014

UNFINISHED BUSINESS

NEW BUSINESS

- 10. Approve/Deny Advertisement to Bid for 2014 Electrical Improvement Project.
 - A) Equipment
 - B) Construction
- 11. Accept/Deny Police Chief Rovinsky’s Request for Reassignment of Job Duties from Police Chief to Police Officer.
 - A) Accept/Deny Wage Request.
- 12. Appoint Marvin L. Doeden as Interim Police Chief.
 - A) Approve/Deny Employment Agreement.
 - B) Discuss Hiring Process for Police Chief Position.
- 13. 2014 Mayoral Goals (Discussion)

MISCELLANEOUS BUSINESS

- 14. Council Committee Updates
- 15. Open Discussion

ADJOURNMENT

Reminders:

- 1) Planning & Zoning – January 2nd @ 7 pm
- 2) Parks – January 27th @ 7 pm
- 3) EDA – January 28th @ 7 pm
- 4) Twp/Fire/Amb/GI – January 30th @ 7 pm

**ARLINGTON CITY COUNCIL
MEETING MINUTES
JANUARY 6, 2014**

The regular meeting was called to order at 6:30 p.m., Mayor Kreft presiding.

Members present: Jaszewski, Mayor Kreft, Nuesse, Reetz, Ruehling, Wills

Members absent: None

Also present: City Administrator Donabauer, City Attorney Arneson, Kurt Menk

Motion by Ruehling, seconded by Jaszewski, and passed by unanimous vote to approve the agenda with the following changes:

Add item 4I) Approval of Bills

Add item 9K) Resolution 11: Application for Lawful Gambling Permit for Sibley County Pheasants Forever.

Motion by Wills, seconded by Jaszewski, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the December 16th Regular Meeting Minutes
- B) Approval of the December 16th Closed Meeting Minutes
- C) Authorize Contract with Scenic Sign Corporation to Furnish Materials and Labor for LED Display Sign at Community Center for \$68,675 and 50% Down Payment Due 1-14-14
- D) Authorize Payment of Alpha Wireless Invoice for 800 MHZ Base Radio in Police Department for \$1,533.73
- E) Approval of Web Site Maintenance Proposal for First Quarter 2014 from Denny Schultz
- F) Approve 1.2% Increase in Operations and Maintenance Agreement with PeopleService, Inc.
- G) Approve the Hiring of Michael D. Neiert, Arlington Fire Fighter
- H) Approve the Hiring of Neil R. Holmquist, Arlington Fire Fighter
- I) Approval of Bills.

It was noted that there were no public hearings scheduled.

It was noted that there were no citizens present to address the Council on non-agenda items.

The announcements were reviewed:

- A) City Offices will be Closed on Monday, January 20th for the Martin Luther King Jr. Holiday
- B) Next Council Meeting will be Tuesday, January 21st @ 6:30 p.m. (Change Meeting?)
- C) Meeting with the Township/G.I. on Fire/Ambulance Coverage is January 30 at 7:00 p.m.
- D) Annual City Appreciation Meeting is Sunday, January 26
- E) 2014 Experienced Officials Leadership Conference, January 31-February 1 (Brooklyn Center)

The Council reviewed the following communications:

- D) November Water/Wastewater Reports
- E) December Building Permit Report and 2013 Yearly Report
- F) Arlington Police Calls Report (from 2004-2013)
- G) Correspondence from Susan Schmidtbauer, Arli-Dazzle

The second reading of Ordinance 285-An Ordinance Establishing Arlington Fire Department Fire Call Billing Procedures, was held. Adm. Donabauer commented that no changes had been made after the first reading.

Motion by Wills, seconded by Ruehling, and passed by unanimous vote to Ordinance 285-An Ordinance Establishing Arlington Fire Department Fire Call Billing Procedures, as follows:

ORDINANCE 285

AN ORDINANCE ESTABLISHING ARLINGTON FIRE DEPARTMENT FIRE CALL BILLING PROCEDURES

THE CITY COUNCIL OF THE CITY OF ARLINGTON, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH AND WELFARE, HEREBY ORDAIN AS FOLLOWS:

Section 1. AMENDMENT: This ordinance amends and supersedes Ordinance 189, 191, 257 and all other ordinances not in conformance with this ordinance.

Section 2. YEARLY RATE ADJUSTMENT: The City Council, with the advice and recommendation of the Arlington Fire Department, shall review and set the Arlington Fire Department emergency call charges each calendar year, at the second council meeting in January for that year. If the council takes no action to change the fees set out in this ordinance, said fees shall remain the same as set out herein.

Section 3. STANDARD FIRE CALLS: The standard fire call charge shall include all time up to the first two hours spent on the call. The fee shall be set by City resolution, and a schedule of such fees shall be on file and available in the office of the City Administrator during normal business hours. The charge for any call exceeding two hours shall reflect a higher rate and is set by the City Council. The call time shall be calculated from the time the first fire department vehicle departs from the fire station, to the time the last fire department vehicle departs the site of the fire. A fuel surcharge shall be assessed to the standard fire call charge.

Section 4. SUPPLIES COST: In addition to the basic fire call charge, the fire department shall be reimbursed its supply replacement cost for foam used, plus reimbursement for the fire department cost of any other supplies or materials expended in fighting the fire. A minimum charge for foam will be assessed for use up to one gallon; applicable supply replacement cost to be assessed for each gallon used thereafter.

Section 5. HAZARDOUS MATERIAL: If it is determined any hazardous material is present at the site of a fire call, which will require special procedures and handling, a minimum charge will be applied to the call, regardless of the time spent on the call. The fee shall be set by City resolution, and a schedule of such fees shall be on file and available in the office of the City Administrator during normal business hours. The fire department, in its discretion, may bill more than the minimum charge, depending on the time and supplies devoted to the call because of the presence of said hazardous materials.

Section 6. AMBULANCE CHARGE: An ambulance will routinely be requested at the site of any structure fire for fire fighter protection. The ambulance call will be separately billed by the ambulance service, which said charge shall be separate and in addition to any fire department charges.

Section 7. MUTUAL AID CALLS: Arlington Fire Department calls in response to a mutual aid request from another community with which we have a mutual aid agreement shall be at no charge to the requesting community. However, any costs of supplies expended by the Arlington Fire Department in responding to said mutual aid call shall be reimbursed by the community requesting assistance. Likewise, the fire departments of other communities responding to an Arlington Fire Department request for assistance shall only be reimbursed for costs of supplies expended, and not paid any call fees for such assistance. Any costs of supplies paid by the Arlington Fire Department to another community department in such case shall be passed on to the emergency call property owner.

Section 8. ACCIDENT CALLS: The Arlington Fire Department charge for responding to accidents not related to fires, to include but not limited to motor vehicle accidents, are established as follows:

A. The Arlington Fire Department should not be dispatched by the Sheriff's Office or other law enforcement agency or ambulance service to simply perform traffic control. In the case that they are, no charge should be applied to any party involved in the accident. For any accident call dispatched by the Sheriff's Office or other law enforcement agency or ambulance service, as a result of which the Fire Department is needed, a standard accident call charge to include all time up to the first hour spent on the call, shall be charged at the discretion of the officer in charge and at a fee established by resolution. An hourly fee, as established by resolution, will be charged, for each additional hour spent on the call. Accident call charges shall be charged to each party involved in the accident. A fuel surcharge shall also be assessed to the accident call.

B. If the accident involves motor vehicles, the above stated charges shall be applied to each vehicle operator, but not to vehicle passengers.

C. If the accident involves motor vehicles, and one or more of the vehicles was a parked and stationary vehicle, the parked and stationary vehicle owner or operator shall be not be charged a service call. Only the vehicle or vehicles in motion at the time of the accident shall be charged the service call charge.

Section 9. FALSE ALARMS: Any person, defined as any individual, or any business entity or corporation or any agents or employees thereof, shall be allowed two free false alarm responses per calendar year, if said false alarms are given in the reasonable and good faith belief that an emergency does exist. At the discretion of the Fire Chief, a third false alarm in a calendar year from the same person, including the same business entity or corporation or any agents or employees thereof, shall incur a flat charge, as established by resolution, for the call. Any person, to include any business entity or corporation or any agents or employees thereof, who makes a false alarm in bad faith, meaning they knew or should have known that the alarm was false, shall be charged a flat call charge in all cases.

Section 10. NON-EMERGENCY ACTIVITY: The City Council, at the recommendation of the fire department, shall have the discretion to charge an appropriate fee, to the property owner for fire department assistance provided in non-emergency situations. This may include, but is not limited to, disaster site cleanup, securing area around hospital helipad, protective sandbagging during flood alerts, and hosing down construction or demolition sites to avoid excessive dust or air pollution.

Section 11. SEVERE WEATHER WATCH: Fire department personnel shall conduct a severe weather watch as appropriate at no charge to the community or to any individual property owners.

Section 12. OTHER ENTITY CHARGES: If the fire department deems it appropriate, it may call in assistance from other government agencies or private entities, to provide personnel, expertise or equipment the fire department determines in its own discretion is needed to respond adequately to an emergency. The City Council, at the recommendation of the fire department, shall have the right to pass on to the emergency call property owner any fees or costs charged by such other government agency or private entity for their assistance.

Section 13. COLLECTION PROCEDURE: Any fees billed to a property owner under this ordinance shall be payable within 60 days after billing. If unpaid within said 60 day term, the unpaid balance shall accrue interest at a rate to be set by the City Council, at the time of the yearly rate adjustment set out at Section 1 above. Any accounts remaining unpaid after 90 days shall be subject to legal collection action, to include but not limited to assessment against the property which was the site of the emergency, to be billed as part of the real estate tax payable in the calendar year following the date of the emergency call.

This ordinance shall become effective immediately upon publication.

For City of Arlington:

/s/ James R. Kreft
By James R. Kreft
It's Mayor

/s/ Liza M. Donabauer
By Liza M. Donabauer
It's City Administrator

The first reading of Ordinance 286-An Ordinance Amending Ordinance 231 Which Establishes a Planning Agency for the City of Arlington, was held. Mayor Kreft commented that the City created an Urban Reserve District (in the last year) within the Orderly Annexation Area (OAA), and was given zoning control over this same area from the County. He felt that the Council should have the flexibility to include a resident from the OAA as a member on the Planning Commission.

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION 1-2014
A RESOLUTION APPOINTING
CITY ADMINISTRATOR

BE IT RESOLVED that Liza M. Donabauer is hereby re-appointed to serve as the City Administrator for the City of Arlington for an additional one-year term commencing on January 6, 2014.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Wills and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 6th day of January, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Ruehling introduced the following resolution and moved for its adoption:

RESOLUTION 2-2014
A RESOLUTION RATIFYING MAYORAL APPOINTMENTS AND COMMITTEES

BE IT RESOLVED that Mayor James R. Kreft has appointed the following individuals to the following appointments:

APPOINTEES TO MUNICIPAL OFFICES:

Vice Mayor:
City Attorney:
Health Officer:

Councilmember Jason Ruehling
Attorney Ross Arneson
Representative from Sibley County Public Health
Tim Haggemiller

Emergency Management Director:

DELEGATES TO EXTRA-MUNICIPAL AGENCIES:

Minnesota Municipal Utility Association (MMUA) Delegates:

Councilmember Jason Ruehling
City Administrator Liza Donabauer

Minnesota Municipal Power Association (MMPA) Delegates:

City Administrator Liza Donabauer
City Clerk Lisa Tesch

Cable Commission Delegates:

Councilmember Galen Wills
Bruce Hanneman

A-GI Wastewater Board Delegates:

Councilmember Curt Reetz
Councilmember Jennifer Nuesse
People Service Representative
Councilmember Ben Jaszewski
Pauline Wiemann

Prairie Line Trail Committee Delegate:
Sibley County Library Board Representative:
Minnesota Valley Regional Rail Coalition (MVRRC) Delegate:

City Administrator Liza Donabauer

Sibley County Economic Development Corporation (SEDCO):

Dick Thomes
Ben Jaszewski

Sibley Medical Center Foundation (SMC):

COUNCIL COMMITTEES: (All council members serve one year terms)

Employee Relations Committee:

Councilmember Curt Reetz
Councilmember Jennifer Nuesse

Finance Committee:

Councilmember Jason Ruehling
Councilmember Ben Jaszewski

Public Buildings Committee:

Councilmember Jennifer Nuesse
Councilmember Ben Jaszewski

Streets Committee:

Councilmember Jason Ruehling
Councilmember Galen Wills

Utilities Committee:

Councilmember Curt Reetz
Councilmember Galen Wills

Police Committee:

Councilmember Galen Wills
Councilmember Jason Ruehling

MISCELLANEOUS COMMITTEES:

Firefighter Relief Committee:
(per by-laws)

Mayor: James Kreft
City Administrator: Liza Donabauer
Fire Chief: John Zaske

Ambulance Department Committee:

Rep. to SMC: Councilmember Ben Jaszewski
Councilmember: Councilmember Curt Reetz
City Administrator: Liza Donabauer
Ambulance Director: Kevin Sullivan
Volunteer Ambulance Director: Bob Lueth
SMC Administrator: Todd Sandberg

Fire Department Committee:

Councilmember Galen Wills
Councilmember Jason Ruehling
Fire Department Officer Corp.

CITIZEN COMMITTEES: (All council members serve one year terms)

Cemetery Committee: (Term Length: Two year)

Staff Representatives:

City Administrator Liza Donabauer
Supervisor Jason Lovaa

Councilmember Appointees:

Councilmember Jennifer Nuesse

Citizen Appointees:

VACANT (2015)
VACANT (2015)

VACANT (2015)
VACANT (2014)
VACANT (2014)
VACANT (2014)

Economic Development Authority: (Term Length: Six years)

Staff Representative: EDA Director Cynthia Smith-Strack
Councilmember Appointees: Councilmember Jason Ruehling
Councilmember Jennifer Nuesse
Citizen Appointees: Mark Lundstrom (2014)
Dick Thomes (2015)
Tim Kloeckl (2016)
Dean Bergersen (2017)
Larry Sorenson (2019)

Library Committee: (Term Length: Two years)

Staff Representative: Library Director Kathy Homme
Councilmember Appointee: Councilmember Galen Wills
Citizen Appointees: Sue Morrisette (2014)
Dee Czech (2014)
Jean Olson (2014)
Pauline Wiemann (2015)
Lee Zwart (2015)
Krista Kube (2015)
Ex-officio Member: Sibley County Library Board Representative

Park Committee/Shade Tree Board: (Term Length: Two years)

Staff Representative: Supervisor Jason Lovaas
Councilmember Appointee: Councilmember Ben Jaszewski
Citizen Appointees: Al Ihrke (2014)
Robert Thomes (2014)
Jim Pederson (2014)
Gary Hultgren (2015)
Jerry Ebersviller (2015)
Karan Pichelmann (2015)

Planning and Zoning Committee: (Term Length: Three years)

Staff Representative: Consulting P & Z Administrator Cynthia Smith-Strack
Councilmember Appointee: Councilmember Curt Reetz
Citizen Appointees: Jeff Pinske (2014)
Mike Vrklan (2014)
Richard Nagel (2015)
Michelle Battcher (2015)
VACANT (2016)
VACANT (2016)

TASK FORCES AND COMMISSIONS:

Arlington Historical Society:

Staff Representative: None
Board of Directors, Volunteers: Curt Boeder
Greg Goblirsch
Pauline Wiemann
Dwight Grabitske
Ramona Bade
Mike Noack
Annmarie Trocke

Community Center Committee:

Staff Representative: Liza Donabauer
Jennifer Strack
Council Appointees: Councilmember Ben Jaszewski
Councilmember Jennifer Nuesse
Citizen Appointees: Kurt Menk
Rebekah Lundstrom
Amanda Feterl
Bob Pichelmann

FURTHERMORE BE IT RESOLVED that the Mayor is Ex-Officio for all Boards, Committees and Commissions.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Reetz and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 6th day of January, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Nuesse introduced the following resolution and moved for its adoption:

**RESOLUTION 3-2014
A RESOLUTION DESIGNATING THE OFFICIAL CITY DEPOSITORY**

BE IT RESOLVED that the Arlington State Bank of Arlington, Minnesota is hereby designated as the official City of Arlington depository for the year 2014.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Ruehling and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 6th day of January, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Jaszewski introduced the following resolution and moved for its adoption:

**RESOLUTION 4-2014
A RESOLUTION DESIGNATING THE OFFICIAL CITY NEWSPAPER**

BE IT RESOLVED that the Arlington Enterprise of Arlington, Minnesota is hereby designated as the official City of Arlington newspaper for the year 2014.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Wills and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 6th day of January, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Wills introduced the following resolution and moved for its adoption:

**RESOLUTION 5-2014
A RESOLUTION APPROVING THE 2014 CITY CALENDAR**

BE IT RESOLVED that the attached Calendar is hereby designated as the official City of Arlington Calendar of Public Meetings for the year 2014.

2014 PUBLIC MEETINGS
(MEETING DATES ARE SUBJECT TO CHANGE)

Holidays - City Offices Closed:

January 1 - New Year's Day	January 20 - Martin Luther King Jr. Day
February 17 - President's Day	May 26 - Memorial Day
July 4 - Independence Day	September 1 - Labor Day
November 11 - Veteran's Day	November 27 - Thanksgiving Day
November 28 - Day After Thanksgiving	December 25 - Christmas Day

Planning & Zoning	7:00 pm	January 2
Council	6:30 pm	January 6
Township/Fire/Ambulance	7:00 pm	January 16 (10 Day Notice)
Council (Holiday 20 th)	6:30 pm	January 20 (21 st)
Parks	7:00 pm	January 27
EDA	6:00 pm	January 28
Council	6:30 pm	February 3
Planning & Zoning	7:00 pm	February 6
Council (Holiday 17 th)	6:30 pm	February 17 (18 th)
Library	5:30 pm	February 19
Parks	7:00 pm	February 24
EDA	6:00 pm	February 25
Council	6:30 pm	March 3
Planning & Zoning	7:00 pm	March 6
Council	6:30 pm	March 17
Parks	7:00 pm	March 24
EDA	6:00 pm	March 25
Planning & Zoning	7:00 pm	April 3
Council	6:30 pm	April 7
A-GI Wastewater (Arlington)	7:00 pm	April 10 (10 Day Notice)
Council	6:30 pm	April 21
EDA	6:00 pm	April 22
Parks	7:00 pm	April 28
Planning & Zoning	7:00 pm	May 1
Council	6:30 pm	May 5
Library	5:30 pm	May 14
Council	6:30 pm	May 19
EDA	6:00 pm	May 27
Parks (Holiday 26 th)	7:00 pm	May 26 ? (27 th)
Council	6:30 pm	June 2
Planning & Zoning	7:00 pm	June 5
Council	6:30 pm	June 16
Parks	7:00 pm	June 23
EDA	6:00 pm	June 24
Planning & Zoning	7:00 pm	July 3
Council	6:30 pm	July 7
Council	6:30 pm	July 21
EDA	6:00 pm	July 22
Parks	7:00 pm	July 28
Special Council – Budget		July
Council	6:30 pm	August 4
Planning & Zoning	7:00 pm	August 7
Council	6:30 pm	August 18
Parks	7:00 pm	August 25
EDA	6:00 pm	August 26
Special Council – Budget		August

Council (Holiday 1 st)	6:30 pm	September 1 2 nd
Planning & Zoning	7:00 pm	September 4
A-GI Wastewater (Green Isle)	7:00 pm	September 11 (10 Day Notice)
Council	6:30 pm	September 15
Library	5:30 pm	September 17
Township/Fire/Ambulance	7:00 pm	September 18 (10 Day Notice)
Parks	7:00 pm	September 22
EDA	6:00 pm	September 23
Special Council – Budget		September
Planning & Zoning	7:00 pm	October 2
Council	6:30 pm	October 6
Council	6:30 pm	October 20
Parks	7:00 pm	October 27
EDA	6:00 pm	October 28
Special Council – Budget		October
Council	6:30 pm	November 3
Planning & Zoning	7:00 pm	November 6
Council	6:30 pm	November 17
Library	5:30 pm	November 19
Parks	7:00 pm	November 24
EDA	6:00 pm	November 25
Special Council – Budget		November
Council	6:30 pm	December 1
Planning & Zoning	7:00 pm	December 4
Council	6:30 pm	December 15
Parks	7:00 pm	December 22
EDA	6:00 pm	December 23
Special Council – Budget		December

MEETING SCHEDULE:

City Council	1 st & 3 rd Monday Evenings @ 6:30 pm
Planning & Zoning	1 st Thursday Evening @ 7:00 pm
A-GI Wastewater	2 nd Thursday Evening April/September (10 Day Notice) @ 7:00 pm (April-Arl, September-GI - alternate locations) (GI Council Meets 2 nd & 4 th Tuesdays)
EDA	4 th Tuesday Evening (Monthly) @ 6:00 pm
Library	3 rd Wednesday Evening (Quarterly) @ 6:30 pm (Library)
Park Board	4 th Monday Evening (Monthly) @ 7:00 pm
Township/Fire/Ambulance	3 rd Thursday Evening – January/September (10 Day Notice) @7:00 pm
Cable Commission	4 th Wednesday Evening (Monthly)
Fire Relief	Last Wednesday Evening (Monthly) (Fire Hall)

**All meetings are at Community Center-Council Chambers unless otherwise noted.*

***All meeting dates are subject to change, plus additional (special) meetings could be scheduled.*

Annual Schedule for Committees to Report to City Council (attended by a minimum of 2 representatives from each):

February:	Fire Dept.-1 st Meeting, Historical Society-2 nd Meeting
March:	Ambulance-1 st Meeting, Parks/Trails-2 nd Meeting
April:	Electrical Engineer-1 st Meeting, PeopleService-2 nd Meeting
May:	Library-1 st Meeting, Planning & Zoning-2 nd Meeting
June:	EDA-1 st Meeting, Hospital (SMC)-2 nd Meeting
August:	Fire Relief-1 st Meeting

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Reetz and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 6th day of January, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Jaszewski introduced the following resolution and moved for its adoption:

RESOLUTION 6-2014
A RESOLUTION ACCEPTING AND DESIGNATING CITY FUNDS

WHEREAS, sound financial planning by the City Council of the City of Arlington and City Staff is the purpose behind the acceptance and designation of funds; and

WHEREAS, the City Council deems it expedient under the circumstances to accept and designate the lease payment from the rental of 105 4th Ave NW Building to the 204 EDA Loan Programs Fund; and,

WHEREAS, the City Council met on December 16, 2013 and approved the Quit Claim Deed transferring ownership from the Hospital to the City's EDA for the property located at 105 4th Avenue NW; and,

WHEREAS, the City Council met on December 16, 2013 and approved the reassignment of the Lease of 105 4th Ave NW Building from SMC to City of Arlington EDA; and,

WHEREAS, the City Council deems it expedient under the circumstances to deposit the funds into the EDA Loan Programs Fund (204) and designate the revenue as land rent payments.

NOW THEREFORE BE IT RESOLVED, that the aforementioned funds are hereby accepted and designated to the above mentioned funds of the City of Arlington.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Nuesse and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 6th day of January, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION 7-2014
A RESOLUTION PROVIDING FOR SUMMARY PUBLICATION OF ORDINANCE 285 ENTITLED "AN ORDINANCE AMENDING ORDINANCE 257, ESTABLISHING ARLINGTON FIRE DEPARTMENT FIRE CALL BILLING PROCEDURES."

WHEREAS, the City Council of Arlington routinely passes ordinances to promote the public safety, health and welfare of the residents of Arlington; and

WHEREAS, the City Council initiated an update (Ordinance 285) Ordinance superseding Ordinance 189, 191, 257 establishing Arlington Fire Department fire call billing procedures to remove specific fee amounts and allow fees related to accident calls and false alarms to be charged at the discretion of the fire officer in charge and/or Fire Chief; and

WHEREAS, the City Council held a first reading of Ordinance 285 at its regular meeting on December 16, 2013; and

WHEREAS, the City Council approved the second reading and adoption of Ordinance 285 at its regular meeting on January 6, 2014; and

WHEREAS, Chapter 6, Section 2 of the Arlington City Charter requires publication of Ordinances following first and second reading and approval; and,

WHEREAS, City Council of the City of Arlington has determined the publication of the title and a summary of Ordinance 285 entitled "An Ordinance Amending Ordinance 257, Establishing Arlington Fire Department Fire Call Billing Procedures." is sufficient; and,

WHEREAS, prior to the publication of the title and summary, the Council has read and approved the text of the summary and determined that it clearly informs the public of the intent and effect of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the City Administrator shall cause a summary of Ordinance 285 to be published in the City's official newspaper at the earliest practicable date.

BE IT FURTHER RESOLVED, the summary publication shall read as follows:

"On January 6, 2014, the City Council of the City of Arlington approved Ordinance 285 entitled "An Ordinance Amending Ordinance 257, Establishing Arlington Fire Department Fire Call Billing Procedures". The Ordinance in its entirety is available for review and/or photocopying during regular office hours at the City of Arlington, 204 Shamrock Drive, Arlington, Minnesota 55307. Ordinance 285, removes specific fee amounts and allows fees related to accident calls and false alarms to be charged at the discretion of the fire officer in charge and/or Fire Chief."

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Ruehling and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 6th day of January, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor _____

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Adm. Donabauer explained that one of the part-time police officer's has requested to be included in the Public Employees Police & Fire Plan versus the Coordinated (PERA) plan that he is currently in, as he has been earning over \$425 per month (making him eligible). She commented that if the change were to occur, the City's current rate/contribution would go up and the employee's would go down. Wills expressed his opposition to the request, due to the fact that the position is only part-time.

Councilmember Wills introduced the following resolution and moved for its denial:

RESOLUTION 8-2014

A RESOLUTION PROVIDING FOR EMPLOYEE TO BE ACCEPTED AS A MEMBER OF THE PUBLIC EMPLOYEES POLICE & FIRE PLAN

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire Plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED, that the City Council, of the City of Arlington, Minnesota, hereby declares that the position of Police Officer, currently held by Donald Brennhofer, meets all of the following Police and Fire Plan membership requirements:

1. Said position requires a license by the Minnesota peace officer standards and training board under section 626.84 to 626.863 and this employee is so licensed;
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED, that this governing body hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

The motion for the denial of the foregoing resolution was duly seconded by Councilmember Ruehling and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the

following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 6th day of January, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION 9-2014

A RESOLUTION APPROVING A CONDITIONAL USE PERMIT AMENDMENT TO ALLOW ACCESSORY OUTDOOR STORAGE OF PROCESSED GRANULAR MATERIALS USED FOR ROAD BASES AND DRIVEWAYS, PROCESSED CONSTRUCTION SAND, AND RECYCLED CONCRETE IN CONJUNCTION WITH AN EXISTING OWNER-OCCUPIED HEAVY CONSTRUCTION EQUIPMENT STORAGE, REPAIR AND MAINTENANCE FACILITY AT 23259 401ST AVENUE AND 23320 STATE HIGHWAY 5

WHEREAS, Mr. Jeff and Wendy Klehr have submitted a request to amend an existing Conditional Use Permit to allow outdoor storage of Class 5 gravel, construction sand, and recycled concrete as an accessory use in conjunction with an owner-occupied heavy construction equipment storage, repair and maintenance facility at 23259 401st Avenue and 23320 State Highway 5; and,

WHEREAS, the subject property is identified as PID 31.0835.000 (and legally described as NW¼, NW¼, Sect. 10, Twp. 113, Range 27 DOC A177167 1.95 AC); and,

WHEREAS, the Applicants propose abandonment of “*ancillary minor passenger automobile repair/maintenance by entities other than the property owner*” a use which is allowed under the Conditional Use Permit currently in effect; and,

WHEREAS, notice of a public hearing to accept input on the CUP request was published in the official newspaper on December 19, 2013 and sent to property owners within 350 feet of the property; and

WHEREAS, the Planning and Zoning Committee conducted a public hearing on the CUP request on January 2, 2014 and accepted input on the CUP request; and

WHEREAS, following the public hearing the Planning Committee reviewed the CUP request and made the following findings:

1. That the abandonment of ancillary minor passenger automobile repair/maintenance by entities other than the property owner in exchange for limited outdoor storage of granular material results in a less intense use of the property.
2. That with the conditions listed below the use will not be detrimental to the health, safety, morals, comfort, convenience or welfare of the persons residing in the neighborhood since the use will be consistent with adjacent land uses which are primarily agricultural and industrial in nature.
3. That with the conditions listed below the use will not be detrimental to the public welfare, or injurious to property or improvements in the neighborhood since the use will be consistent with adjacent land uses which are primarily agricultural and industrial in nature.

WHEREAS, the Planning Committee approved a resolution recommending the City Council approve the CUP amendment request based on several conditions; and,

WHEREAS, the City Council has reviewed the CUP request.

NOW, THEREFORE, BE IT RESOLVED THAT: The City Council of the City of Arlington does hereby approve an amendment to an existing conditional use permit which will allow limited outdoor storage of gravel, sand, and recycled concrete as a use accessory to an owner-occupied heavy construction equipment storage, repair and maintenance facility at 23259 401st Avenue and 23320 State Highway 5, subject to the following:

1. This Conditional Use Permit supersedes and replaces Arlington City Council Resolution 12-2012 which is hereby repealed and replaced.
2. The proposed principal use of the property is limited to the indoor storage, repair, and/or maintenance of heavy construction equipment under the licensed ownership/lease of the property owner. Such heavy construction equipment will include snow plowing equipment, gravel hauling equipment, mowing equipment

- and the items reasonable similar to those identified.
3. The following is strictly prohibited onsite: ancillary minor passenger automobile repair/maintenance by either the property owner or entities other than the property owner.
 4. A maximum of five (5) stockpiles of processed (e.g. crushed, washed, or sorted by size) granular material not exceeding 30 yards per stockpile or seventy five (75) yards combined may be stored on site at one time. Said processed granular material shall be strictly limited to that which is processed and sorted by material size and/or washed. Examples of such materials include Class 5 gravel, construction sand, and/or recycled concrete that is one inch or smaller. The property owner may request temporary storage of additional material on site provided: the storage is for less than 180 total days and the Planning Commission approves of each instance of temporary storage through an official action.
 5. The amount of heavy construction equipment stored outdoors on site is limited to storage of ten (10) heavy construction items. Any/all construction equipment stored outdoors will be in operable condition. Items such as miscellaneous equipment parts, brush, tree parts, horse trailers, campers, unlicensed passenger vehicles, buses, agricultural equipment, tires, batteries, used oil, or similar items shall not be stored outdoors at the site.
 6. The property shall at all times remain in a state that is tidy, clean, free of debris, and aesthetically pleasing.
 7. This conditional use permit is in effect for the property at 23259 401st Avenue and 23320 State Highway 5 and assigned to the current and/or any future owner of the property unless the use changes or the use is in violation of the conditions of this permit.
 8. The conditional use permit may be revoked by the City following written notice to the property owner if the conditions of the permit as listed herein are not met and/or maintained. The conditional use permit will expire if/when the use of the property is changed.
 9. The conditional use permit shall be recorded at the Sibley County Recorder's Office.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Ruehling and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 6th day of January, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Wills introduced the following resolution and moved for its adoption:

RESOLUTION 10-2014
A RESOLUTION RECOGNIZING POLICE OFFICER SCOTT BENNETT FOR HIS 24 YEARS OF SERVICE TO THE CITIZENS OF ARLINGTON

WHEREAS, Scott Bennett has formally retired as a City of Arlington Police Officer; and

WHEREAS, Scott Bennett served as a Police Officer from April of 1989 through December of 2013; and

WHEREAS, his years of service have contributed much to the effective functioning of the city police department; and

WHEREAS, his talent and dedicated service does not go unnoticed by the City Council and he will be missed by his co-workers within the police department and city departments.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Arlington that the City of Arlington, acting through its City Council, does hereby express its appreciation and gratitude to Scott Bennett for his 24 years of dedicated service to the city and to the community of Arlington and does hereby extend to him the very best wishes for the future.

BE IT FURTHER RESOLVED that a copy of this resolution be given to Scott Bennett so that the City's appreciation will be conveyed directly to him.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Ruehling and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 6th day of January, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Ruehling introduced the following resolution and moved for its adoption:

RESOLUTION 11-2014
A RESOLUTION APPROVING THE APPLICATION FOR A LAWFUL GAMBLING PERMIT FOR PHEASANTS FOREVER SIBLEY COUNTY

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Arlington hereby approves the application for a Lawful Gambling Permit as submitted by Pheasants Forever Sibley County for an event on February 8, 2014.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Jaszewski and upon poll being taken thereon the following voted in favor thereof: Jaszewski, Nuesse, Reetz, Ruehling, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 6th day of January, 2014.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft, Mayor

Attest: /s/ Liza M. Donabauer, City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Adm. Donabauer stated that the Utilities Committee had met with the Electrical Engineer regarding the proposed 2014 Electrical Improvement Project. A map showing the affected areas was reviewed. It was noted that the bid would be broken down into four parts:

- 1) Furnish, install, labor, material and equipment necessary for 5,260' of new feeder line from new substation to downtown switch building;
- 2) Furnish, install, labor, material and equipment necessary for 1,000' of new tie line between the new substation east feeder and old south feed;
- 3) Prairie Line Trail underground conversion of existing overhead line (approximately 680' of new line) required by the County;
- 4) Miscellaneous Equipment Procurement, backup Voltage Regulator, spare Recloser, and several transformers.

Adm. Donabauer stated that the bid opening is scheduled for Thursday, February 13th.

Motion by Nuesse, seconded by Reetz, and passed by unanimous vote to approve the advertisement for bids (equipment and construction) for the 2014 Electrical Improvement Project.

The Council reviewed a letter from Police Chief Rovinsky requesting reassignment of job duties from Police Chief to Full-Time Officer; along with a request to retain his current hourly wage.

Motion by Ruehling, seconded by Nuesse, and passed by unanimous vote to accept both requests from Police Chief Rovinsky as stated above effective immediately.

Adm. Donabauer stated that the Police Committee had met with Marvin Doeden regarding his employment with the City as Interim Police Chief. The Council reviewed the proposed Interim Police Chief Contract that had been put together. Adm. Donabauer commented that the duties remained the same, but there would be no patrol time. She added that the hours were to be minimal (8-10 hours per week) and he would be paid \$1,500 per month with no benefits. It was noted that Doeden came highly recommended.

Motion by Reetz, seconded by Jaszewski, and passed by unanimous vote to approve the Employment Agreement with Marvin Doeden as presented (*see attached*).

Adm. Donabauer commented that the Police Committee would be meeting to finalize the job description and job posting for the Police Chief position, along with determining the salary range and interview dates. The information would be presented at the next regular Council meeting.

Mayor Kreft presented his 2014 Goals as follows:

1. Update our Comprehensive Plan. (assigned to Councilmember Reetz to oversee)

In 2008, the Arlington City Council approved a Comprehensive Plan. The plan was the product of co-ordination and co-operation between elected officials, city committee members, city staff, and citizens. A Comprehensive Plan is a document that includes long-range plans for land-use and zoning, utilities, parks and green space, economic development, and housing. A Comprehensive Plan is a document, that also provides legal justification for land use decisions and ordinances, and helps ensure that growth will make Arlington, not only bigger, but better.

A Comprehensive Plan is only valid if it is updated every 5-6 years; the process to update our plan will invite us to envision our community in 2035, challenge us to identify trends that will shape it, and direct us to realize how we can shape it ourselves. Besides enabling officials to holistically examine and prioritize current and future issues and projects, the finalized plan will act as a pliable roadmap and hypothetical timeline for completion or implementation of projects identified during the planning process.

2. Plat our Industrial park property. (assigned to Councilmember Nuesse to oversee)

In 2012, 22 acres of land just southwest of the corporate city limits, adjacent to the Minnesota Prairie Line Railroad and Minnesota Highway 5, were purchased for the development of an Economic Development Authority owned industrial park. In 2013, we annexed the property into the City, prioritized potential access points to the acreage from Highway 5, collaborated with representatives from adjacent industries, examined potential funding sources, and identified possible private industries with whom to partner in the development of the park.

With this background information gathered, this year, we are ready to proceed with determining optimal lot lay-out, street and infrastructure locations and connections, and finally platting the property.

3. Prepare for the 2015 Street and Utility Improvement Project. (assigned to Councilmember Wills to oversee)

In 2015, the City of Arlington will undertake our largest street and underground utility project in more than two decades. The project will involve street, curb, gutter, and sidewalk reconstruction in the areas north and west of Sibley East Schools; along with the surface improvements, corresponding water and sewer infrastructure will be updated. In addition, this project will include the first portion of an incremental, long-range storm water collection improvement of the northwest quadrant of our city.

With the goal of bidding the project early in 2015, it is imperative that, without delay, we commence project design and engineering, and secure advantageous financing. This process will deeply involve our entire City Council, Administrator, and Engineer, and the project will impact dozens of property owners in the area.

4. Create a plan for the future use of our Historic Fire Hall. (assigned to Councilmember Jaszewski to oversee)

In 2011 our staff department heads and City Council evaluated the condition and uses of buildings and spaces used by our City. In 2012, the Council, with the goal of reducing redundancy, concluded that our City could increase efficiency by relocating our Police Department to a remodeled Tech Center building, thus consolidating the spaces used by our Police, Fire, and Ambulance Departments in that building and re-christening it the Emergency Services Building.

The Police Department's relocation has left the Historic Fire Hall building on Main Street mostly vacant, and provided our City with an opportunity to examine re-uses of it. Preliminary ideas for uses have ranged from community organization meeting and storage spaces to a history museum to store-front rental. To best create a viable plan for the space, the City will visit with representatives from our community groups and re-visit our needs and future demands for our City staff.

5. Assist Sibley East School District in facilities evaluation and planning, and collaborate in the creation of a joint community recreation program. (assigned to Councilmember Ruehling to oversee)

Recently, our School Superintendent has asked the three cities in the Sibley East School District for assistance in assessing community needs and how they tie to district facilities. Meetings have initiated between representatives of the three cities and the District and it is the intention of the District to meld the incipient group into a more formal facilities task force. Through the initial meetings, we have been reminded of the crucial value the school district lends to our communities, and been made aware of possible areas where the City can help further our symbiotic relationship with the District.

In the last months of 2012, initial conversations between City and District staff were held regarding a joint community recreation program. Many issues—cost, proportion of responsibilities, staffing, and more—need to be examined, but this is an extremely exciting proposition that could result in shared summer recreation programs, expanded recreation

opportunities for all ages, and an enhanced community education curriculum. Our Park Committee and staff have begun examining the costs and benefits, and the City Council will soon hear recommendations from them.

Jaszewski commented that the SMC Board met for the last time in December. The first meeting of the new Ridgeview/Sibley Board will be January 21st and the topic will be 'governance'. He added that the February meeting will focus on strategic planning for 2014-2017. It was noted that the Winthrop Clinic was now open and progress continues with the Gaylord Clinic; no decision has been made with regards to securing of the helipad.

Reetz commented that he would like to see staff over-time reports again (as the previous City Administrator had done), for accountability (budget) reasons.

Motion by Wills, seconded by Nuesse, and passed by unanimous vote to adjourn the meeting at 7:27 pm.

City Administrator Liza M. Donabauer

Mayor James R. Kreft