

**ARLINGTON CITY COUNCIL
MEETING AGENDA
AUGUST 19, 2013 AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda—state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

1. Call meeting to order and Pledge of Allegiance
2. Roll Call
3. Approve the agenda and any agenda additions

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

4. Approval of Consent Agenda
 - A) Approval of the August 5th Budget Workshop Meeting Minutes.
 - B) Approval of the August 5th Regular Meeting Minutes.
 - C) Approval of Bills.
 - D) Approve Hiring of Todd Voigt, Part Time, Temporary Mowing/Weed Trimming Employee.
 - E) Approve Hiring of Brandon Voigt, Part Time, Temporary Mowing/Weed Trimming Employee.
 - F) Accept Resignation of Suzanne Mueller, Part-Time Library.
 - G) Approval of The Salvation Army's HeatShare Program for 2013-2014.
 - H) Authorize Signature on Frontier Services Agreement for Telephone & DSL Services

PUBLIC HEARINGS (NONE)

PETITIONS, REQUESTS, & COMMUNICATIONS

5. Addressing the Council
 - A) Citizens Addressing the Council
6. Announcements
 - A) City Offices will be closed on Monday, September 2nd for Labor Day (Council Meeting will be Tuesday, September 3rd).
 - B) Special Budget Workshop Meeting ó September 3rd at 5:00 p.m.
7. Communications
 - A) July Financial Reports.
 - B) Outstanding Receivables Reports ó Ambulance & Utilities.

REPORTS OF OFFICERS, BOARDS & COMMITTEES

8. Yearly Fire Relief Association Update (Curtis Ling)
 - A) Approval/Denial of City Contribution for 2013 for \$7,717.
 - B) Discussion on Schedule SC-13 and the Required Minimum City Contribution for 2014.

ORDINANCES & RESOLUTIONS

9. Ordinances
 - A) First Reading: Ordinance 282 – An Ordinance Amending Ordinance 168, The Arlington Subdivision Ordinance to Allow for Boundary Line Adjustments by Adding Section 7.25.

10. Resolutions

- A) None.

UNFINISHED BUSINESS

11. Discussion Items

- A) None.

NEW BUSINESS

12. Approve/Deny Form of Agreement Between City of Arlington and Ti-Zack Concrete, Inc for Construction Contract (\$173,608.50) and Notice to Proceed on the 2013 Safe Routes to School Project.
13. Approve/Deny Pay Request #18 – Final from Gridor Construction for the Arlington Wastewater Treatment Facility Improvements (\$53,499.84).
14. Approve/Deny City to Become a Member of HGAC-Buy with a \$2,000 Fee for Fire Pumper Truck Purchase.
15. Accept/Deny Proposal with Water Tower Clean & Coat, Inc. for Exterior Cleaning with Mildicide for \$3,200.
- 15.5. Approve Final Pay Estimate No. 6 for the 2012 Marion & Shamrock Drive Improvements with Chard Tiling & Excavating Inc. @ \$17,774.27.

MISCELLANEOUS BUSINESS

16. Council Committee Updates

17. Open Discussion

- A) Animal Control.
 - B) Repair of 1998 Chevy Silverado.

ADJOURNMENT

Reminders:

1. Hospital Board – August 19th @ 5 pm (SMC)
2. Parks – August 26th @ 7 pm
3. EDA – August 27th @ 6 pm

**ARLINGTON CITY COUNCIL
MEETING MINUTES
AUGUST 19, 2013**

The regular meeting was called to order at 6:36 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Jaszewski, Nuesse, Reetz, Ruehling, Wills

Members absent: None

Also present: City Administrator Donabauer, City Attorney Arneson, Firefighter Curtis Ling, Kurt Menk

Motion by Ruehling, seconded by Nuesse, and passed by unanimous vote to approve the agenda with the following changes:

Add item 4H) Authorize Signature of Frontier Services Agreement for Telephone & DSL Services.

Add item 15.5) Approve Final Pay Estimate No. 6 for the 2012 Marion & Shamrock Drive Improvements with Chard Tiling & Excavating Inc. @ \$17,774.27.

Motion by Wills, seconded by Jaszewski, and carried (Reetz abstained) vote to approve the consent agenda as follows:

- A) Approval of the August 5th Regular Meeting Minutes
- B) Approval of the August 5th Special Workshop Minutes
- C) Approval of Bills
- D) Approve Hiring of Todd Voigt, Part Time, Temporary Mowing/Weed Trimming Employee
- E) Approve Hiring of Brandon Voigt, Part Time, Temporary Mowing/Weed Trimming Employee
- F) Accept Resignation of Suzanne Mueller, Part-Time Library
- G) Approval of the Salvation Army's HeatShare Program for 2013-2014.
- H) Authorize Signature of Frontier Services Agreement for Telephone & DSL Services.

It was noted that there were no public hearings scheduled.

It was noted that there were no citizens present to address the Council on non-agenda items.

The announcements were reviewed:

- 1) City Offices will be closed on Monday, September 2nd for Labor Day (Council Meeting will be Tuesday, September 3rd).
- 2) Special Budget Workshop Meeting ó September 3rd at 5:00 p.m.

The Council reviewed the following communications:

- A) July Financial Reports
- B) Outstanding Receivables Reports ó Ambulance & Utilities.

Curtis Ling presented the annual Fire Relief Association Audit. He stated that their investments had improved from the previous year. Brief discussion was held on the proposed 2014 Contribution also. Ling commented that there had not been an increase in the benefit level for several years due to a short fall with investments; and they were not recommending one this year.

Motion by Reetz, seconded by Wills, and passed by unanimous vote to approve the City Contribution to the 2013 Fire Fighters Relief Association in the amount of \$7,951.

The first reading of Ordinance 282 ó An Ordinance Amending Ordinance 168, The Arlington Subdivision Ordinance to Allow for Boundary Line Adjustments by Adding Section 7.25, was held. A memo from Zoning Administrator Smith-Strack was reviewed.

Motion by Nuesse, seconded by Ruehling, and passed by unanimous vote to approve the Form of Agreement between the City of Arlington and Ti-Zack Concrete, Inc. for Construction Contract in the amount of \$173,608.50; and Notice to Proceed on the 2013 Safe Routes to School Project.

Motion by Reetz, seconded by Wills, and passed by unanimous vote to approve the final Pay Request #18 from Gridor Construction for the Arlington Wastewater Treatment Facility Improvements in the amount of \$53,499.84 (pending completion of warranty items and submission of final paperwork).

Motion by Wills, seconded by Jaszewski, and passed by unanimous vote to approve the City of Arlington becoming a member of the HGAC-Buy for \$2,000 which will move the fire truck purchase forward.

Adm. Donabauer stated that two bids had been received regarding the exterior cleaning of the water tower. She stated that PeopleServices had reviewed both bids and recommended approval of the low bid.

Motion by Ruehling, seconded by Jaszewski, and passed by unanimous vote to approve the bid from Water Tower Clean & Coat, Inc. in the amount of \$3,200 for exterior cleaning of the water tower.

Motion by Reetz, seconded by Nuesse, and passed by unanimous vote to approve the final Pay Estimate No. 6 to Chard Tiling & Excavating in the amount of \$17,774.27 for the 2013 Marion & Shamrock Drive Improvements.

Jaszewski provided an update on the SMC Board. He stated that they are looking at future board member replacement.

Lengthy discussion was held on animal control, more specifically stray cats and what should be done about them. It was noted that the City's ordinance needs to be updated to remove the Arlington Animal (Vet) Clinic as the impound for strays. It was suggested to have Adm. Donabauer contact a few businesses that help collect stray animals and see if they would consider coming in twice a year.

Adm. Donabauer stated that the 1998 Chevy Silverado pickup had been involved in a minor incident and if it were to be taken in, the repairs would be over \$3,000. She stated most of the damage was to the bumper and the Maintenance Dept. had attempted to straighten out the majority of the dents. It was the consensus not to fix the body damage at this time.

Wills expressed concern that the parks were being mowed when everything was so dry. It was suggested to have the employees mow less until it rains.

Concern was expressed about all the vehicle traffic (including large trucks) on Circle Drive while Hwy 5 is closed for reconstruction. Adm. Donabauer stated that the Police were asked to increase patrols in the area, signage for no trucks had been put up and MnDOT had been contacted.

Wills questioned where things were with the street light for the intersection of Main Street and Hwy 5. Adm. Donabauer stated that the State was supposed to be putting lights in.

Motion by Nuesse, seconded by Ruehling, and passed by unanimous vote to adjourn the meeting at 7:43 pm.

City Administrator Liza M. Donabauer

Mayor James R. Kreft