

**Maintenance Worker  
Supplemental Questionnaire  
Application Deadline: May 26<sup>th</sup> or until position is successfully filled**

**Applicant Name:** \_\_\_\_\_

The following supplemental information will be used as a scored evaluation of your knowledge, skills and experience, including eligibility for Veteran’s Preference Points. Choices you make must correspond to the information you have provided in your application and all additional documents and information you have included with your application, including a resume if attached. You may be asked to demonstrate your knowledge and skills in a work sample or during the interview process for this position. By completing this supplemental questionnaire, you are attesting that the information you have provided is true and accurate.

By my signature below, I attest that this information is correct and accurate and I understand any misstatement or falsification of information may eliminate me from consideration or could result in dismissal after hire.

DATED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**FAILURE TO COMPLETE THIS SUPPLEMENTAL QUESTIONNAIRE WILL RESULT IN DISQUALIFICATION FOR CONSIDERATION FOR THIS POSITION.**

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<b>The following are requirements to meet minimum eligibility for employment consideration:</b>		
	NO	YES
Valid MN Class “B” driver’s license or higher Commercial Driver’s License (or ability to obtain in one month)		
Must possess and maintain a valid class “C” Boiler’s License (or ability to obtain in one year)		

<b>Knowledge/Skills/Experience</b>		
	NO	YES
1. Education: High school diploma or equivalent G.E.D.		
2. Education: Attended post-secondary establishment but did not graduate.		
3. Education: I am a graduate of a post-secondary institution.		
4. While in a general maintenance or skilled manual labor position, I have been responsible for:		
a) Building and facilities maintenance and repairs, including cleaning and carpentry.		
b) Maintaining and repairing streets, including patching potholes, removing debris, placing cones, etc.		
c) Operating a variety of public works heavy machinery, including street sweeper, front end loader, etc.		
d) Operating trucks, snow blowers, tractors, and payloader to remove snow		
e) Operating trucks and payloader to haul dirt, gravel, hot mix, etc.		
f) Straightening and replacing street signs that are damaged.		
g) Assisting with maintaining the grounds of parks or publicly owned property including		

mowing, applying fertilizer and weed killer, etc.		
h) Assisting with the installation and removal of Christmas Decoration using a bucket truck.		
i) Cleaning catch basins as needed.		
j) Operating a variety of public works equipment, including riding lawn mower, tractor mower, chain saw, tree snipper, chain saw, etc..		
5. Which of the following best describes your employment experience working for a City/County/State public works department, a school district or university, a utility company, or a private company as an employee or subcontractor:		
a) N/A – I have not worked for a city/county/state public works department, a school district or university, or a private company.		
b) I have worked in the maintenance department at a private company.		
c) I have worked for a school district or university or maintenance department at a private company.		
d) I have worked for an electric, natural gas, water and/or electric utility company.		
e) I have worked for a county or state public works department.		
f) I have worked for a city public works department.		
6. Which of the following best describes your years of employment experience directly related to public works or maintenance duties with a public or private agency?		
a) No Experience		
b) Number of months' part-time experience: # _____ OR I have more than 36 mo. ____		
c) Number of months' full-time experience: # _____ OR I have more than 36 mo. ____		
7. Have you ever been discharged, forced to resign, or rejected during a probationary period from any employment opportunity? If yes, list name and address of employer, reason for release, and dates of employment. A "Yes" answer will not necessarily disqualify you.		
<u>Yes:</u>		
8. Have you ever been counseled, reprimanded, or disciplined for either conduct or performance issues related to your employment? A "Yes" answer will not necessarily disqualify you. If you answer yes, please list and explain.		
<u>Yes:</u>		
9. On-call personnel are required to respond to snow-removal and city emergency calls within 30 minutes of the call. Are you willing and able to meet this requirement?		
10. I am able to meet the physical and medical requirements as established by the job description.		
11. I am eligible for Veteran Preference Point and have attached my DD214. ( <u>NOTE: DD214 MUST be ATTACHED for awarding of eligible points.</u> )		

**SUBMIT WITH APPLICATION BY DEADLINE STATED IN RECRUITMENT AD**

Thank you for applying for the City of Arlington Maintenance Worker. You will be notified as we proceed through the recruitment process.

Please do not hesitate to contact the City Office if you have questions at (507) 964-2378 or [ldonabauer@arlingtonmn.com](mailto:ldonabauer@arlingtonmn.com)