

BUILDING PERMIT REQUIREMENTS

The following information is provided for general information. If your request does not fall under any of the following categories, please call City Hall for information.

BUILDING AND/OR LAND USE PERMITS ARE NOT NEEDED FOR THE FOLLOWING PROJECTS:

1. Installation of playhouses, swing sets, play equipment.
2. Installation of flag poles, arbors, and vegetative landscaping treatments.
3. Painting, wallpapering, carpeting, replacing cabinets, and refinishing.
4. Temporary or Portable Structures (allowed for a maximum of 180 days per year)

LAND USE REVIEW (BUT NOT BUILDING PERMIT) IS NEEDED FOR THE FOLLOWING PROJECTS:

1. One story detached accessory buildings used as tool, storage, or utility sheds with a floor area less than 120 square feet.
2. Fences under six feet in height
3. Kennels
4. Swimming pools permanent or portable with a depth of greater than 24" and a surface area greater than 100 s.f.
5. Patios, sidewalks, and driveways (including replacement)

LAND USE REVIEW &/OR BUILDING PERMIT IS NEEDED FOR THE FOLLOWING PROJECTS:

1. One and two family dwelling construction and additions
2. Residential alterations, renovation, & remodeling
3. Finishing basement
4. Breezeway finishing, renovation, & remodeling
5. Porches
6. Decks, new and replacement
7. Demolition of a structure
8. Garage or accessory structure construction, finishing, renovation, & remodeling
9. Commercial construction, finishing, renovation, & remodeling
10. Commercial re-roof
11. Pole buildings
12. Retaining walls
13. Signs
14. Sheds greater than 120 s.f.
15. Fences higher than six feet
16. Mechanical heating
17. Mechanical air conditioning
18. Sprinklers (fire suppression or irrigation)
19. Drain tile/sump pumps
20. Indoor or Outdoor Fireplaces (except portable electric, fire pits, chimney)
21. Water heaters
22. General plumbing and plumbing remodels including replacement of fixtures
23. Move-in, removal, or structural repair of a manufactured home
24. Re-roofing
25. Residing
26. Window and/or door replacement (even if same size)
27. Egress window

FOR STAFF USE ONLY:

Use full permit application

Use Plumbing and mechanical application

Use manufactured home application

Use reroof, reside, window replacement permit application