

**ECONOMIC DEVELOPMENT AUTHORITY
MEETING MINUTES
December 16th, 2009**

The December 16th, 2009 Arlington EDA meeting was called to order by President Mark Lundstrom at 6:00 p.m.

Members present were; Noack, Sorenson, Vrklan, Pederson, Krueger and Lundstrom. Also present was Mayor Kreft and Director Schultz. Absent was member Feterl.

Agenda was reviewed and motion to approve the agenda with the addition of 9b/Director update was made and seconded (Krueger/Noack). Approved.

Motion/second (Noack/Vrklan) to approve the meeting minutes of the November 18th EDA meeting. Approved.

Financial report was reviewed. Motion/second (Krueger/Sorenson) to approve November financial report. Approved.

Director Schultz brought to the group's attention the included preliminary final report from Small Cities Development Project Administrator Steve Moline of Pettipiece Associates. The close-out report is being developed and will be presented at a later date.

Continuing discussion was held on the language for the Property Development Fund resolution. Clarity was added in the section pertaining to the dollar amount initially placed into the fund and that any additional fund transfers will require City Council action. There being no further changes the following action was taken:

Commissioner **Sorenson** introduced the following resolution and moved for its adoption:

EDA RESOLUTION 8 - 2009

A RESOLUTION AUTHORIZING THE ECONOMIC DEVELOPMENT AUTHORITY TO CREATE A PROPERTY DEVELOPMENT FUND

WHEREAS, Minnesota Statutes, Sections 469.090 through 469.108 (the "Act") provides for the establishment of an Economic Development Authority by a municipality; and

WHEREAS, the City Council of the City of Arlington duly established the Authority on January 21, 1997 pursuant to the Act to facilitate and assist economic development and redevelopment efforts in the community; and

WHEREAS, it is one of the goals and purposes of the Arlington EDA to improve the community, strengthen the tax base, and enhance employment opportunities; and

WHEREAS, the Arlington EDA Board of Commissioners seeks authorization from the City Council to create a Property Development Fund; and

WHEREAS, the Arlington EDA Board of Commissioners establishes the following purposes of the Property Development Fund:

- Negotiate and sign land rent agreements for undeveloped EDA property
- Capture interest earned by assets in the Property Development Fund
- Retain land rent income
- Capture future EDA property sales revenue and all other revenue generated from and by EDA property
- Improving and/or developing current or future EDA property (i.e. infrastructure costs, engineering costs, advertising, marketing and other related activities)
- Source of funding for future EDA land purchases

WHEREAS, the EDA Board of Commissioners requests the Council to authorize the initial transfer of \$25,000 of EDA funds from the undesignated EDA Fund into the Property Development Fund. Future EDA requested transfers will require the approval of the City Council.

BE IT RESOLVED, that the City Council of Arlington Minnesota grants full authorization to the Arlington EDA to create, administer and direct the EDA Property Development Fund following the above purposes and;

BE IT FURTHER RESOLVED, that a copy of this resolution be passed onto the Arlington City Council.

BE IT FURTHERMORE RESOLVED, that the EDA pursue authorization of this fund development from the City Council according to the requirements of the EDA's enabling resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner **Vrklan** and upon poll being taken thereon the following voted in favor thereof: Noack, Vrklan, Lundstrom, Krueger, Sorenson, Pederson; and the following voted against the same: none; and the following abstained from voting: none; and the following were absent: Feterl.

Adopted by the Arlington Economic Development Authority this 16th day of December, 2009.

Mark Lundstrom, President

ATTEST:

Denny Schultz, Executive Director

The City Council is requesting that the EDA present their Capital Improvement Plan results by the end of January. Industrial park and EDA property infrastructure were a few of the topics briefly discussed. Consensus was that this be brought up during the January meeting.

Motion made and seconded (Noack/Sorenson) to renew the land rent contract for the EDA Nickel and Swenson properties with Marvin Riebe. All details from the original rental contract are to remain the same with the exception that the contract shall be for the two (2) crop years 2010 and 2011. Approved.

Director Schultz reported that there has been no further contact from Ron Soeffker regarding his Lot Acquisition Loan application. Ron has failed to present the necessary financial reports to the EDA to continue the loan process. Larry Sorenson will be contacting Ron to find out his intentions.

Next meeting will be held in the City Tech Center, 6:00 p.m. on
January 20th, 2010

Motion and second (Vrklan/Noack) to adjourn. Approved.

President, Mark Lundstrom

Director, Denny Schultz