



PRE-APPLICATION FOR BUSINESS ASSISTANCE

Legal name: _____

Address: _____

Phone: _____ Fax: _____ E-mail: _____

Primary Contact: _____

REQUESTED INFORMATION:

Applicant will attach an Addendum addressing all of the following in detail:

1. A map showing the proposed development's exact boundaries.
2. A general description of the project, including the size and location of all buildings, the business type or use, traffic information such as parking, projected vehicle counts and traffic flow, the project's timing, estimated market value following completion and other pertinent information.
3. The property's existing Comprehensive Guide Plan Land Use designation and zoning, along with a statement regarding how the proposed development will conform to the land use designation and how the property will be zoned.
4. A statement identifying the type of business assistance requested, how the assistance will be used and why it is necessary to undertake the project.
5. A statement identifying the public benefits of the proposal, including the estimated increase in property valuation, new jobs to be created, hourly wages and other community assets.
6. A written description of the applicant and developer including principals, history, qualifications, experience, past projects and other pertinent information.

I understand that the application fee will be used for City staff and consultant costs and is partially refundable if my assistance request is withdrawn after the City's costs are recovered. If the initial application fee is insufficient, I will be responsible for additional deposits.

SIGNATURE

Applicant's Signature: _____

Date: _____