

ARLINGTON CITY COUNCIL
MEETING MINUTES
MAY 7, 2007

The meeting was called to order at 6:30 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Borchert, Griep, Reetz, Vrklan, Wills

Members absent: None

Also Present: Interim Administrator Schultz, P&Z Administrator Jenness, Paul Vershure, Supt. Thomes, Fire Chief Otto, Vicki Pomplun, Lyle Rud, Jim Brimeyer, Barb Spannaus, Vern Kainz, Ben Gregory, Julie Hansen-Snyder, David _____, Kurt Menk

Motion by Reetz, seconded by Griep, and passed by unanimous vote to approve the agenda as presented.

Motion by Vrklan, seconded by Wills, and passed by unanimous vote to approve the minutes from the regular April 16th and Special April 26, 2007 meetings as presented.

Motion by Griep, seconded by Reetz, and passed by unanimous vote to approve the bills as presented.

Barb Spannaus explained that she was going to be holding an auction at 207 East Main Street (her parent's property) on May 19th. She stated that due to the volume of items to be sold and the expected crowd, she would like to block off the 200 Block of East Main Street. She explained that East Main Street is considered a county road, which she had received permission from Darin Mielke, Sibley County Public Works to block off the street, but was also asking the City's permission. Wills questioned if she would consider holding the auction on 2nd Avenue NE instead, as this would be less of an inconvenience to public. Spannaus stated that it was too far to carry everything. She stated that upon Council approval of her request, she would notify the neighbors about the street being blocked off from 9am – 7pm that day. Mayor Kreft suggested having signs out at least a day or so before the auction. Street Supt. Thomes commented that signage should also be made rerouting truck traffic to Hwy 5 (away from Main Street).

Motion by Griep, seconded by Vrklan, and passed by unanimous vote to authorize Barb Spannaus (and Auction Company) to block off the 200 Block of East Main Street on Saturday May 19th from 9:00 am – 7:00 pm to hold an auction.

P&Z Administrator Jenness stated that a public hearing had been held at the last P&Z meeting for a request for a Conditional Use Permit from St. Cloud Wireless Holdings to construct a free-standing 195 ft. wireless communication tower on the Sibley County Fairgrounds with capabilities for 5 carriers, of which Sprint will be one. He stated that St. Cloud Wireless and the Fair Board had worked out a lease agreement. The CUP request met the requirements of the city's ordinance and the P&Z Board was recommending approval.

Motion by Reetz, seconded by Vrklan, and passed by unanimous vote to accept the Planning & Zoning Board's recommendation to approve the request from St. Cloud Wireless Holdings for a Conditional Use Permit to construct a 195 ft. wireless communication tower on the Sibley County Fairgrounds.

Fire Chief Otto questioned if the FAA has been contacted regarding the cell tower seeing as how the helicopters that come to the hospital sometimes take off in the direction over the fairgrounds. P&Z Administrator Jenness stated that before any construction can take place, St. Cloud Wireless Holdings must get FAA approval. Paul Vershure, Site Development Manager for St. Cloud Wireless Holdings stated that the FAA automatically requires a light on any structure over 200 feet. Reetz suggested having the cell tower company obtain a written statement from the FAA acknowledging the helipad in Arlington and provide a copy to the City. Mayor Kreft stated that this could be addressed at the time a building permit is issued.

P&Z Administrator Jenness stated that Chris Bruch has requested a variance to construct a 40 ft. x 80 ft. (3200 sq. feet) detached garage on his property located at 408 East Main Street, which is zoned residential. Jenness explained that per the zoning ordinance detached garages are considered accessory buildings and cannot exceed 1,000 sq. feet in residential areas. He added that accessory buildings cannot be constructed on vacant lots by themselves. Jenness stated that at the time Bruch purchased the lot his house sits on, he also acquired the vacant lot next door (a separate parcel) and would like to construct the garage on this lot. Jenness explained Bruch intends to combine the two parcels into 1 parcel for this reason. Jenness stated that 3 neighbors were at the public hearing in opposition to the variance and 10 neighbors had signed a letter stating they did not oppose the variance. It was his recommendation, along with the P&Z Board to deny the variance for the following reasons:

- 1) The property can be put to a reasonable use such as a single family home, attached garage or detached garages meeting the ordinance standard.
- 2) The landowner is proposing to build a detached garage three times the ordinance standard and thus the landowner is causing the hardship and not the uniqueness of the property.
- 3) The 3,200 sq. ft. detached garage would alter the character of the locality by being out of scale, out of place and inconsistent with the character of the surrounding neighborhood.

Motion by Reetz, seconded by Griep, and passed by unanimous vote to accept the Planning & Zoning Board's recommendation to deny the variance request from Chris Bruch to construct a 40x80 (3,200 sq. ft.) detached garage on his property located at 408 East Main Street based on the above reasons.

Motion by Griep, seconded by Reetz, and passed by unanimous vote to authorize P&Z Administrator Jenness to attend the Spring Building Code Seminar in Mankato on Tuesday, May 15, 2007 as part of his continuing education credits.

The Council reviewed the April Building Permit Report.

Mayor Kreft recessed the regular meeting to hold a public hearing.

At 7:00 pm Mayor Kreft called the public hearing to order regarding the 2007 Sidewalk Improvement Project. Street Supt. Thomes presented the following listing of properties that will be affected this year (Main Street starting at Hwy 5 and going west to County Road 9, also around the Technology Center/Services Building):

Resident	Address	Foot	Sq. Foot	Cost	50%
<u>SOUTH SIDE</u>					
Brau Motors	Hwy 5	4'6" x 59'	271.4	\$1,153.45	\$576.72
Brau Motors	512 W. Main St.	4'6" x 10'	46	\$195.50	\$97.75
<u>NORTH SIDE</u>					
Noack Dental Clinic	503 W. Main St.	4'6" x 26'	119.6	\$508.30	\$254.15
Gene Roiger	505 W. Main St.	4'6" x 28'	128.8	\$547.40	\$273.70
Rick Walker	507 W. Main St.	4'6" x 23'	105.8	\$449.65	\$224.82
Diana Robeck	509 W. Main St.	4'6" x 16'	73.6	\$312.80	\$156.40
Robert Huetteman	103 NW 6th Ave.	4'6" x 101'	464.6	\$1,974.55	\$987.27
Mike Salisbury	605 W. Main St.	4'6" x 18'	82.8	\$351.90	\$175.95
Dale Wermerskirchen	607 W. Main St.	4'6" x 5'	23	\$97.75	\$48.87
Leon Westphal	611 W. Main St.	4'6" x 5'	23	\$97.75	\$48.87
Mitch Stuewe	705 W. Main St.	4'6" x 5'	23	\$97.75	\$48.87
St. Paul's Lutheran Church Cemetery	700 Block W. Main St. 803, 811, 821 W. Main St.	5' x 69'	345	\$1,466.25	\$733.12
Amberfield Apartments	St.	5' x 117'	585	\$2,486.25	\$1,243.12

City of Arlington (Services Bldg/Tech Center)	300 Block W. Alden St.	5' x 189'	945	\$4,016.25
TOTALS			*****	***** \$4,869.61

It was noted that there were no property owners present. Reetz expressed some concern that the contractor needs to be as careful as possible when removing old sidewalk so as not to damage additional sidewalk, in essence add to the cost that the property owners will have to pay for. He would like to see change orders done if additional sidewalk needs to be replaced and notification sent to the affected property owner(s).

Mayor Kreft closed the public hearing and reconvened the regular meeting.

Motion by Reetz, seconded by Borchert, and passed by unanimous vote to approve the 2007 Sidewalk Improvement project as presented above with the understanding that a change order is done for any additional sidewalk that has to be replaced (not in original estimate) and the property owner is notified of said change.

Jim Brimeyer from the Brimeyer Group presented the profile he had put together for the City Administrator job position, various changes were discussed, including changing the title for the City Administrator. Mayor Kreft commented that he had approached Assistant EDA Director Denny Schultz to see if he would be interested in taking over as Director, which Schultz commented that he would be. It was the consensus of the Council to eliminate EMS Director and EDA Director from the job title.

Jim Brimeyer commented that during the time he spoke with the Council, staff, etc. (prior to putting the profile together), he sensed that there were some issues about the Administrator's role and the role of the Council. He stated that he has held governance meetings (define various roles within city government and how consent agendas work) for other cities and would be willing to do one for Arlington sometime if they were interested.

Brimeyer presented the Council with an interview/selection schedule that he had put together to give the Council and idea of how the interview process would go. It was understood that the City would provide lodging for the candidates.

Motion by Vrklan, seconded by Griep, and passed by unanimous vote to accept the profile and amendments for the City Administrator position as drafted by the Brimeyer Group.

Wills expressed concern that the sealed vehicle bids had been opened prior to the Council meeting. Mayor Kreft stated that he and Administrative Assistant Pomplun opened them together after the 4:00 pm deadline, none of the information was given out. Street Supt. Thomes explained that the vehicles were being sold as-is and anyone who inquired on them were told what could be wrong with them. The Council reviewed the various bids for the 1988 Chevy S-10 Pickup, 1990 Chevy Pickup, 1963 GMC Water Truck, 1985 Ford Ambulance Mobile Generator, 1983 Chevy Grass Rig, and 1995 Chevy Bucket Truck and Winch. It was noted that the money from the vehicle sales would go into the general fund.

Motion by Wills, seconded by Borchert, and passed by unanimous vote to accept the high bid of \$426.55 from Tom Kluver, Arlington for the 1988 Chevy S-10 Pickup, VIN# 1GCBS14E6J2273335.

Motion by Griep, seconded by Wills, and passed by unanimous vote to accept the high bid of \$310 from Glen Hardel, Le Sueur for the 1990 Chevy Pickup, VIN# 2GCEC14H5L1241421.

Motion by Vrklan, seconded by Wills, and passed by unanimous vote to accept the high bid of \$511 from Robert McCune, Carmel, Indiana for the 1963 GMC Water Truck, VIN# SPG4474F.

Motion by Griep, seconded by Borchert, and passed by unanimous vote to accept the high bid of \$1,205 from Jeff Feil, Nicollet for the 1985 Ford Ambulance Mobile Generator, VIN# 1FDKE30L1FHA83269.

Fire Chief Otto commented that the vehicle was listed as-is (including lights, siren, and radio) not knowing if an emergency service department would be interested in it or not. He stated that if it is sold to a private individual that the lights, siren and radio should be removed, along with the city's name off the side. Reetz questioned if the money would go back to the Fire Relief Association, since they were the ones who purchased the vehicle using their funds. Otto stated that because the vehicle was listed with the other city vehicles, the money would be the city's. He commented that the department had intended to put the money towards the cost of the winch for the new grass rig and to purchase some additional voice amps for their air packs. Reetz commented that the money would go into the general fund, but could be ear-marked for the fire department to use for future bills (winch and air packs).

Motion by Reetz, seconded by Borchert, and passed by unanimous vote to accept the high bid of \$2,600 from Dan Eibs, Henderson for the 1983 Chevy Grass Rig, VIN# 1GBJK34W9DV111769 with the contingency that the emergency equipment (lights siren, radio) and the name (on doors) come off the vehicle.

Discussion was held on the 1995 Chevy Bucket Truck/Winch and its worth (valuation) to the City. Street Supt. Thomes stated that he was opposed to selling this vehicle as the Streets Department uses it on a regular basis and it is still in good shape. Interim Administrator Schultz (per Mayor Kreft's recommendation) checked into what the truck was valued at (retail, insurance, etc.) and found the valuation to be in the 40's price range. Mayor Kreft commented that the bid from the City of Winthrop was a nice one, but the City needs to determine the trucks worth as a whole. Vrklan commented that he feels the vehicle is worth more as a functional vehicle (it is being used) in the city's fleet than any of the bids received, also for the fact that the insurance company's valuation was enough to put \$30,000 into it after damage occurred. Both Mayor Kreft and Vrklan felt the city should retain the vehicle. Reetz stated that he was undecided about this vehicle and questioned if the City will replace the vehicle later when it gets older, he didn't think the City would. Schultz commented that if the City would retain the vehicle, maybe it could work out a rental agreement with the City of Winthrop and re-coop some costs. Wills commented that the City does not need to have 2 vehicles that do the same thing.

Motion by Wills (died due to lack of a second) to accept the high bid of \$27,500 from the City of Winthrop for the 1995 Chevy Bucket Truck and Winch, VIN# 1GBM7H1J85J101372. The City of Arlington will retain the truck.

Borchert commented that the Cemetery Board was recommending that city staff remove the white shed at the cemetery as it is in a state of disrepair, no longer serves any purpose and could be a safety issue.

Motion by Reetz, seconded by Wills, and passed by unanimous vote to authorize the Streets Department to remove the white shed at the cemetery.

Supt. Thomes reported that that the last Park Board meeting the Garden Club had proposed to do something around the Sibley Medical Center sign in Memorial Park. They have \$500 and would like to place landscape brick around the sign and then put rock within that area. The Garden Club had someone willing to donate the labor so there would be no cost to the city.

Motion by Vrklan, seconded by Wills, and passed by unanimous vote to endorse the Park Board's recommendation to allow the Garden Club to install landscape brick around the Sibley Medical Center and fill with rock at their expense (\$500 and donated labor).

Supt. Thomes stated that the Sibley Medical Center Auxiliary had approached the Park Board about planting a tree in Memorial Park as a memorial to Louis Woehler for all that he did over the years for the hospital. The

Park Board was ok with this, but set limitations on the type of tree to be planted (yet to be determined). He stated that the location has to be decided on yet due to the situation with the helicopter pad.

Motion by Reetz, seconded by Griep, and passed by unanimous vote to accept the Park Board's recommendation to allow the Sibley Medical Center Auxiliary to plant a tree in Memorial Park as a memorial to Louis Woehler.

It was noted that the Fire Department was supposed to present information on their proposed flag pole, but did not have anything in time for the meeting.

The Council reviewed a letter of resignation from Larry McCormick resigning from the Fire Department after 22 years of service, to be effective immediately.

Motion by Griep, seconded by Reetz, and passed by unanimous vote to accept Larry McCormick's letter of resignation from the Fire Department, effective immediately.

The first reading of Ordinance No. 206 – Pets was held. Veterinarian Lyle Rud and Vicki Pomplun were present to express their concerns with the proposed changes to the ordinance. Pomplun stated that she did not want to see the pet number lowered to 3. She felt that 2 of each species (cat and dog) was fair and to leave the “grandfather” clause in the ordinance for those that have 3 of one species with the understanding that if something happens to 1 of the 3 the owner cannot replace it (must stay at 2). She stated that if the animals are well cared for, the neighbors are not complaining and the yard is maintained that a little leniency could be shown to those pet owners that have 3 dogs or cats. Rud spoke on electrical fences and expressed his thoughts that they should be allowed as a form of control of a pet just like a regular fence. Rud stated that because of the way the current and/or proposed pet ordinances are written, pet owners cannot play ball with or exercise their dogs because they must be restrained (leashed/cabled/chained or kenneled). He feels that electric fencing does work in most cases (as long as owner installs and uses correctly) and doesn't affect the appearance of the property like regular fences do (takes away the open feeling of the yard). He stated that regular fences are not guaranteed to restrain dogs either as dogs can climb/jump over or dig under them. Reetz expressed concern about the small percentage of failure that does exist with the electric fences. Rud reiterated that it comes down to the type of dog and how it is disciplined if the fencing will work or not. Rud also expressed opposition to the requirement of having to cement out the area within a kennel. He feels a clause could be included in the ordinance for those dogs that continuously escape from their kennel by digging out that the kennel has to be cemented out. Rud commented that he feels the ordinance should be written in such a way that does not take away all the freedoms of the responsible pet owners, but still has some “teeth” in it for the small percentage of non-responsible pet owners. Vrklan commented that it comes down to the “spirit of the law” (some flexibility and discretion within reason) when it comes to enforcement of the ordinance. Wills commented that the ordinance should also address the problem with all the stray cats in town. It was the consensus of the Council to table the discussion on the pet ordinance until the next meeting in order to give the Council some time to review the information presented.

Motion by Reetz, seconded by Wills, and passed by unanimous vote to appoint Mildred Weckwerth and Dennis Wentzloff to the Cemetery Committee.

Motion by Griep, seconded by Borchert, and passed by unanimous vote to appoint Sue Morrisette, Ellen Boreen and Councilmember Mike Vrklan to the Library Committee.

Motion by Reetz, seconded by Wills, and passed by unanimous vote to accept the resignation of Councilmember Borchert from the EDA.

Motion by Reetz, seconded by Borchert, and passed by unanimous vote to appoint Councilmember Griep to the EDA.

Discussion was held on the request from Golden Hearts for tax abatement assistance for their proposed expansion project. Mayor Kreft explained what tax abatement was and how it works versus TIF. The Council reviewed the following:

**CITY OF ARLINGTON ECONOMIC DEVELOPMENT AUTHORITY
RESOLUTION NO. EDA-2007-1**

**RESOLUTION RECOMMENDING THE PROVISION OF TAX ABATEMENT
ASSISTANCE FOR THE GOLDEN HEARTS EXPANSION PROJECT**

WHEREAS, Laura and Larry Kicker have submitted a request for a public subsidy in order to assist in the financial feasibility of the construction of a 7-unit expansion to their existing Golden Hearts residential assisted living facility; and

WHEREAS, Mr. and Mrs. Kicker have indicated that City tax abatement assistance would assist Golden Hearts in competing with other property tax-exempt opportunities that are available within the community; and

WHEREAS, Mr. and Mrs. Kicker have indicated that the expansion project will lead to 4 or 5 additional full-time employees; and

WHEREAS, M.S. 469.1813 indicates that a municipality may provide tax abatement assistance to those projects that: (1) it expects the benefits to the political subdivision of the proposed abatement agreement to at least equal the costs to the political subdivision of the proposed agreement; and (2) it finds that doing so is in the public interest because it will: (i) increase or preserve tax base; (ii) provide employment opportunities in the political subdivision; (v) help provide access to services for residents of the political subdivision.

NOW THEREFORE BE IT RESOLVED BY THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF ARLINGTON, SIBLEY COUNTY, MINNESOTA, THAT: It recommends to the City Council that:

1. Tax Abatement Assistance be provided for a period of up to 15 years for the Golden Hearts expansion project; and
2. Said assistance be based on the abatement of the City portion of the property tax increase that results from the expansion; and
3. The abatement assistance is transferable only on the sale or transfer of Golden Hearts Assisted Living to immediate family members and only after review and written consent of the EDA and the City. The abatement assistance is not transferable to a 3rd party purchaser without prior review and written consent of the EDA and the City, and that the EDA or the City will not unreasonably withhold this consent; and
4. This assistance is subject to terms established within a development agreement that would be adopted following the public hearing process required by M.S. 429.1812 through 469.1815 prior to the implementation of a property tax abatement; and
5. That Golden Hearts pay all administrative and consulting costs associated with implementing the abatement assistance.

Adopted by the Economic Development Authority of the City of Arlington this 1st day of May, 2007.

Councilmember Vrklan introduced the following resolution and moved its adoption:

RESOLUTION NO. 13-2007

**RESOLUTION SETTING A DATE FOR A PUBLIC HEARING ON THE APPROVAL OF A TAX
ABATEMENT RESOLUTION FOR THE PURPOSE OF ASSISTING THE
GOLDEN HEARTS EXPANSION PROJECT**

WHEREAS:

1. The Arlington Economic Development Authority has met with representatives of the Golden Hearts assisted living facility, and have recommended that the City assist Golden Hearts with their proposed expansion project; and

2. The City Council is considering the use of tax abatements to fund a portion of the development cost as authorized under the authority of Minnesota Statutes 469.1812 to 469.1815 (the

“Abatement Law”); and

3. Prior to approving an abatement resolution and the use of tax abatement the City must hold a public hearing.

BE IT RESOLVED by the City Council as follows:

1. Public Hearing. The City Council shall hold a public hearing on the use of tax abatement for the proposed Golden Hearts project at 7:00 p.m. on Monday, June 4, 2007 at the Arlington City Hall. Staff is directed to publish notice of this hearing as required by Abatement Law. (See Appendix A)

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Borchert and upon vote being taken thereon, the following voted in favor: Borchert, Griep, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 7th day of May, 2007.

Signed: /s/ James R. Kreft
Mayor

Attested: Dennis P. Schultz
City Administrator/Clerk/Treasurer

Whereupon said resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

APPENDIX A

CITY OF ARLINGTON SIBLEY COUNTY STATE OF MINNESOTA

NOTICE OF PUBLIC HEARING on APPROVAL OF PROPERTY TAX ABATEMENT

NOTICE IS HEREBY GIVEN that the City Council of the City of Arlington, Minnesota, will hold a public hearing on Monday, June 4, 2007 at approximately 7:00 p.m., at the Arlington City Hall in the City of Arlington, Minnesota, relating to the use of property tax abatement for the purpose of funding development costs for an assisted living facility expansion proposed by Golden Hearts, pursuant to Minnesota Statutes, Section 469.1812 to 469.1815, inclusive, as amended. The annual amount of tax abatement will not exceed \$2,800.00 per year and will be provided over a period of up to 15 years. The following tax parcel is proposed to be included in the proposed tax abatement:

Parcel I.D.# - _____

Copies of the Abatement Resolution as proposed to be adopted will be on file and available for public inspection at the office of the City Administrator at Arlington City Hall.

All interested persons may appear at the hearings and present their view orally or in writing.

Dated: May 7, 2007

BY ORDER OF THE CITY COUNCIL

/s/ Dennis Schultz
Interim City Administrator

Reetz updated the Council on the most recent Utility Meeting that had been held with PeopleServices. He stated that there are numerous repairs to be made throughout the city, such as 3 fire hydrants, water shutoff valve for Nagel Produce, and gate valves, etc. Reetz stated that city staff and/or PeopleService would repair 3 gate valves themselves, but Juul Contracting would do the remaining work. It was understood that Nagel would be reimbursing the City for part of the work done on his property. The estimated cost was around \$13,000, which the city had budgeted \$23,000 for such repairs.

Motion by Griep, seconded by Borchert, and passed by unanimous vote to make the necessary repairs to the water system as presented above.

Borchert updated the Council on the Cemetery Board. They are hopeful that the proposed new roadway can be included in the 2008 Street project, along with putting in a curve at the old entrance. They would like to see the fence replaced with a new 6-8' privacy fence. The fence is on the west side of the cemetery that separates the cemetery and trailer park.

Wills commented on the meeting that had been held with Haggemiller Lumber regarding this last year's snow removal. He stated that there were some problems, but overall it came down to lack of communication between Haggemiller's and Klehr's. Everyone will get together in fall to discuss the snow removal procedures so that everyone is on the same page.

Fire Chief Otto spoke on the various grants that are (has applied for) or have been available in the past to the Fire Department. He also spoke on the need to acquire a hose bed cover for the '98 pumper truck (liability/safety reasons). He was in the process of obtaining estimates (\$750-\$3,000). Otto reminded the Council about the upcoming appreciation dinner for the townships and Council at the fire hall.

Wills questioned how things were progressing with the wind generator the city is supposed to be getting through MMPA. Mayor Kreft thought that this had been turned over to the Planning & Zoning Board to find a place for it. Schultz will inquire with MMPA on the status of the generator.

Schultz commented that a Streets Committee meeting will be needed in the next couple of weeks to discuss rip wrapping around the East Brooks Street bridge, catch basins and street patching. He was checking with Engineer Hawbaker for available meeting dates.

Mayor Kreft commented on the Comprehensive Land Use Planning Seminar that he and a few others had attended in St. Paul. He stated that it was a very informative meeting and they made contact with a consultant who would be willing to meet (at no cost) with the City to get their process started.

Mayor Kreft commented on a few upcoming agenda items (very near future meetings), such as Orderly Annexation and the Small Cities Development Grant Program Administration.

Mayor Kreft explained the Editor Kurt Menk has asked him along with some other individuals to write monthly columns for the paper (each take 1 week during the month). The Council was favorable to the idea.

Vrklan expressed his gratitude to the Ambulance Association for their professionalism when they were called to his home recently for a medical emergency for his mother.

Brief discussion was held on the sound quality of the meetings on the public access channel.

The Council was reminded of the Sibley County Municipalities Meeting in New Auburn on Thursday, June 7th and the LMC Conference in Duluth on June 27-28.

Reetz commented that he and Mayor Kreft have been receiving calls from residents and City staff on things and have been attempting to handle them along with Interim Administrator Schultz in the absence of a full-time City Administrator and did not want the rest of the Council to feel that they are taking over.

Wills questioned if all issues have been resolved between the Cleaning Crew for the Community Center and the City. He was made aware that there may have recently been some problems (cleaning crew was told not to clean after a non-profit event). Mayor Kreft knew of the situation in question and said that the Cleaning Crew did clean. Schultz commented that a contract has not been signed yet, some details are still being worked out.

Motion by Wills, seconded by Borchert, and passed by unanimous vote to adjourn the meeting at 9:30 p.m.

Interim Administrator Dennis P. Schultz

Mayor James R. Kreft