

ARLINGTON CITY COUNCIL
MEETING MINUTES
MAY 21, 2007

The meeting was called to order at 6:30 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Griep, Reetz, Vrklan, Wills

Members absent: Borchert

Also Present: Interim Administrator Schultz, P&Z Administrator Jenness, Supt. Thomes, Tim Haggemiller, Byron Jost, Ambulance Manager Brian Thomes, Dan Woehler

Motion by Griep, seconded by Vrklan, and passed by unanimous vote to approve the agenda as presented.

Motion by Griep, seconded by Wills, and passed by unanimous vote to approve the minutes from the May 7, 2007 meeting as presented.

Motion by Reetz, seconded by Wills, and passed by unanimous vote to approve the bills as presented and Statement of Funds for April.

P&Z Administrator Jenness stated that the Planning & Zoning Board will be working on a new Comprehensive Land Use Plan, which will include extending the city's zoning control outward 2 miles past city limits. He stated that part of the Comp Plan will also be to complete the annexation around Arlington (include entire parcels) and verify the city limit boundary lines and readdress zoning within city limits. He stated that once the Comp Plan has been completed the zoning ordinance will have to be updated (to correct all the loop holes within it). Brief discussion was held on the MMPA wind tower issues (location-close to the substation and setbacks). Mayor Kreft questioned if the city needs an ordinance to cover wind generators. Jenness stated that he was already doing some research on this subject. Jenness commented that the City may have to purchase a few acres outside city limits to accommodate the required setbacks for the wind tower.

Reetz commented on the cell tower that had been approved at the previous meeting. He stated that upon FAA approval of the cell tower and prior to any building permit being issued, he wants to see an Affidavit from the FAA acknowledging the helipad and its proximity to the proposed tower. He expressed concern about helicopters having to take off at night in the direction of a 200 ft. tower without a light/beacon on it.

Street Supt. Thomes stated that the Streets Committee had met recently and reviewed bids for fixing frost boils and doing some patchwork on certain streets.

Motion by Vrklan, seconded by Griep, and passed by unanimous vote to accept the low bid in the amount of \$1.95 per sq. ft. for 2" bituminous mill and patch and \$3.30 per sq. ft. for 4" bituminous mill and patch from Wm. Mueller & Sons, Inc. to fix frost boils and do patchwork on certain streets.

Supt. Thomes explained that last year 8 loads (each) of Class 5 were put on Meadowlark Lane/East Brooks Street and also the Seneca Road. He stated that some of the residents have contacted him and requested that more be brought in as some areas are still low. He checked with Klehr Grading and they would charge \$4.00 per ton for hauling (suggested 8-10 loads @ 23 ton per load) and \$360 per hour (approximately 3 hours) for blading afterwards. He stated that the gravel would come from the Cemstone pit and billed directly to the City, which is a contracted pricing (same as last year). He stated that this should be done prior to June 1st because seal (dust) coating usually happens early June.

Motion by Reetz, seconded by Griep, and passed by unanimous vote to approve the purchase of Class 5 from Cemstone for Meadowlark Lane/East Brooks Street and accept the bid from Klehr Grading in the amount of \$4.00 per ton for hauling and \$360 per hour for grading.

Supt. Thomes stated that he had obtained a bid from Haggemiller Lumber for new ambulance garage doors, which would be the same as the doors the Fire Department had installed a year ago. Reetz commented that this had been budgeted for. Thomes was hopeful to retain the openers and use them down at the shop.

Motion by Wills, seconded by Vrklan, and passed by unanimous vote to accept the bid in the amount of \$3,491.85 from Haggemiller Lumber for new ambulance garage doors.

Supt. Thomes explained that the City had retained the garage doors (fairly new) from the old Brau building and he would like to have them installed down at the city shop to replace a couple of doors. He stated that Haggemiller Lumber would install the doors for \$375.

Motion by Vrklan, seconded by Wills, and passed by unanimous vote to accept the bid in the amount of \$375 from Haggemiller Lumber to install the garage doors from the old Brau building at the city shop.

Supt. Thomes explained that the catch basins need to be vacuumed out; since he has been with the city, they have only been shoveled out. He stated that other cities vacuum out their catch basins yearly. He stated that there are 268 catch basins and 140 manholes. He found a couple of companies that vacuum and/or jet out storm sewers and he explained the differences (number of catch basins that could be done per hour and pricing). The Streets Committee asked him to check into the costs of purchasing used equipment that could do this. Thomes commented that he intends to continue researching this and will report back to the Council at a future meeting. He would like to see the entire city done this year and then start doing quarter sections of town on a rotating basis thereafter.

Tim Haggemiller was present on behalf of the Fire Department. He stated that they would like to have a flag pole installed on the east side of the fire hall. He stated that there is an individual that would like to possibly donate some money towards this project. He stated that CMC Construction would be willing to donate the cost for most of the labor and Haggemiller Lumber would be willing to donate the cost of the pavers that would fill in the triangular area, along with the 24 inch sonotube that goes in the base. He explained that the only real costs with this project would be \$900 for a 30 ft. flag pole and the concrete. He stated that the Veterans had already donated flags to the department. The party interested in making a donation had requested that some flower planters are placed around the base.

Motion by Griep, seconded by Wills, and passed by unanimous vote to approve the flagpole project for the fire hall as presented with the possibility of the City making a financial contribution.

Ambulance Manager Brian Thomes commented that he had a few people express an interest in purchasing the backup rig outright. He asked permission to advertise the rig for sale by sealed bid rather than trade it in. He stated that he had contacted the company that was making the new rig and there would not be any penalty if the City chose to sell it outright and not trade it in. They were offering \$5,000 for the old rig.

Motion by Reetz, seconded by Griep, and passed by unanimous vote to advertise the backup ambulance for sale by sealed bid (\$5,000 minimum), which the bid closing will be June 15th and opened at the June 18th Council meeting.

Ambulance Manager Thomes stated that an individual has approached him about helping out at the races. This person lives out of town, but works at the hospital, has completed the ambulance training and done some ride-a-longs. Thomes stated that the individual's driving record for the last 5 years is clean, but a background check still needs to be done.

Motion by Vrklan, seconded by Wills, and passed by unanimous vote to hire Jason James Marozik to help out the ambulance service during the races.

Byron Jost from Pettipiece & Associates explained that prior to any funds being released from the State for the Small Cities Development Grant program some paperwork has to be completed. Jost went through the documentation needed to complete the process, which included the Administration Contract, Rehab Policies and the Grant Agreement Special Conditions. He stated the Pettipiece & Associates handles everything for this program except the accounting portion (up to the City of Arlington as fiscal agent). He reviewed how the program works between Arlington and Gaylord.

Motion by Vrklan, seconded by Reetz, and passed by unanimous vote to approve the Grant Administration Contract with Pettipiece & Associates for the Small Cities Development Program as presented.
(**See file for copy.*)

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION NO. 14-2007

Resolution Adopting Rehab Policies 2007 SCDP Commercial Rehab Program Program Income / Generated Income Policy

SCDP Program Income may be generated in the Arlington / Gaylord Housing/Rental/Commercial Rehabilitation Loan Program through repayment of the 0% interest, 10-year deferred loans. The entire amount of these loans are paid back to each city if the property title is transferred or the property is sold within ten (10) years of the date on the Repayment Agreement. Repaid Loans made for projects located in Arlington will go into a fund operated and managed by the City of Arlington, and repaid loans made for projects located in Gaylord will go into a fund operated and managed by the City of Gaylord.

SCDP Revolving Fund: Income generated in this manner will be deposited to a dedicated revolving loan fund set up by the City of Arlington for the purpose of providing funds for additional SCDP-eligible activities.

Program Income: Any SCDP funds deposited to the SCDP Revolving Fund before the program has closed-out will be utilized immediately for additional rehabilitation projects. These funds will be considered Program Income and will be tracked as such in the SCDP Disbursement Form and the SCDP Annual Reports.

Generated Income: After the SCDP program has a closed-out, funds deposited in the SCDP Revolving Fund will be used to fund additional SCDP-eligible projects in the City of Arlington. Generated Income projects do not have to be located in the original Arlington Slum and Blight District, and can include owner-occupied housing rehabilitation, residential rental rehabilitation, commercial rehabilitation, demolition of blighted structures, and down-payment assistance. All projects must either serve to eliminated slum and blight conditions, or benefit low-moderate-income persons.

The recaptured and reuse of SCDP funds are consistent with the rehabilitation activities approved as part of the 2007 SCDP grant application and will provide an on-going impact on building conditions in the City of Arlington.

City of Arlington 2007 SCDP Rehabilitation Revolving Loan Fund Policies and Procedures

Purpose – The purpose of the City of Arlington Revolving Loan Fund is to provide financial assistance to fund additional SCDP-eligible residential and commercial projects.

Eligible Properties – Properties to be improved under this program will be any commercial structure located in the Slum and Blight District of the City while the SCDP program is open. Once the SCDP program has closed-out, eligible projects will include owner-occupied housing rehabilitation, residential rental rehabilitation, commercial rehabilitation, demolition of blighted structures, and down-payment assistance.

Operational Policies – The policies governing the reuse of Program Income and Generated Income shall be those same policies adopted by the City of Arlington as part of the 2007 SCDP Rehabilitation Program. Policies for other activities will be consistent with Minnesota Department of Employment and Economic Development / Small Cities Development Program guidelines for generated income.

(*See attached summaries or file for complete policies.)

Adoption

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Griep and upon vote being taken thereon, he following voted in favor: Griep, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: Borchert.

This City of Arlington Rehabilitation Program – Program Income / Generated Income Policy was adopted by the Arlington City Council on the 21st day of May, 2007.

Signed: /s/ James R. Kreft
Mayor

Attest: /s/ Dennis P. Schultz
Interim City Administrator

Whereupon said resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the Interim City Administrator.

Motion by Griep, seconded by Vrklan, and passed by unanimous vote to adopt the Fair Housing Policy as follows:

FAIR HOUSING POLICY

The purpose of this policy statement is to formally declare the conviction and the intention of The City of Arlington to achieve the aims of the Fair Housing Act and to assist the Secretary of Housing and urban Development with the promotion and assurance of equal opportunity in housing with regard to race, color, religion, sex, handicap, familial status, national origin, or public assistance status. For the purpose of this public policy statement, the following definitions will apply.

1. “Discriminatory housing practices” means any act that is unlawful under the Fair Housing Act.
2. “Dwelling” means any building, structure or portion thereof which is occupied as, or designed or intended for occupancy as, a residence by one or more families.
3. “Fair Housing Act” means Title VIII of the Civil Rights Act of 1968, as amended by the Fair Housing Amendments Act of 1988 (42 U.S.C. 3600-3620).
4. “Familial status” means one or more individuals (who have not attained the age of 18 years) being domiciled with:
 - (a) A parent or another person having legal custody; or
 - (b) The designee of such parent or other person having such custody, with the written permission of such parent or other person.
5. “Handicap” means, with respect to a person, a physical or mental impairment, which substantially limits one or more major life activities.

It will be the public policy of The City of Arlington to formally support equal opportunity for all residents or persons who wish to become residents of The City of Arlington, ad to ensure their rights to obtain decent, safe and sanitary housing. The City of Arlington will not tolerate discriminatory practices within its jurisdiction. The following practices have been declared to be discriminatory and unlawful under the Fair Housing Act:

1. To refuse to sell or rent or to negotiate for the sale or rental of any property based on race, creed, color, sex, religion, national origin, marital status, familial status, handicap, or in regard to public assistance.
2. Discrimination in terms, conditions, and privileges and in services and facilities.
3. Engage in any conduct that makes dwellings unavailable or denies dwellings to persons.
4. Make, print, or publish or cause to be made, printed, or published discriminatory advertisements.
5. To represent that a dwelling unit is not for sale or rent when in fact it is.
6. To engage in blockbusting.
7. To deny access to or membership or participation in, or to discriminate against any person in his or her access to or membership or participation in, any multiple-listing service, real estate broker's association, or other service organization or facility relating to the business of selling or renting a dwelling or in the terms or conditions or membership or participation.

Whenever a complaint alleging a discriminatory housing practice is received within the jurisdiction of The City of Arlington, The City of Arlington will assist households who may have been discriminated against by providing the following services:

- The City will periodically review and amend the adopted Fair Housing Plan, which is intended to achieve the aim of the Fair Housing Act by promoting assurance of equal opportunity in housing with regard to race, color, religion, sex, physical or mental challenge, familial status, national origin or public assistance;
- The City will post Fair Housing information (Fair Housing posters) in public places;
- The City will provide Fair Housing information (pamphlets) in English and Spanish to local lenders, realtors and landlords.

This Fair Housing Policy is formally adopted by the City Council for The City of Arlington on this 21st day of May, 2007.

Signed: /s/ James R. Kreft

Attested: /s/ Dennis P. Schultz

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION NO. 15-2007

RESOLUTION OF ADOPTION OF RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN FOR THE CITY OF ARLINGTON

(As defined under Section 104(d) of the Housing and Community Development Act of 1974 as Amended)

The City of Arlington will replace all occupied and vacant occupiable low to moderate income dwelling units demolished or converted to a use other than as low to moderate income housing in connection with an activity assisted with funds provided under the Housing and Community Act of 1974, as amended, as described in 24 CFR 570.488(c) (1).

All replacement housing will be provided within three (3) years after the commencement of the demolition or conversion. Before entering into a contract committing The City of Arlington to provide funds for an activity that will directly result in such demolition or conversion, The City of Arlington will make public and submit to the Minnesota Department of Employment and Economic Development the following information in writing:

1. A description of the proposed assisted activity;
2. The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low to moderate income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversions;
4. The location on a map and the number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units. If such data is not available at the time of the general submission, The City of Arlington will identify the general location on an area map and the approximate

- number of dwelling units by size and provide information identifying the specific location and number of dwelling units by size as soon as it is available;
5. The source of funding and a time schedule for the provision of replacement dwelling units;
 6. The basis for concluding that each replacement dwelling unit will remain a low to moderate income dwelling unit for at least ten (10) years from the date of initial occupancy;
 7. information demonstrating that any proposed replacement of dwelling units with smaller dwelling units (e.g. a 2-bedroom unit with two 1-bedroom units) is consistent with the housing needs of low and moderate income households in The City of Arlington.

The City of Arlington may request the Minnesota Department of Employment and Economic Development to recommend that the U.S. Department of Housing and Urban Development approve an exception to require replacement housing if there is an adequate local supply of vacant low to moderate income dwelling units in standard condition. Exception will be reviewed on a case by case basis as described in 24 CFR 570.88(c) (1)(B).

- A. The City of Arlington will provide relocation assistance, as described in 24 CFR, Part 570.488(c) (2), to any lower income person displaced by the demolition of any dwelling unit or the conversion of a low to moderate income dwelling unit to another use in connection with assisted activities.
- B. Consistent with the goals and objectives of activities assisted under the Act, The City of Arlington will take the steps specified below to minimize the displacement of persons from their home or business:

In cases of temporary displacement, the following actions may be taken:

1. Planning utility shut-offs for times most convenient to residents and business owners.
2. Providing information and referral services to individuals whom must temporarily leave his/her homes or businesses.
3. Informing landlords of the need to minimize displacement and to inform tenants of the intent to minimize displacement.
4. Requiring landlords to pay tenant out of pocket expenses for the period of time in which a unit is not habitable.
5. Scheduling lead reduction work to occur when the residents are not in the structure and promptly completing the compliance testing for owner re-occupancy of the structure.

In case of permanent displacement, the following actions may be taken.

1. Informing tenants that they may be entitled to relocation payments and other assistance under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA).
2. Informing tenants that they may be entitled to additional payments above the URA payments in compliance with requirements of section 104 (d) of the Housing and Community Development Act of 1974, as amended. If rehabilitation activities raise the market rent (including utility costs) above the applicable fair market rent established by HUD's Section 8 existing housing program, then the unit must be replaced and low or moderate income tenants are entitled to additional payments in compliance with section 104 (d).

C. Definitions for the purposes of this plan are as follows:

A *“low to moderate income dwelling unit”* is a unit with a market rental, including utility costs, that does not exceed the applicable fair market rent for existing housing and moderate rehabilitation, as established under the Section 8 existing housing program.

A “vacant occupiable dwelling unit” is a vacant unit that is in standard condition; or in substandard condition, suitable for rehabilitation; or in dilapidated condition and occupied less than a year from the date of the grantee agreement.

An “occupiable dwelling unit” is a unit that is in standard condition or has been raised to a standard condition from a substandard condition, suitable for rehabilitation.

“Permanent Displacement” means any person(s) (family, individual, business, non-profit organization or farm) that moves from real property or moves personal property from real property as a direct result of rehabilitation, demolition or acquisition for a Small Cities Development Program project.

A “standard condition dwelling unit” is a well built unit with adequate space for persons living there. There are no major defects in the structure and only minor maintenance is required. Such dwelling will have the following characteristics reliable roofs; sound walls and foundations; adequate and stable floors, walls and ceilings; surfaces and woodwork that are not seriously damaged nor have paint deterioration; sound windows and doors; adequate heating, plumbing and electrical systems which do not present safety hazards; adequate insulation for local climatic conditions; and is in compliance with local building and housing codes.

A “substandard condition dwelling unit, suitable for rehabilitation” will show a lot of deferred maintenance with permanent damage to structural items. Conditions contributing to substandard dwelling, include but are not limited to sagging, cracked, rotting or leaking roofs, walls foundations, ceilings, floors, doors and windows; deteriorated surfaces and woodwork; unreliable hearing, plumbing or electrical systems which present safety hazards or inadequate insulation. The cost of rehabilitating the unit to a standard condition should not exceed the market value of the dwelling.

“Temporary Displacement” occurs when people move out of their dwelling, business or property for a short period of time due to activities of the Small Cities Development Program. Temporary displacement most frequently occurs with housing and commercial rehabilitation projects.

BE IT RESOLVED that the City Council for the City of Arlington hereby adopts the Residential Antidisplacement and Relocation Assistance Plan for the City of Arlington/Gaylord 2007 SCDP Comprehensive Rehabilitation Program.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Griep and upon vote being taken thereon, the following voted in favor: Griep, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: Borchert.

Adopted by the City Council of the City of Arlington this 21st day of May, 2007.

Signed: /s/ James R. Kreft
Mayor

Attested: /s/ Dennis P. Schultz
Interim City Administrator

Whereupon said resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the Interim City Administrator.

Attorney Arneson spoke on the canning factory road agreement that the City has with Seneca Foods (formerly Big Stone, Inc.). He stated that the agreement was for 20 years, which expires June 1, 2007 and reviewed the terms of the agreement. He was recommending for the City to extend the agreement for four (4) months under the current terms and continue negotiations with Seneca Foods on a new agreement.

Motion by Griep, seconded by Reetz, and passed by unanimous vote to temporarily extend the long-term agreement with Seneca Foods for four (4) months through a Letter of Understanding drafted by Attorney Arneson and authorize the Streets Committee, along with input from Street Supt. Thomes and the City Engineer, to negotiate a new agreement with Seneca Foods.

Attorney Arneson spoke on the compensation for the Mayor and Council. He stated that currently the Mayor's pay is 20% under the average and the Council is a little under the average. He noted that other cities are paying more for special meetings. He stated that the Mayor and Council currently have a much greater commitment as compared to 10-20 years ago and should be compensated accordingly. He stated that any action taken would not become effective until after the next election, but could possibly be retroactive. Vrklan questioned if a yearly cost of living could be done instead of salary increases. Arneson thought this was a good idea, but would have to research it further and report back. He would draft a new ordinance changing the number of paid special meetings to unlimited, which would be able to be effective immediately.

Discussion was held on the orderly annexation agreement that had been done quite a few years back. Attorney Arneson reviewed the process of how the agreement came to be. He stated that the agreement expires in 2017, but can be extended or amended through the same process that was done for the original agreement. Arneson also spoke on the City having zoning control outside city limits. Arneson commented on the state statute that governs annexation (rules). Mayor Kreft commented that further discussion on annexation would be held at a future meeting.

Interim Administrator Schultz commented on dead or dying trees in boulevards. He stated that there is some confusion as to who is responsible for these trees, the City or the property owners. After doing some research an old ordinance was found that stated that the City is responsible to remove boulevard trees down to the stump at the City's expense. It does not address who is responsible for the stump removal. It was agreed to hire a contractor to remove the trees in question, chip the brush and sell the logs.

Motion by Griep, seconded by Wills, and passed by unanimous vote approve the following liquor licenses:

- 1) Arlington Liquors, Inc. – Off Sale \$100
- 2) Arlington Haus – On Sale \$1,300, Off Sale \$100, Sunday \$100
- 3) Neisen's Bar – On Sale \$1,300, Off Sale \$100, Sunday \$100 (for Neisen's Hall and the Arlington Community Center only, not the Bar)
- 4) Neisen's Bar – Arlington Community Center On Sale \$1,300.

The Council reviewed the Sibley County Relay for Life invitation to participate in their opening ceremony.

Wills commented that during a recent Streets Committee meeting Darin Mielke (Sibley County Public Works) spoke on an "ottaseal" program, which is supposed to be done in place of dust (seal) coating. He presented some information on it and explained that Cass County has been using it for 7-8 years. Mielke thought it would work well on Meadowlark Lane. An estimate of \$8,000 per ¼ mile was given for this. It was suggested to possibly consider it in next year's budget.

Wills stated that the Utilities/Fire/Ambulance Committee has been working with the Fire Department Officers on drafting job descriptions and are almost done. Reetz stated that they obtained documents from the League of Cities and started making revisions to make them more suited to Arlington's needs. Once completed the job descriptions will be presented to the City Attorney and Council for review and will have to be adopted by the Council.

Interim Administrator Schultz explained that there was a power outage in the northeast quadrant of town again due to an Excel Energy problem, as were 2 previous outages in the same area. He stated that he had talked with Kurt Menk about putting a small article in the paper explaining that the problem had nothing to do with the City

or McLeod Power. Schultz added that the electric transmission line along Hwy 5 (near tennis courts) was almost completed. He stated that there was a problem at Technical Services, but McLeod was addressing it.

Reetz commented that the City had retained the Dodge pickup so that city staff could utilize it when traveling instead of their own personal vehicles and noticed that it wasn't being driven. Wills questioned why it wasn't being used. Reetz commented that it could be parked in the back of the Services Building if Jenness didn't want to go to the shop to pick it up every day. Mayor Kreft commented that Police Chief Rovinsky had informed him that a 1999 Bravada was being seized and would become city property very soon.

Brief discussion was held on the bucket truck that the City retained. Schultz had suggested working out a rental agreement with the City of Winthrop for the use of the truck when they needed it. Former Administrator Krueger had suggested working out a Joint Powers Agreement with Winthrop in order to share liability issues. It was commented that sharing equipment overall between cities should be considered.

Mayor Kreft commented that the next Police Committee meeting is coming up soon and the evaluation form for doing the Chief's evaluation is needed. Wills commented that he was waiting for a copy from city staff. Reetz commented that he had comprised a list of problem properties that need to be addressed and will get the list to the 2 Councilmembers on the Police Committee before the meeting. Schultz commented that he had given a list to P&Z Administrator Jenness to follow up on. Reetz commented that the Police Department should be seeing these problem properties when they are patrolling and should be doing their jobs and taking care of them.

Dan Woehler questioned if the City has a curfew for kids and/or young adults. He stated that he has been having problems with break-ins/vandalism. Wills commented that there used to be, but wasn't sure if it had been changed. Reetz stated that the tenants need to call 911 if they see anything at all and lodge a complaint so the police know that a violation is occurring and can take care of it when it is happening. Woehler questioned if there was a city ordinance about having a dog for security reasons. The Council commented that they were in the process of reviewing the pet ordinance.

Vrklan asked Woehler to speak to his tenants about the appearance of the property and have the clean it up some.

Motion by Vrklan, seconded by Wills, and passed by unanimous vote to adjourn the meeting.

Interim Administrator Dennis P. Schultz

Mayor James R. Kreft