

ARLINGTON CITY COUNCIL
MEETING MINUTES
DECEMBER 18, 2006

The meeting was called to order at 6:30 p.m., Vice Mayor Voight presiding.

Members present: Vice Mayor Voight, Borchert, Griep, Reetz, Wills

Members absent: Mayor Czech

Also Present: Administrator Krueger, City Attorney Arneson, Jim Kreft, Mike Vrklan, Steve Trocke, P&Z Administrator Jenness, Allie Freidrichs-Director & Julie Ashton-Emergency Preparedness Coordinator from Sibley County Public Health, Jared Newton of United Services Group

It was the consensus of the Council that the agenda was approved as presented.

Motion by Reetz, seconded by Wills, and passed by unanimous vote to approve the minutes from the December 4, 2006 meeting as presented.

Motion by Griep, seconded by Borchert, and passed by unanimous vote to approve the bills as presented and Statement of Funds for November.

Steve Trocke presented a proposal to the Council for constructing a private well with holding tank on his property located along 6th Avenue SE. He explained that this is his construction business (shop) and he currently does not have running water on site, only a port-a-potty for his employees. He was looking to possibly add an office/bathroom onto the shop in the near future. When he needs water for a job he is doing locally, he has been getting it from Cemstone, but is anticipating this to change in the very near future. He explained that the water line would come off of Freedom Drive and run along 6th Avenue, which would also interfere with the culvert the County has in at the end of avenue. Trocke stated that he was anticipating the overall project to cost approximately \$25,000 (\$16,000 for installation, plus \$4,000 for repair costs to County property, and various other associated costs such as reseeding, etc.). He stated he had obtained a bid in the amount of \$8,000 from Geib Well Company to dig a well (\$6,000) and install a 1500 gallon holding tank (\$2,000). He explained that he does not ever intend to build a home on the property, just keep it for his business. P&Z Jenness explained that Ordinance No. 133 states that any property within 500 feet of the city sewer must hookup. He pointed out that the property is within this distance (440 feet from Freedom Drive to property line and 25 feet to the edge of the shop, not necessarily to the proposed bathroom/office addition). It was suggested that he could apply for a variance for the holding tank and that they were in the process of writing an ordinance related to private wells (so people with existing wells can get the most life out of them before making them hook up to city water).

Allie Freidrichs, Director and Julie Ashton, Emergency Preparedness Coordinator for Sibley County Public Health were present to give an update on steps that are currently being taken by their office and the Minnesota Department of Health (MDH) with regard to preparing for an emergency event. Freidrichs stated that a program called the Health Alert Network is in place; it allows the State to communicate with other agencies such as theirs, who in turn communicate with the individual cities, etc. Ashton explained what role elected officials and volunteers have in an emergency event and how to be prepared for emergencies (at home, work and in their vehicles).

Jared Newton of United Services Group was present to explain the 2006-2008 Construction Work Plan (electrical) that had been put together for the City of Arlington. Administrator Krueger stated that the Utility Committee had reviewed the plan prior this meeting. Various questions were asked and answered.

Motion by Reetz, seconded by Wills, and passed by unanimous vote to accept and enact the 2006-2008 Construction Work Plan as prepared by United Services Group. (*See council folder for copy)

Motion by Borchert, seconded by Wills, and passed by unanimous vote to accept with much regret Florence Dahl-Bigaouette's letter of resignation from the Cemetery Board after 25 years of service.

Councilmember Griep introduced the following resolution and moved for its adoption:

RESOLUTION NO. 17-2006

RESOLUTION ADOPTING THE 2007 BUDGET

BE IT RESOLVED, that the following budget for 2007 is hereby adopted:

	2007 Budget
FUND 101 General Fund	
REVENUES	
R 101-31000 General Property Taxes	\$480,863.00
R 101-32100 Business Licenses/Permits	\$500.00
R 101-32109 Beer License	\$400.00
R 101-32110 Liquor License	\$4,500.00
R 101-32210 Bldg/Land Use Permits	\$64,000.00
R 101-32211 Variance Permits	\$200.00
R 101-32240 Animal Licenses	\$1,200.00
R 101-33400 State Grants and Aids	\$2,500.00
R 101-33401 Local Government Aid	\$682,139.00
R 101-33402 Market Value Credit	\$0.00
R 101-33404 2% State Fire Aid	\$20,000.00
R 101-33405 2% State Police Aid	\$14,280.00
R 101-33418 Muni State Aid St Maintenance	\$10,000.00
R 101-33421 Insurance Premium Dividends	\$6,500.00
R 101-33422 Other State Aid Grants(PERA)	\$9,775.00
R 101-34000 Charges for Services	\$1,000.00
R 101-34101 Rent Revenues	\$7,000.00
R 101-34112 Recharge Fire Extinguishers	\$0.00
R 101-34113 Comm. Sign Adv.	\$400.00
R 101-34116 ISF Check-Collected	\$0.00
R 101-34201 Special Police Service	\$4,000.00
R 101-34405 Weed Cleaning and Removal	\$1,000.00
R 101-34755 Recycling Subsidy	\$6,050.00
R 101-34950 Other Revenues/Dividends	\$0.00
R 101-35100 Court Fines	\$12,000.00
R 101-35102 Parking Fines	\$500.00
R 101-36100 Special Assessments	\$7,500.00
R 101-36200 Miscellaneous Revenues	\$2,000.00
R 101-36201 Miscellaneous Refunds	\$0.00
R 101-36210 Interest Earnings	\$5,000.00
R 101-36215 Reimbursable Expense	\$1,000.00
R 101-36220 Other Rents and Royalties	\$0.00
R 101-36230 Contributions and Donations	\$0.00
R 101-38080 Other Recreation Revenues	\$750.00
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Total Revenues: \$1,345,057.00

EXPENDITURES

DEPT 41110 Council

E 101-41110-110 Other Pay	\$23,000.00
E 101-41110-122 FICA	\$1,760.00
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	\$24,760.00

DEPT 41400 Administrative Office

E 101-41400-100 Wages and Salaries	\$62,750.00
E 101-41400-112 2% State Fire Aid	\$20,000.00
E 101-41400-121 PERA	\$3,910.00
E 101-41400-122 FICA	\$4,460.00
E 101-41400-131 Employer Paid Health/Life	\$5,950.00
E 101-41400-135 Employer Paid Other	\$3,500.00
E 101-41400-142 Unemployment Benefit Pmts	\$0.00
E 101-41400-181 Mileage	\$1,500.00
E 101-41400-182 Seminars	\$6,660.00
E 101-41400-186 PERA Aid-Hospital	\$8,514.00
E 101-41400-200 Office Supplies	\$3,000.00
E 101-41400-218 Office Expense	\$17,250.00
E 101-41400-300 Professional Svcs	\$4,830.00
E 101-41400-301 Auditing and Acct'g Services	\$1,900.00
E 101-41400-312 Bank Processing Fee	\$130.00
E 101-41400-321 Telephone	\$7,000.00
E 101-41400-322 Postage	\$2,000.00
E 101-41400-340 Advertising	\$1,500.00
E 101-41400-351 Legal Notices Publishing	\$5,100.00
E 101-41400-354 Other Print/Binding	\$500.00
E 101-41400-360 Ins-Fire, Liab., WC	\$50,000.00
E 101-41400-396 Safety Program & Equipment	\$600.00
E 101-41400-400 Township Tax Reimb.	\$175.00
E 101-41400-430 Miscellaneous	\$4,000.00
E 101-41400-433 Dues and Subscriptions	\$3,000.00
E 101-41400-485 Gas and Repair Misc.	\$1,000.00
E 101-41400-500 Capital Outlay	\$2,500.00
E 101-41400-503 Computers/Software/Website	\$2,500.00
E 101-41400-701 Donations/Contrib. Transfers	\$3,298.00
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	\$227,527.00

DEPT 41410 Elections

E 101-41410-110 Other Pay	\$0.00
E 101-41410-181 Mileage	\$0.00
E 101-41410-200 Office Supplies	\$0.00
E 101-41410-430 Miscellaneous	\$0.00
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	\$0.00

DEPT 41550 Assessing

E 101-41550-300 Professional Svcs	\$7,750.00
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	\$7,750.00

DEPT 41600 Law/Legal Services

E 101-41600-300 Professional Svcs	\$2,400.00
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E 101-41600-304 Legal Fees	\$12,600.00
	<u>\$15,000.00</u>
DEPT 41910 Planning and Zoning	
E 101-41910-101 Full-Time Employees Regular	\$40,250.00
E 101-41910-121 PERA	\$2,515.00
E 101-41910-122 FICA	\$2,950.00
E 101-41910-131 Employer Paid Health/Life	\$7,245.00
E 101-41910-181 Mileage	\$500.00
E 101-41910-182 Seminars	\$750.00
E 101-41910-218 Office Expense	\$200.00
E 101-41910-300 Professional Svcs	\$5,000.00
E 101-41910-321 Telephone	\$600.00
E 101-41910-396 Safety Program & Equipment	\$200.00
E 101-41910-433 Dues and Subscriptions	\$250.00
	<u>\$60,460.00</u>
DEPT 41940 General Gov't Buildings/Plant	
E 101-41940-220 Repair/Maint. Supply	\$1,000.00
E 101-41940-300 Professional Svcs	\$1,500.00
E 101-41940-311 Real Estate Tax	\$80.00
E 101-41940-381 Electric & Heat Utilities	\$17,000.00
E 101-41940-383 Gas Utilities	\$10,500.00
E 101-41940-384 Refuse/Garbage Disposal	\$500.00
E 101-41940-396 Safety Program & Equipment	\$150.00
E 101-41940-401 Repairs/Maint. Buildings	\$6,000.00
E 101-41940-430 Miscellaneous	\$1,000.00
E 101-41940-500 Capital Outlay	\$20,000.00
	<u>\$57,730.00</u>
DEPT 42110 Police Administration	
E 101-42110-101 Full-Time Employees Regular	\$115,500.00
E 101-42110-102 Full-Time Employees Overtime	\$14,500.00
E 101-42110-103 Part-Time Employees	\$19,000.00
E 101-42110-121 PERA	\$15,000.00
E 101-42110-122 FICA	\$3,300.00
E 101-42110-131 Employer Paid Health/Life	\$35,000.00
E 101-42110-182 Seminars	\$750.00
E 101-42110-200 Office Supplies	\$1,000.00
E 101-42110-208 Training and Instruction	\$2,150.00
E 101-42110-210 Operating Supplies	\$3,000.00
E 101-42110-300 Professional Svcs	\$0.00
E 101-42110-304 Legal Fees	\$20,000.00
E 101-42110-321 Telephone	\$4,000.00
E 101-42110-322 Postage	\$100.00
E 101-42110-381 Electric & Heat Utilities	\$2,000.00
E 101-42110-383 Gas Utilities	\$2,400.00
E 101-42110-384 Refuse/Garbage Disposal	\$200.00
E 101-42110-401 Repairs/Maint Buildings	\$120.00
E 101-42110-417 Uniforms/Outerwear	\$1,500.00
E 101-42110-430 Miscellaneous	\$1,700.00
E 101-42110-433 Dues and Subscriptions	\$200.00

E 101-42110-436 Towing Charges	\$500.00
E 101-42110-480 Gas & Repair-Police Car	\$10,000.00
E 101-42110-500 Capital Outlay	\$5,000.00
E 101-42110-503 Computers/Software/Website	\$3,500.00
E 101-42110-508 Radio-Mobile/Base	\$1,000.00
E 101-42110-624 Refunds of User Charges	\$200.00
E 101-42110-639 Clothing Allowance	\$900.00
E 101-42110-733 Reimbursible Expense	\$0.00
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	\$262,520.00
DEPT 42280 Fire Stations and Bldgs	
E 101-42280-124 Fire Pension Contributions	\$3,000.00
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	\$3,000.00
DEPT 42500 Civil Defense	
E 101-42500-103 Part-Time Employees	\$1,944.00
E 101-42500-210 Operating Supplies	\$0.00
E 101-42500-321 Telephone	\$710.00
E 101-42500-500 Capital Outlay	\$1,400.00
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	\$4,054.00
DEPT 42700 Animal Control	
E 101-42700-261 License	\$60.00
E 101-42700-430 Miscellaneous	\$940.00
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	\$1,000.00
DEPT 43000 Public Works	
E 101-43000-101 Full-Time Employees Regular	\$57,500.00
E 101-43000-102 Full-Time Employees Overtime	\$10,500.00
E 101-43000-103 Part-Time Employees	\$2,000.00
E 101-43000-110 Other Pay	\$0.00
E 101-43000-121 PERA	\$4,250.00
E 101-43000-122 FICA	\$5,100.00
E 101-43000-131 Employer Paid Health/Life	\$25,550.00
E 101-43000-182 Seminars	\$0.00
E 101-43000-200 Office Supplies	\$100.00
E 101-43000-210 Operating Supplies	\$4,500.00
E 101-43000-215 Shop Supplies	\$0.00
E 101-43000-230 Mosquito Control	\$3,000.00
E 101-43000-321 Telephone	\$1,750.00
E 101-43000-381 Electric & Heat Utilities	\$1,500.00
E 101-43000-383 Gas Utilities	\$2,300.00
E 101-43000-384 Refuse/Garbage Disposal	\$2,500.00
E 101-43000-385 Recycling	\$6,500.00
E 101-43000-387 Christmas Lighting	\$750.00
E 101-43000-396 Safety Program & Equipment	\$1,000.00
E 101-43000-398 Community Sign	\$300.00
E 101-43000-401 Repairs/Maint Buildings	\$1,295.00
E 101-43000-420 Shop Equipment	\$750.00
E 101-43000-430 Miscellaneous	\$500.00
E 101-43000-436 Towing Charges	\$500.00
E 101-43000-485 Gas and Repair Misc.	\$21,000.00
E 101-43000-500 Capital Outlay	\$38,000.00

E 101-43000-733 Reimbursable Expense	\$0.00
	<u>\$191,145.00</u>
DEPT 43100 Hwys, Streets, & Roads	
E 101-43100-216 Chemicals and Chem Products	\$900.00
E 101-43100-217 Other Operating Supplies	\$100.00
E 101-43100-224 Street Maint Materials	\$60,000.00
E 101-43100-226 Street Signs & Materials	\$2,000.00
E 101-43100-303 Engineering Fees	\$15,000.00
E 101-43100-311 Real Estate Tax	\$36.00
E 101-43100-381 Electric & Heat Utilities	\$0.00
E 101-43100-384 Refuse/Garbage Disposal	\$700.00
E 101-43100-430 Miscellaneous	\$500.00
E 101-43100-485 Gas and Repair Miscellaneous	\$5,000.00
E 101-43100-486 Snow Removal	\$30,000.00
E 101-43100-487 Grading Streets/Alleys	\$2,700.00
E 101-43100-488 Elm Tree Removal	\$2,000.00
E 101-43100-500 Capital Outlay	\$8,000.00
E 101-43100-513 Storm Sewer	\$1,500.00
	<u>\$128,436.00</u>
DEPT 43160 Street Lighting	
E 101-43160-381 Electric & Heat Utilities	\$19,000.00
E 101-43160-500 Capital Outlay	\$0.00
	<u>\$19,000.00</u>
DEPT 44100 Health Services	
E 101-44100-110 Other Pay	\$240.00
E 101-44100-122 FICA	\$20.00
	<u>\$260.00</u>
DEPT 45100 Recreation	
E 101-45100-100 Wages and Salaries	\$8,500.00
E 101-45100-110 Other Pay	\$500.00
E 101-45100-122 FICA	\$650.00
E 101-45100-210 Operating Supplies	\$1,500.00
E 101-45100-430 Miscellaneous	\$300.00
E 101-45100-485 Gas and Repair Miscellaneous	\$500.00
E 101-45100-500 Capital Outlay	\$2,500.00
E 101-45100-731 Community Band	\$4,080.00
E 101-45100-732 Pool Deficit	\$20,000.00
	<u>\$38,530.00</u>
DEPT 45202 Park Areas	
E 101-45202-100 Wages and Salaries	\$9,000.00
E 101-45202-122 FICA	\$700.00
E 101-45202-220 Repair/Maint Supply	\$1,000.00
E 101-45202-303 Engineering Fees	\$7,000.00
E 101-45202-311 Real Estate Tax	\$110.00
E 101-45202-381 Electric & Heat Utilities	\$5,500.00
E 101-45202-384 Refuse/Garbage Disposal	\$2,000.00
E 101-45202-401 Repairs/Maint Buildings	\$190.00
E 101-45202-418 Other Rentals	\$500.00
E 101-45202-430 Miscellaneous	\$1,000.00

E 101-45202-467 Gas & Repair - Mower	\$1,200.00
E 101-45202-500 Capital Outlay	\$17,000.00
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	\$45,200.00

DEPT 45500 Libraries

E 101-45500-103 Part-Time Employees	\$4,200.00
E 101-45500-122 FICA	\$320.00
E 101-45500-184 Librarian/Sibley County	\$3,000.00
E 101-45500-210 Operating Supplies	\$500.00
E 101-45500-220 Repair/Maint Supply	\$250.00
E 101-45500-311 Real Estate Tax	\$20.00
E 101-45500-321 Telephone	\$800.00
E 101-45500-340 Advertising	\$50.00
E 101-45500-381 Electric & Heat Utilities	\$1,500.00
E 101-45500-383 Gas Utilities	\$750.00
E 101-45500-384 Refuse/Garbage Disposal	\$250.00
E 101-45500-401 Repairs/Maint Buildings	\$1,500.00
E 101-45500-430 Miscellaneous	\$430.00
E 101-45500-500 Capital Outlay	\$1,600.00
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	\$15,170.00

DEPT 46500 Economic Develop'mt

E 101-46500-100 Wages and Salaries	\$20,000.00
E 101-46500-121 PERA	\$1,200.00
E 101-46500-122 FICA	\$1,530.00
E 101-46500-181 Mileage	\$510.00
E 101-46500-182 Seminars	\$1,500.00
E 101-46500-218 Office Expense	\$1,500.00
E 101-46500-300 Professional Svcs	\$10,000.00
E 101-46500-303 Engineering Fees	\$0.00
E 101-46500-304 Legal Fees	\$3,000.00
E 101-46500-321 Telephone	\$650.00
E 101-46500-322 Postage	\$75.00
E 101-46500-340 Advertising	\$5,000.00
E 101-46500-354 Other Print/Binding	\$5,000.00
E 101-46500-430 Miscellaneous	\$850.00
E 101-46500-433 Dues and Subscriptions	\$200.00
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	\$51,015.00

DEPT 49000 Miscellaneous

E 101-49000-430 Miscellaneous	\$5,500.00
E 101-49000-500 Capital Outlay	\$2,000.00
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	\$7,500.00

DEPT 49300 Other Financing Uses

E 101-49300-614 Veteran's Walking Path	\$0.00
E 101-49300-700 Transfers	\$185,000.00
E 101-49300-701 Donations/Contrib. Transfers	\$0.00
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	\$185,000.00

Total General Fund Expenditures \$1,345,057.00

**FUND 201 Fire Fund
REVENUES**

R 201-33400 State Grants and Aids	\$0.00
R 201-33421 Insurance Premium Dividends	\$0.00
R 201-34202 Special Fire Protection Srvs	\$10,670.00
R 201-34203 Service Calls	\$4,500.00
R 201-36200 Miscellaneous Revenues	\$0.00
R 201-36210 Interest Earnings	\$500.00
R 201-39101 Sales of General Fixed Assets	\$0.00
R 201-39203 Transfer from Other Fund	\$82,000.00
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Total Revenues:	\$97,670.00

EXPENDITURES

DEPT 42280 Fire Stations and Bldgs	
E 201-42280-101 Full-Time Employees Regular	\$18,000.00
E 201-42280-121 PERA	\$100.00
E 201-42280-122 FICA	\$1,350.00
E 201-42280-181 Mileage	\$200.00
E 201-42280-182 Seminars	\$0.00
E 201-42280-200 Office Supplies	\$500.00
E 201-42280-208 Training and Instruction	\$5,500.00
E 201-42280-210 Operating Supplies	\$950.00
E 201-42280-301 Auditing and Acct'g Services	\$450.00
E 201-42280-304 Legal Fees	\$225.00
E 201-42280-305 Medical and Dental Fees	\$1,500.00
E 201-42280-321 Telephone	\$800.00
E 201-42280-351 Legal Notices Publishing	\$100.00
E 201-42280-360 Ins-Fire, Liab., WC	\$12,000.00
E 201-42280-381 Electric & Heat Utilities	\$2,500.00
E 201-42280-383 Gas Utilities	\$2,900.00
E 201-42280-384 Refuse/Garbage Disposal	\$200.00
E 201-42280-396 Safety Program & Equipment	\$2,000.00
E 201-42280-401 Repairs/Maint Buildings	\$2,500.00
E 201-42280-417 Uniforms/Outerwear	\$2,000.00
E 201-42280-420 Shop Equipment	\$1,000.00
E 201-42280-430 Miscellaneous	\$395.00
E 201-42280-433 Dues and Subscriptions	\$1,500.00
E 201-42280-485 Gas and Repair Misc.	\$9,000.00
E 201-42280-500 Capital Outlay	\$30,000.00
E 201-42280-508 Radio-Mobile/Base	\$2,000.00
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Total Expenditures:	\$97,670.00

FUND 202 Ambulance Fund

REVENUES

R 202-33400 State Grants and Aids	\$0.00
R 202-33421 Insurance Premium Dividends	\$0.00
R 202-33422 Other State Aid Grants(PERA)	\$0.00
R 202-34203 Service Calls	\$90,000.00
R 202-34208 Spec. Ambulance Protect. Serv.	\$1,984.00
R 202-34950 Other Revenues/Dividends	\$0.00
R 202-36200 Miscellaneous Revenues	\$500.00
R 202-36210 Interest Earnings	\$2,000.00

R 202-39203 Transfer from Other Fund \$35,000.00

Total Revenues: \$129,484.00

EXPENDITURES

DEPT 42153 Ambulance

E 202-42153-100 Wages and Salaries	\$76,000.00
E 202-42153-121 PERA	\$750.00
E 202-42153-122 FICA	\$5,700.00
E 202-42153-142 Unemployment Benefit Payments	\$500.00
E 202-42153-200 Office Supplies	\$50.00
E 202-42153-208 Training and Instruction	\$4,500.00
E 202-42153-217 Other Operating Supplies	\$4,000.00
E 202-42153-220 Repair/Maint Supply	\$500.00
E 202-42153-261 License	\$150.00
E 202-42153-301 Auditing and Acct'g Services	\$5,250.00
E 202-42153-304 Legal Fees	\$150.00
E 202-42153-310 Other Professional Services	\$800.00
E 202-42153-321 Telephone	\$1,300.00
E 202-42153-322 Postage	\$84.00
E 202-42153-360 Ins-Fire, Liab., WC	\$6,500.00
E 202-42153-384 Refuse/Garbage Disposal	\$200.00
E 202-42153-396 Safety Program & Equipment	\$200.00
E 202-42153-401 Repairs/Maint Buildings	\$1,500.00
E 202-42153-430 Miscellaneous	\$500.00
E 202-42153-433 Dues and Subscriptions	\$250.00
E 202-42153-485 Gas and Repair Miscellaneous	\$4,600.00
E 202-42153-491 EMT Training Reimbursement	\$0.00
E 202-42153-500 Capital Outlay	\$15,000.00
E 202-42153-508 Radio-Mobile/Base	\$1,000.00

Total Expenditures: \$129,484.00

FUND 203 Community Center Fund

REVENUES

R 203-33421 Insurance Premium Dividends	\$200.00
R 203-33422 Other State Aid Grants(PERA)	\$50.00
R 203-34101 Rent Revenues	\$50,000.00
R 203-34113 Comm. Sign Adv.	\$250.00
R 203-36200 Miscellaneous Revenues	\$0.00
R 203-36210 Interest Earnings	\$200.00
R 203-39203 Transfer from Other Fund	<u>\$55,000.00</u>

Total Revenues: \$105,700.00

EXPENDITURES

DEPT 45000 Culture and Rec

E 203-45000-100 Wages and Salaries	\$11,100.00
E 203-45000-121 PERA	\$665.00
E 203-45000-122 FICA	\$850.00
E 203-45000-170 Permits and Licenses	\$300.00
E 203-45000-200 Office Supplies	\$0.00
E 203-45000-210 Operating Supplies	\$6,100.00
E 203-45000-300 Professional Svcs	\$14,000.00

E 203-45000-301 Auditing and Acct'g Services	\$275.00
E 203-45000-304 Legal Fees	\$100.00
E 203-45000-311 Real Estate Tax	\$55.00
E 203-45000-322 Postage	\$50.00
E 203-45000-340 Advertising	\$2,500.00
E 203-45000-360 Ins-Fire, Liab., WC	\$4,500.00
E 203-45000-381 Electric & Heat Utilities	\$18,000.00
E 203-45000-383 Gas Utilities	\$13,000.00
E 203-45000-384 Refuse/Garbage Disposal	\$1,000.00
E 203-45000-396 Safety Program & Equipment	\$545.00
E 203-45000-401 Repairs/Maint Buildings	\$2,500.00
E 203-45000-406 Repairs, Supplies & Other	\$1,000.00
E 203-45000-410 Rentals	\$5,500.00
E 203-45000-430 Miscellaneous	\$250.00
E 203-45000-499 Kitchen Expense	\$750.00
E 203-45000-500 Capital Outlay	\$10,660.00
E 203-45000-624 Refunds of User Charges	\$12,000.00
Total Expenditures:	<u>\$105,700.00</u>

FUND 207 Cemetery Fund

REVENUES

R 207-34940 Cemetery Revenues	\$1,300.00
R 207-34941 Grave Markings	\$900.00
R 207-36210 Interest Earnings	\$3,000.00
R 207-36230 Contributions and Donations	\$0.00
R 207-39203 Transfer from Other Fund	\$13,000.00
Total Revenues:	<u>\$18,200.00</u>

EXPENDITURES

DEPT 49990 Other Expense	
E 207-49990-100 Wages and Salaries	\$3,500.00
E 207-49990-122 FICA	\$275.00
E 207-49990-200 Office Supplies	\$25.00
E 207-49990-301 Auditing and Acct'g Services	\$50.00
E 207-49990-303 Engineering Fees	\$0.00
E 207-49990-304 Legal Fees	\$500.00
E 207-49990-406 Repairs, Supplies & Other	\$300.00
E 207-49990-430 Miscellaneous	\$250.00
E 207-49990-467 Gas & Repair - Mower	\$800.00
E 207-49990-485 Gas and Repair Miscellaneous	\$0.00
E 207-49990-500 Capital Outlay	\$12,500.00
Total Expenditures:	<u>\$18,200.00</u>

FUND 301 Tax Increment

REVENUES

R 301-31025 Tax Levy	\$45,000.00
R 301-33402 Market Value Credit	\$600.00
R 301-36210 Interest Earnings	\$3,000.00
Total Revenues:	<u>\$48,600.00</u>

EXPENDITURES

DEPT 47000 Debt Service		
E 301-47000-609 EZ Enterprises		\$4,791.00
E 301-47000-621 Well & Warehouse Payments		\$0.00
		<hr/>
		\$4,791.00
DEPT 49990 Other Expense		
E 301-49990-300 Professional Svcs		\$20,000.00
		<hr/>
	Total Expenditures:	\$24,791.00

FUND 352 CERTIFICATE FUND-FIRE

REVENUES

R 352-31000 General Property Taxes		\$37,000.00
R 352-33402 Market Value Credit		\$0.00
R 352-36103 Township Assessments		\$21,345.00
R 352-36210 Interest Earnings		\$1,000.00
		<hr/>
	Total Revenues:	\$59,345.00

EXPENDITURES

DEPT 47000 Debt Service		
E 352-47000-600 Debt Srv Principal		\$70,000.00
E 352-47000-611 Bond Interest		\$3,995.00
		<hr/>
	Total Expenditures:	\$73,995.00

FUND 601 Water Fund

REVENUES

R 601-33421 Insurance Premium Dividends		\$1,000.00
R 601-33422 Other State Aid Grants(PERA)		\$100.00
R 601-36200 Miscellaneous Revenues		\$250.00
R 601-36210 Interest Earnings		\$4,000.00
R 601-36215 Reimburseable Expense		\$1,500.00
R 601-37100 Water Sales		\$340,627.00
R 601-37150 Water Connect/Reconnect Fee		\$29,150.00
R 601-37160 Water Penalty		\$1,500.00
R 601-39203 Transfer from Other Fund		\$0.00
		<hr/>
	Total Revenues:	\$378,127.00

EXPENDITURES

DEPT 49300 Other Financing Uses		
E 601-49300-700 Transfers		\$195,000.00
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		\$195,000.00
DEPT 49400 Water Utilities		
E 601-49400-100 Wages and Salaries		\$0.00
E 601-49400-121 PERA		\$0.00
E 601-49400-122 FICA		\$0.00
E 601-49400-131 Employer Paid Health/Life		\$0.00
E 601-49400-170 Permits and Licenses		\$1,200.00
E 601-49400-180 Operator Contract		\$91,100.00
E 601-49400-182 Seminars		\$0.00
E 601-49400-200 Office Supplies		\$0.00
E 601-49400-216 Chemicals and Chem Products		\$0.00
E 601-49400-218 Office Expense		\$300.00
E 601-49400-220 Repair/Maint Supply		\$0.00

E 601-49400-301 Auditing and Acct'g Services	\$750.00
E 601-49400-303 Engineering Fees	\$2,000.00
E 601-49400-304 Legal Fees	\$250.00
E 601-49400-321 Telephone	\$375.00
E 601-49400-322 Postage	\$1,100.00
E 601-49400-360 Ins-Fire, Liab., WC	\$6,500.00
E 601-49400-381 Electric & Heat Utilities	\$22,000.00
E 601-49400-383 Gas Utilities	\$7,000.00
E 601-49400-390 Water Connection Fees	\$5,400.00
E 601-49400-392 Testing	\$0.00
E 601-49400-394 Meters, Hydrants, Paint & Supp	\$15,000.00
E 601-49400-395 Repairs-Meters, Hydrants, Main	\$5,000.00
E 601-49400-396 Safety Program & Equipment	\$0.00
E 601-49400-401 Repairs/Maint Buildings	\$0.00
E 601-49400-404 Repairs/Maint Machinery/Equip	\$0.00
E 601-49400-420 Shop Equipment	\$0.00
E 601-49400-430 Miscellaneous	\$0.00
E 601-49400-433 Dues and Subscriptions	\$0.00
E 601-49400-485 Gas and Repair Miscellaneous	\$0.00
E 601-49400-500 Capital Outlay	\$8,000.00
E 601-49400-503 Computers/Software/Website	\$250.00
E 601-49400-601 Debt Srv Bond Principal	\$7,000.00
E 601-49400-611 Bond Interest	\$2,602.00
E 601-49400-636 Supplies & Repairs	\$7,300.00
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	\$183,127.00
Total Expenditures:	\$378,127.00

FUND 602 Sewer Fund

REVENUES

R 602-33421 Insurance Premium Dividends	\$500.00
R 602-33422 Other State Aid Grants(PERA)	\$100.00
R 602-36200 Miscellaneous Revenues	\$5,250.00
R 602-36210 Interest Earnings	\$5,000.00
R 602-36213 Reimbursement-Green Isle	\$7,200.00
R 602-37200 Sewer Sales	\$259,025.00
R 602-37250 Sewer Connect/Reconnect Fee	\$36,000.00
R 602-37260 Swr Penalty	\$1,500.00
R 602-39203 Transfer from Other Fund	\$0.00
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Total Revenues:	\$314,575.00

EXPENDITURES

DEPT 49300 Other Financing Uses	
E 602-49300-700 Transfers	\$128,000.00
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	\$128,000.00
DEPT 49450 Sewer	
E 602-49450-100 Wages and Salaries	\$0.00
E 602-49450-121 PERA	\$0.00
E 602-49450-122 FICA	\$0.00
E 602-49450-131 Employer Paid Health/Life	\$0.00
E 602-49450-170 Permits and Licenses	\$2,100.00
E 602-49450-180 Operator Contract	\$91,100.00

E 602-49450-182 Seminars	\$0.00
E 602-49450-200 Office Supplies	\$0.00
E 602-49450-211 Lab Supplies	\$0.00
E 602-49450-216 Chemicals and Chem Products	\$0.00
E 602-49450-218 Office Expense	\$250.00
E 602-49450-300 Professional Svcs	\$0.00
E 602-49450-301 Auditing and Acct'g Services	\$900.00
E 602-49450-303 Engineering Fees	\$4,000.00
E 602-49450-304 Legal Fees	\$1,000.00
E 602-49450-321 Telephone	\$3,400.00
E 602-49450-322 Postage	\$500.00
E 602-49450-360 Ins-Fire, Liab., WC	\$4,500.00
E 602-49450-381 Electric & Heat Utilities	\$34,000.00
E 602-49450-383 Gas Utilities	\$10,000.00
E 602-49450-384 Refuse/Garbage Disposal	\$650.00
E 602-49450-392 Testing	\$0.00
E 602-49450-396 Safety Program & Equipment	\$0.00
E 602-49450-408 Rep & Supp. Lift Station, Main	\$500.00
E 602-49450-409 Rep/Sup-WW Facility	\$500.00
E 602-49450-430 Miscellaneous	\$0.00
E 602-49450-485 Gas and Repair Miscellaneous	\$0.00
E 602-49450-486 Snow Removal	\$700.00
E 602-49450-500 Capital Outlay	\$25,000.00
E 602-49450-503 Computers/Software/Website	\$175.00
E 602-49450-636 Supplies & Repairs	\$7,300.00
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	\$186,575.00
Total Expenditures:	\$314,575.00

FUND 604 Electric Fund

REVENUES

R 604-33421 Insurance Premium Dividends	\$1,500.00
R 604-33422 Other State Aid Grants(PERA)	\$200.00
R 604-34000 Charges for Services	\$0.00
R 604-36200 Miscellaneous Revenues	\$1,000.00
R 604-36210 Interest Earnings	\$12,000.00
R 604-36215 Reimbursable Expense	\$500.00
R 604-37400 Electricity Sales	\$1,690,000.00
R 604-37450 Electric Connect/Reconnect Fee	\$2,900.00
R 604-37460 Elec Penalty	\$7,000.00
R 604-37470 Meter Deposits	\$10,000.00
R 604-39203 Transfer from Other Fund	\$0.00
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Total Revenues:	\$1,725,100.00

EXPENDITURES

DEPT 49550 Electric Utilities

E 604-49550-100 Wages and Salaries	\$75,600.00
E 604-49550-121 PERA	\$4,550.00
E 604-49550-122 FICA	\$5,750.00
E 604-49550-131 Employer Paid Health/Life	\$21,050.00
E 604-49550-170 Permits and Licenses	\$1,000.00

E 604-49550-181 Mileage	\$250.00
E 604-49550-182 Seminars	\$1,500.00
E 604-49550-200 Office Supplies	\$100.00
E 604-49550-218 Office Expense	\$750.00
E 604-49550-300 Professional Svcs	\$17,000.00
E 604-49550-301 Auditing and Acct'g Services	\$1,800.00
E 604-49550-303 Engineering Fees	\$25,000.00
E 604-49550-304 Legal Fees	\$500.00
E 604-49550-312 Bank Processing Fee	\$1,400.00
E 604-49550-321 Telephone	\$750.00
E 604-49550-322 Postage	\$3,030.00
E 604-49550-341 Rebates-CIP-Electric	\$10,000.00
E 604-49550-360 Ins-Fire, Liab., WC	\$8,000.00
E 604-49550-381 Electric & Heat Utilities	\$2,200.00
E 604-49550-383 Gas Utilities	\$2,300.00
E 604-49550-384 Refuse/Garbage Disposal	\$205.00
E 604-49550-389 Electric Energy Purchases	\$1,200,000.00
E 604-49550-396 Safety Program & Equipment	\$700.00
E 604-49550-397 Facility Charge	\$10,015.00
E 604-49550-430 Miscellaneous	\$500.00
E 604-49550-433 Dues and Subscriptions	\$2,000.00
E 604-49550-437 Services-McLeod Coop	\$125,000.00
E 604-49550-485 Gas and Repair Miscellaneous	\$3,500.00
E 604-49550-500 Capital Outlay	\$30,000.00
E 604-49550-503 Computers/Software/Website	\$5,000.00
E 604-49550-505 Load Management Controllers	\$2,500.00
E 604-49550-512 Repairs-Substation	\$0.00
E 604-49550-624 Refunds of User Charges	\$500.00
E 604-49550-625 Meter Deposits Refunded	\$10,000.00
E 604-49550-627 Assessment-Public Service	\$400.00
E 604-49550-630 Rubber Goods Tested	\$150.00
E 604-49550-634 Load Management Hookups & Expe	\$1,000.00
E 604-49550-635 Transformers,Wire,Poles,Meters	\$120,000.00
E 604-49550-636 Supplies & Repairs	\$25,000.00
E 604-49550-637 Service Locations	\$6,100.00
Total Expenditures:	\$1,725,100.00

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Borchert and upon vote being taken thereon the following voted in favor thereof: Borchert, Griep, Reetz, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 18th day of December, 2006.

Signed: /s/ Ruth Voight
Vice Mayor

Attested: /s/ David L. Krueger
City Administrator/Clerk/Treasurer

Whereupon said resolution was declared duly passed and adopted and was signed by the Vice Mayor whose signature was attested by the City Administrator.

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION NO. 18-2006

RESOLUTION ADOPTING THE 2006 TAX LEVY COLLECTIBLE IN 2007

BE IT RESOLVED, that the following General Fund Tax Levy, collectible in 2007 is hereby adopted:

General Fund		\$ 480,863.00
2000 Improvement Bond	12/01/00	36,000.00
2001 Improvement Bond	9/01/01	24,400.00
Fire Certificates	11/10/04	36,000.00
2004 Improvement Bond	11/10/04	42,000.00
Pub. Proj. Lease Rev. Crossover	12/14/04	<u>40,000.00</u>
Total Tax Levy		\$ 659,263.00

TOTAL CERTIFIED TAX LEVY \$ 659,263.00

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Griep and upon vote being taken thereon, the following voted in favor: Borchert, Griep, Reetz, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 18th day of December, 2006.

Signed: /s/ Ruth Voight
Vice Mayor

Attest: /s/ David L. Krueger
City Administrator/Clerk/Treasurer

Whereupon the resolution was declared duly passed and adopted and was signed by the Vice Mayor whose signature was attested by the City Administrator.

Councilmember Griep introduced the following resolution and moved for its adoption:

RESOLUTION NO. 19-2006

RESOLUTION TO WRITE OFF UNCOLLECTIBLE BILLS

WHEREAS, the City of Arlington has deemed the following outstanding accounts for review by the Arlington City Council:

WHEREAS, efforts by the City of Arlington have been deemed unsuccessful in attempts for collection;

<u>Account</u>	<u>Amount</u>
Medicare Accept Assignment	\$15,091.79
Medical Assistance	\$ 5,530.19
Medicare Reduction	\$ 256.55
Collections	\$ 664.25

Bad Debt	\$ 1,015.52
Bankruptcy	\$ <u>556.00</u>
TOTAL WRITE OFFS	\$23,114.30

WHEREAS, sources for collection have been exhausted;

NOW THEREFORE BE IT RESOLVED, that the above stated accounts are written off as uncollectible and efforts for collection of such be terminated.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Wills and upon vote being taken thereon the following voted in favor thereof: Borchert, Griep, Reetz, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 18th day of December, 2006.

Signed: /s/ Ruth Voight
Vice Mayor

Attested: /s/ David L. Krueger
City Administrator/Clerk/Treasurer

Whereupon said resolution was declared duly passed and adopted and was signed by the Vice Mayor whose signature was attested by the City Administrator.

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION NO. 20-2006

RESOLUTION ORDERING THE FILING OF ASSESSMENTS

BE IT RESOLVED, that the City Council of the City of Arlington does hereby order the filing of assessments due to the City of Arlington for bad debt. Such assessments are to be filed with the Sibley County Auditor. Said assessments are as follows:

<u>OWNER</u>	<u>PROPERTY</u>	<u>AMOUNT DUE</u>	<u>REASON</u>	<u>PARCEL ID#</u>
Cemstone Products Company	104 N. 1 st Ave.	\$ 515.16	Sidewalk Replacement	31.0098.000
After Burner Auto	118 W. Main St.	\$ 320.25	Sidewalk Replacement	31.0165.000
D & K Properties	418-434 W. Main St.	\$ 675.00	Sidewalk/Drain Replace	31.0101.000

TOTAL SIDEWALK ASSESSMENTS \$1,510.41

*An interest rate of 8.25% will be charged over 5 years for all sidewalk assessments.

<u>OWNER</u>	<u>PROPERTY</u>	<u>AMOUNT DUE</u>	<u>REASON</u>	<u>PARCEL ID#</u>
Michael & Lisa Otto	301 E. Baker St.	\$ 899.50	C&G Replacement	31.0265.000
Adam Voss	305 E. Baker St.	\$ 585.00	C&G Replacement	31.0266.000
William Wolter	307 E. Baker St.	\$ 871.00	C&G Replacement	31.0267.000
Josh & Ashley Burtyk	309 E. Baker St.	\$ 472.50	C&G Replacement	31.0268.000
Anthony & Kathy Nerud	215 E. Adams St.	\$ 759.38	C&G Replacement	31.0297.000
Jeff & Mary Schimschock	107 W. Brooks St.	\$ 450.00	C&G Replacement	31.0447.000

TOTAL CURB & GUTTER ASSESSMENTS \$4,037.38

*An interest rate of 8.25% will be charged over 5 years for all curb and gutter assessments.

<u>OWNER</u>	<u>PROPERTY</u>	<u>AMOUNT DUE</u>	<u>REASON</u>	<u>PARCEL ID#</u>
Brian & Brenda Oelfke	705 W. Alden St.	\$ 211.69	Utilities	31.0307.000
Sheila Segler	406 W. Brooks St.	\$ 1,347.68	Utilities	31.0019.000
Lance Westphal	307 NW 7 th Ave.	\$ 302.95	Utilities	31.0377.000
Joey Schmidtbauer & Casey O'Donnell	609 W. Brooks St.	\$ 346.72	Utilities	31.0412.000
Nicholas & Sara Borgmann	111 NW 2 nd Ave.	\$ 320.00	EMT Class	31.0076.000
Robin Hamblin	503 W. Baker St.	\$ 1,610.51	Utilities	31.0127.000
Lavonne Hipp	307 W. Baker St.	\$ 161.56	Utilities	31.0159.000
Doug & Barb Tuchtenhagen	304 E. Main St.	\$ 309.98	Utilities	31.0216.000
Aaron & Jennifer Gieseke	412 E. Adams St.	\$ 1,262.13	Utilities	31.0492.000

TOTAL UTILITY/EMT CLASS ASSESSMENTS \$5,873.22

*An interest rate of 8.25% will be charged over 1 year for all utility assessments.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Borchert and upon vote being taken thereon the following voted in favor thereof: Borchert, Griep, Reetz, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 18th day of December, 2006.

Signed: /s/ Ruth Voight

Vice Mayor

Attested: /s/ David L. Krueger

City Administrator/Clerk/Treasurer

Whereupon said resolution was declared duly passed and adopted and was signed by the Vice Mayor whose signature was attested by the City Administrator.

Motion by Borchert, seconded by Wills, and passed by unanimous vote to change the dates of the January meetings to the 2nd and 17th in lieu of the New Year's holiday and the Martin Luther King Jr. Holiday.

Borchert commented on the most recent Cemetery Board meeting where a presentation had been given on column burial structures (columbarium for above ground burials). He stated that the Cemetery Board has been discussing what to do with the area near the old entrance and are leaning towards making it a cremation area (smaller lots).

Wills commented on the most recent Utility Committee Meeting that had been held with McLeod Coop Power. Administrator Krueger commented that a new "Scope of Services" is being put together so there is a clear understanding of what is expected from each party.

Borchert commented on the most recent Police Committee Meeting. The Committee would like to have a closed meeting with the Council to discuss the future of the police department. Attorney Arneson explained that depending on what they want to discuss would dictate if the meeting should be closed to the public or not. He gave some examples. Borchert stated that the Committee had expressed concern that the Police Department is not returning phone calls when messages are left on the cell phone voice mail or urgent matters are not getting addressed (not emergencies) in a timely matter and wanted to know if it would be possible to start having the City Office Staff take the PD's day calls. Reetz was opposed to this idea. Krueger commented that he opposed it as well, as the City Staff is not trained for this. Attorney Arneson stated that people can call the Sibley County Sheriff's Dispatch if it is an urgent matter (non-emergency) and Dispatch will contact the officer on-call; people don't necessarily have to call 911.

Voight commented that the Hospital Board had met and reviewed the audit that had been done; the hospital is setting very well financially. She stated that some remodeling is planned to start soon; certain areas need to be fixed up.

Administrator Krueger talked about the Small Cities Development Grant. He stated that the cities of Arlington and Gaylord had done a joint application, which the pre-application came back positive and encouraged the cities to move to the next level. Pettipiece & Associates will be coming to the next meeting to discuss this further.

Voight commented that vehicles are being driven on the grass area near the shelter/ice rink. She would like to see some kind of barrier put up to discourage this.

Reetz commented on the storm water retention pond in the southwest corner of town in the High Island Creek Development. Residents had contacted him and expressed their dissatisfaction with it (not seeded and maintained properly). Administrator Krueger will contact Bolton & Menk on this.

Borchert commented that some of the catch basins in the High Island Creek Development are covered over. Administrator Krueger will have Street Supt. Thomes check into this.

Vice Mayor Voight recessed the regular meeting and called the closed meeting to order.

Minutes Incomplete – See Council Folder for Complete Information

The Council discussed the possibility of terminating Amy Berger from the Arlington Ambulance Service for violation of a city employment policy.

Motion by Borchert, seconded by Reetz, and passed by unanimous vote to terminate Amy Berger from the Arlington Ambulance Service.

The Council reviewed a letter from Keith Doetkott regarding his proposed pay increase for 2007. This matter was referred to the Employee Relations Committee.

Wills questioned what was happening with the G.E.I.S. bankruptcy. Attorney Arneson gave an update.

Motion by Reetz, seconded by Wills, and passed by unanimous vote to adjourn the closed meeting and reconvene the regular meeting.

Voight thanked the City for allowing her to be on the Council for the last eight years. She commented that she enjoyed working with everyone. She also expressed thanks on behalf of Mayor Czech who was unable to make his last meeting due to illness.

Motion by Reetz, seconded by Griep, and carried (Wills & Borchert opposed, Vice Mayor Voight broke the tie) to adjourn the meeting.

Administrator David L. Krueger

Vice Mayor Ruth Voight