

ARLINGTON CITY COUNCIL
MEETING MINUTES
SEPTEMBER 5, 2007

The meeting was called to order at 6:30 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Borchert, Griep, Reetz, Vrklan, Wills

Members absent: None

Also present: Administrator Jaunich, EDA Director Schultz, Attorney Arneson, Cynthia Smith-Strack, Brian Thomes, Brandon Walstad, Marcel Montiel, Daniel Streeter, Addison Montiel, Joseph Hansen

Motion by Griep, seconded by Reetz, and passed by unanimous vote to approve the agenda with the following additional items:

6.5) Administrator Jaunich's Contract

7a) Resolution 20-2007 Resolution Authorizing Summary Publication of Ordinance 209 Entitled "An Ordinance Amending Section 5, Subd. 4(4) of the Zoning Ordinance Relating to Rear Yard Setback Requirements in Residential Zoning Classifications"

8a) Resolution 21-2007 Resolution Authorizing Summary Publication of Ordinance 210 Entitled "An Ordinance Amending Ordinance 168, The Arlington Subdivision Ordinance to Allow for Minor Subdivisions or Combinations of Property Within the Corporate Limits by Adding Section 7.5"

8.5) Review Contract with Municipal Development

11) Change to Resolution No. 22-2007.

Motion by Griep, seconded by Borchert, and passed by unanimous vote to approve the minutes from the August 20, 2007 meeting as presented.

Motion by Vrklan, seconded by Borchert, and passed by unanimous vote to approve the bills as presented.

Brandon Walstad, Marcel Montiel, Daniel Streeter, Joseph Hansen and Addison Montiel presented a design for a skate board park. They commented that they would like such a park in Arlington. The leader of the Boy Scouts sent a letter that stated the Scouts were in support of the skate park and would help with any labor associated with putting up such a park. They stated that it would be done as an Eagle Scout project. It was suggested to place it at Four Season's Park in the area where the outdoor skating rink is located (approximately 40x50 ft.). Mayor Kreft informed the boys that the Parks Committee is going to discuss this at their meeting on September 19th and encouraged them to attend and bring their ideas.

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION NO. 19-2007

**RESOLUTION APPOINTING
CITY ADMINISTRATOR/CLERK/TREASURER**

BE IT RESOLVED that Matthew Jaunich is hereby appointed to serve as City Administrator/Clerk/Treasurer for the City of Arlington commencing on September 4, 2007.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Wills and upon poll being taken thereon the following voted in favor thereof: Borchert, Griep, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 5th day of September, 2007.

Signed: /s/ James R. Kreft
Mayor

Attested: /s/ Matthew Jaunich
City Administrator/Clerk/Treasurer

Whereupon said resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Discussion was held on Administrator Jaunich's Contract. Attorney Arneson stated that he would like to format it after the one the City had with former Administrator Krueger (a 2-year contract). He will make the necessary changes regarding salary, vacation, insurance, and will include the suggestions from the Brimeyer Group.

Motion by Reetz, seconded by Griep, and passed by unanimous vote to authorize City Attorney Arneson and Mayor Kreft to negotiate the terms of Administrator Jaunich's Contract (2 years) based on the suggestions from the Brimeyer Group.

Mayor Kreft thanked Denny Schultz for the good work he did as Interim City Administrator. He also thanked City Staff and the Council for their efforts during the transition.

P&Z Consultant Smith-Strack presented Ordinance No. 209 – An Ordinance Amending Section 5, Subd. 4(4) of the Zoning Ordinance Relating to Rear Yard Setback Requirements in Residential Zoning Classifications for its second reading. She explained that this ordinance will clarify a discrepancy in the zoning ordinance related to primary and/or accessory structures and rear yard setbacks. She stated that accessory structures that are not rear loading will have a setback of 5 feet from the property line and accessory structures that are rear loading will have a setback of 10 feet from the property line.

Motion by Vrklan, seconded by Griep, and passed by unanimous vote to approve Ordinance No. 209 - An Ordinance Amending Section 5, Subd. 4(4) of the Zoning Ordinance Relating to Rear Yard Setback Requirements in Residential Zoning Classifications as follows:

ORDINANCE NO. 209

AN ORDINANCE AMENDING SECTION 5, SUBD. 4(4) OF THE ZONING ORDINANCE RELATING TO REAR YARD SETBACK REQUIREMENTS IN RESIDENTIAL ZONING CLASSIFICATIONS.

WHEREAS, the City of Arlington Zoning Ordinance was placed into effect several years ago; and,

WHEREAS, the Arlington Planning Commission routinely reviews portions of the Zoning Ordinance to ensure it is up to date; and,

WHEREAS, the Arlington Planning Commission has reviewed and studied Section 5, Subd. 4(4) of the Zoning Ordinance relating to rear yard setbacks in residential zones; and,

WHEREAS, a public hearing was properly noticed and held on August 16, 2007 by the City of Arlington Planning Commission; and,

WHEREAS, at its regular meeting on August 16, 2007 the Arlington Planning Commission recommended the City Council approve an amendment to Section 5, Subd. 4(4) of the Arlington Zoning Ordinance related to rear yard setbacks in residential zoning classifications; and,

WHEREAS, The City Council of the City of Arlington held a first reading of Ordinance 209 at its regular meeting on August 20, 2007.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARLINGTON ORDAINS AS FOLLOWS:

Section 1

Arlington Zoning Ordinance (Ordinance 169), Section 5. (R-1 One and Two Family Residential District), Subd. 4(4) is amended as follows:

4. Rear Yard Regulations:

~~Each lot shall have an unoccupied rear yard having a depth of not less than twenty five (25) percent of the lot depth, except that accessory buildings and~~

~~uses as stipulated in this Section 5, Subdivision 2, (5) shall be allowed.~~

At a minimum, principal structures shall be set back from the rear property line a distance equivalent to twenty-five (25) percent of the lot depth. Accessory structures and detached garages shall be set back at least five (5) feet from the rear property line, except that rear loading garages or accessory structures shall be set back at least ten (10) feet from the rear property line.

Section 2

Effective Date: This Ordinance is effective upon its adoption and publication as prescribed by law.

Adopted by the City of Arlington on the 5th day of September, 2007.

Attest: /s/ James R. Kreft
James R. Kreft, Mayor

/s/ Matthew Jaunich
Matthew Jaunich, City Administrator

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION NO. 20-2007

A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 209 ENTITLED “AN ORDINANCE AMENDING SECTION 5, SUBD. 4(4) OF THE ZONING ORDINANCE RELATING TO REAR YARD SETBACK REQUIREMENTS IN RESIDENTIAL ZONING CLASSIFICATIONS”

WHEREAS, the City of Arlington Zoning Ordinance was placed into effect several years ago; and

WHEREAS, the Arlington Planning Commission routinely reviews portions of the Zoning Ordinance to ensure it is up to date; and

WHEREAS, the Arlington Planning Commission has reviewed and studied Section 5, Subd. 4(4) of the Zoning Ordinance relating to rear yard setbacks in residential zones; and,

WHEREAS, a public hearing was properly noticed and held on August 16, 2007 by the City of Arlington Planning Commission; and

WHEREAS, at its regular meeting on August 16, 2007 the Arlington Planning Commission recommended the City Council approve an amendment to Section 5, Subd. 4(4) of the Arlington Zoning Ordinance related to rear yard setbacks in residential zoning classifications; and,

WHEREAS, The City Council of the City of Arlington held a first reading of Ordinance 209 at its regular meeting on August 20, 2007; and,

WHEREAS, The City Council of the City of Arlington approved the second reading and adoption of Ordinance 209 at its regular meeting on September 5, 2007; and,

WHEREAS, The City Council of the City of Arlington has determined the publication of the title and a summary of Ordinance 209 entitled “An Ordinance amending Section 5, Subd. 4(4) of the Zoning Ordinance relating to rear yard setback requirements in residential zoning classifications” would clearly inform the public of the intent and effect of Ordinance 209; and,

WHEREAS, Prior to the publication of the title and summary, the Council has read and approved the text of the summary and determined that it clearly informs the public of the intent and effect of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the City Administrator shall cause a summary of Ordinance No. 209 to be published in the City’s official newspaper at the earliest practicable date.

BE IT FURTHER RESOLVED, the summary publication shall read as follows:

“On September 5th 2007 the City Council of the City of Arlington approved Ordinance 209 entitled ‘An Ordinance amending Section 5, Subd. 4(4) of the Zoning Ordinance relating to rear yard setback requirements in residential zoning classifications.’ The Ordinance in its entirety is available for review and/or photocopying during regular office hours at the City of Arlington, 204 Shamrock Lane, Arlington, Minnesota 55307. The Ordinance prescribes a rear yard setback for accessory structures in residential zoning classifications of five feet from the property line unless the structure is rear loading in which case the required setback shall be ten feet.”

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Griep and upon poll being taken thereon the following voted in favor thereof: Borchert, Griep, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted and approved by the City Council of the City of Arlington this 5th day of September, 2007.

Whereupon the motion was declared duly passed and executed.

Attest: /s/ James R. Kreft
James R. Kreft, Mayor

/s/ Matthew Jaunich
Matthew Jaunich, City Administrator

P&Z Consultant Smith-Strack presented Ordinance No. 210 – An Ordinance Amending Ordinance 168, The Arlington Subdivision Ordinance to Allow for Minor Subdivisions or Combinations of Property Within the Corporate Limits By Adding Section 7.5 for its second reading. She explained that by adding this section to the ordinance, residents will be able to split or combine lots without going through the expensive replatting process.

Motion by Griep, seconded by Vrklan, and passed by unanimous vote to approve Ordinance No. 210 – An Ordinance Amending Ordinance 168, The Arlington Subdivision Ordinance to Allow for Minor Subdivisions or Combinations of Property Within the Corporate Limits By Adding Section 7.5 as follows:

ORDINANCE NO. 210

AN ORDINANCE AMENDING ORDINANCE 168, THE ARLINGTON SUBDIVISION ORDINANCE TO ALLOW FOR MINOR SUBDIVISIONS OR COMBINATIONS OF PROPERTY WITHIN THE CORPORATE LIMITS BY ADDING SECTION 7.5.

WHEREAS, the City of Arlington Subdivision Ordinance was placed into effect several years ago; and,

WHEREAS, the Arlington Planning Commission routinely reviews portions of the Subdivision Ordinance to ensure it is up to date; and,

WHEREAS, the Arlington Planning Commission has reviewed and studied the addition of Section 7.5 to the Subdivision Ordinance relating to Minor Subdivisions of Property (i.e. simple lot splits and lot combinations); and,

WHEREAS, a public hearing was properly noticed and held on August 16, 2007 by the City of Arlington Planning Commission; and,

WHEREAS, at its regular meeting on August 16, 2007 the Arlington Planning Commission recommended the City Council approve an amendment to the Subdivision Ordinance relating to Minor Subdivisions of Property (i.e. simple lot splits and lot combinations); and,

WHEREAS, The City Council of the City of Arlington held a first reading of Ordinance 210 at its regular meeting on August 20, 2007.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARLINGTON ORDAINS AS FOLLOWS:

Section 1

Arlington Subdivision Ordinance (Ordinance 168), shall be amended to include Section 7.5 as follows:

SECTION 7.5 MINOR ADMINISTRATIVE SUBDIVISIONS/CONSOLIDATIONS.

- A. **Applicability/Purpose.** This section is established to provide for administrative approval of subdivisions that meet specified criteria and for the waiver of standard platting requirements specified elsewhere in this Title. It is intended largely to facilitate the further division of previously platted lots, the combination of previously platted lots into fewer lots, or for the adjustment of a lot line by relocation of a common boundary.
- B. **Application.** Any person having a legal or equitable interest in a property may file an application for administrative subdivision. An application for minor subdivision shall be filed with the Zoning Administrator on an approved form and shall be accompanied by an assessment search, proof of ownership of the subject property, the submittal of required fee(s) and the submittal of a survey, prepared and signed by a Minnesota registered land surveyor, depicting the following:
 1. Scale, one (1) inch equals fifty (50) feet or less and North point.
 2. Existing zoning district, existing site improvements and existing boundaries with lot dimension and area.
 3. All encroachments and easements of record.
 4. Legal description of property; existing and proposed.
 5. The boundary(ies) and legal description(s) of the lots as they are proposed to be subdivided along with proposed zoning.
 6. The boundary and legal description of any proposed or required easements for drainage, utilities, or roadways on the property.
- C. **Review of Administrative Subdivision.** The Zoning Administrator shall review all applications for administrative subdivision to determine compliance with the standards identified in this section and all other pertinent requirements of this Title. Upon written approval of the request, the developer shall be responsible for filing the subdivision survey with the County Recorder's office. Should the request be denied, the Zoning Administrator shall notify the developer, in writing, of the findings of fact for such denial.
- D. **Findings Required for Approval.** In order for the Zoning Administrator to grant approval for a proposed administrative subdivision, each of the provisions shown below shall be met:
 1. The proposed subdivision of land will not result in more than two (2) lots.
 2. All necessary right-of-way, utility and drainage easements are provided.
 3. All lots to be created by the subdivision conform to lot area and width requirements of the City of Arlington Zoning Ordinance including all requirements established for the zoning district in which the property is located.
 4. The proposed administrative subdivision is in compliance with the Comprehensive Plan.
 5. Lots created have direct access onto a public street.
 6. The property has not been divided through the provisions of this section within the previous five (5) years.
 7. The subdivision meets all design and dedication standards as specified elsewhere in this Title.
 8. All basic improvements required by this Title are installed in accordance with City standards.
 9. No parcel of land or portion thereof shall result in buildings and/or uses becoming non-conforming.
- E. The City and/or its assigns may impose such conditions on any proposed administrative subdivision that are deemed reasonable and necessary to protect the public interest and to ensure compliance with the provisions of this ordinance including, but not limited to, the following:

1. The developer shall provide required utility and drainage easements for all newly created lots and be responsible for the cost of filing and recording written easements with the County Recorder's Office.
2. That there be no more than one principal structure on a base lot in all residential districts.
3. Separate public sewer and water services shall be provided to each subdivided lot and shall be subject to the review and approval of the City Engineer.
4. In the case of the subdivision of base lots containing two-family, townhouse or quadraminium lots, wherein the purpose is to permit individual private ownership of a single dwelling within such a structure, verification of fire walls in compliance with the building code provided by a certified building inspector at the expense of the applicant.

F. All other Minor Subdivision requests shall be approved by resolution of the City Council following consultation with the Planning Commission.

Section 2

Effective Date: This Ordinance is effective upon its adoption and publication as prescribed by law.

Adopted by the City of Arlington on the 5th day of September, 2007.

Attest:
/s/ Matthew Jaunich
Matthew Jaunich, City Administrator

/s/ James R. Kreft
James R. Kreft, Mayor

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION NO. 21-2007

**A RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 210 ENTITLED
"AN ORDINANCE AMENDING ORDINANCE 168, THE ARLINGTON SUBDIVISION ORDINANCE
TO ALLOW FOR MINOR SUBDIVISIONS OR COMBINATIONS OF PROPERTY WITHIN THE
CORPORATE LIMITS BY ADDING SECTION 7.5."**

WHEREAS, the City of Arlington Subdivision Ordinance was placed into effect several years ago; and,

WHEREAS, the Arlington Planning Commission routinely reviews portions of the Subdivision Ordinance to ensure it is up to date; and,

WHEREAS, the Arlington Planning Commission has reviewed and studied amendment of the Subdivision Ordinance allowing for minor subdivisions such as simple lot combinations and simple lot splits; and,

WHEREAS, a public hearing was properly noticed and held on August 16, 2007 by the City of Arlington Planning Commission; and,

WHEREAS, at its regular meeting on August 16, 2007 the Arlington Planning Commission recommended the City Council approve an amendment the Arlington Subdivision Ordinance allowing for minor subdivisions; and,

WHEREAS, The City Council of the City of Arlington held a first reading of Ordinance 210 at its regular meeting on August 20, 2007; and,

WHEREAS, The City Council of the City of Arlington has determined the publication of the title and a summary of Ordinance 210 entitled "An Ordinance amending Ordinance 168, the Arlington Subdivision Ordinance to allow for minor subdivisions or combinations of property within the Corporate limits by adding Section 7.5" would clearly inform the public of the intent and effect of Ordinance 210; and,

WHEREAS, Prior to the publication of the title and summary, the Council has read and approved the text of the summary and determined that it clearly informs the public of the intent and effect of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED, the City Administrator shall cause a summary of Ordinance No. 210 to be published in the City's official newspaper at the earliest practicable date.

BE IT FURTHER RESOLVED, the summary publication shall read as follows:

“On September 5th 2007 the City Council of the City of Arlington approved Ordinance 210 entitled ‘An Ordinance amending Ordinance 168, the Arlington Subdivision Ordinance to allow for minor subdivisions or combinations of property within the Corporate limits by adding Section 7.5’ The Ordinance in its entirety is available for review and/or photocopying during regular office hours at the City of Arlington, 204 Shamrock Lane, Arlington, Minnesota 55307. The Ordinance allows for waiving of platting requirements and administrative approval of minor subdivisions of property including simple lot splits and simple combinations of lots.”

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Wills and upon poll being taken thereon the following voted in favor thereof: Borchert, Griep, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted and approved by the City Council of the City of Arlington this 5th day of September, 2007.

Whereupon the motion was declared duly passed and executed.

Attest: /s/ James R. Kreft
James Kreft, Mayor

/s Matthew Jaunich
Matthew Jaunich, City Administrator

The Council reviewed the Contract for Consulting Planner Services from Cynthia Smith-Strack of Municipal Development Group. Attorney Arneson found a discrepancy with the number of hours being contracted for and actually being provided. He suggested increasing the number of contracted hours (20-35 as needed) and adding a clause that if a situation arises and the set number is to be exceeded, the Council is made aware of this and approves the additional hours.

Motion by Vrklan, seconded by Wills, and passed by unanimous vote to authorize Administrator Jaunich to sign an Amended Contract with Cynthia Smith-Strack of Municipal Development Group for Consulting Planning Services.

Motion by Griep, seconded by Borchert, and passed by unanimous vote to set December 3rd for the Initial Truth in Taxation hearing and December 17th for the Continuation hearing if needed, both at 7:00 p.m.

Brief discussion was held on the proposed (preliminary) 2008 tax levy. Mayor Kreft stated that the General Fund Levy is at 9.97% and the Total Levy is at 9.03%. He stated that the City is hopeful to lower this significantly before the December deadline.

Councilmember Griep introduced the following resolution and moved for its adoption:

RESOLUTION NO. 22-2007

RESOLUTION PROPOSING THE 2007 TAX LEVY COLLECTIBLE IN 2008

BE IT RESOLVED, that the following General Fund Tax Levy, collectible in 2008 is hereby proposed:

General Fund		\$ 528,806.00
Pub. Proj. Lease Rev. Crossover	12/14/04	50,000.00
2000 Improvement Bond	12/01/00	36,500.00
2001 Improvement Bond	9/01/01	24,500.00
Fire Certificates	11/10/04	32,000.00
2004 Improvement Bond	11/10/04	<u>47,000.00</u>
Total Tax Levy		\$ 718,806.00

TOTAL CERTIFIED TAX LEVY \$ 718,806.00

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Reetz and upon poll being taken thereon the following voted in favor thereof: Borchert, Griep, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 5th day of September, 2007.

Signed: /s/ James R. Kreft
Mayor

Attested: /s/ Matthew Jaunich
City Administrator/Clerk/Treasurer

Whereupon said resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Discussion resumed on the HeatShare Program that had been tabled at the previous meeting. Administrator Jaunich explained that this program is done every year. It helps residents who have difficulty paying their heat bills during the winter months. The cost to the City is approximately \$150 for 1,000 brochures, which are mailed out to all residents with their utility bills.

Motion by Vrklan, seconded by Reetz, and passed by unanimous vote to participate in the HeatShare Program this year.

Ambulance Manager Thomes stated that he had 3 individuals interested in joining the Ambulance Service. He stated that background checks were done and they were clear. The individuals are Kathy Eggersgluess, Angela Walter, and Kim Quast. He stated that a class starts September 11th in Waconia at \$850 per individual. Thomes stated that the 3 individuals have signed the agreement that the City will pay for the class up front provided they stay on the ambulance service for 1 year, otherwise they must reimburse the City for the class. He commented that several other individuals have expressed an interest, but have not committed yet.

Motion by Reetz, seconded by Wills, and passed by unanimous vote to authorize Kathy Eggersgluess, Angela Walter and Kim Quast to take join the ambulance service and take the EMT class in Waconia.

Ambulance Manager Thomes commented that they have the new ambulance and it is in service. He stated that both ambulances recently passed inspection and are licensed. During the inspection of the ambulance garage, a few minor infractions were found and have been taken care of (light fixtures, paperwork, etc.), but foremost on the list was to get the outside of the building identified as an ambulance garage. Thomes stated that they are having letters put up above the ambulance bays (just like the ones above the fire bay doors) and they are checking into having something painted on the glass of the service door.

Attorney Arneson spoke on updating the City Charter. He reviewed the different options/processes for changing the Charter, which included appointing a Charter Commission and/or having a public referendum vote. There was considerable discussion. It was the consensus of the Council to proceed with updating the City Charter and appoint a new Charter Commission. Each Councilmember was asked to bring a minimum of 3 names to the next meeting.

Discussion was held on the drainage issues currently happening within the West Elgin Street alley. Administrator Jaunich expressed concern that the City does not have an assessment policy in place. He stated that by fixing this alley, the City could be setting precedence, but the biggest issue the City needs to concern itself with is protecting its electric utilities within the alley from the standing water. The Council reviewed Engineer Hawbaker's suggestions on how the drainage problems could be fixed. It was noted that there were several infringements in the City easement area that would have to be addressed at the time any work was being

done. It was the consensus of the Council that Administrator Jaunich will write a letter to the residents within the area explaining that the City is looking into the drainage issue and how it can be fixed.

Mayor Kreft nominated Matthew Jaunich to be a City representative on the MMPA and MMUA Boards.

Motion by Griep, seconded by Reetz, and passed by unanimous vote to approve Matthew Jaunich as a representative of the City on the MMPA and MMUA Boards.

The Council reviewed the invitation for the grand opening of the Faribault Energy Park and also reviewed the information from MMPA regarding wind project developments. Brief discussion was held on possible sites for a wind tower.

The Council set Wednesday, September 19th at 5:30 p.m. as the date for a Special Council Workshop to discuss current projects and expectations for the new Administrator.

The Council reviewed a thank you letter from the Historical Society for the donation to complete the fire hall restoration.

Reetz gave an update on the most recent Utility Committee meeting regarding providing city services to the addition north of town. Schultz commented that if the project moves forward, that a lift station would be put in and would be able to service up to 500 homes to handle future growth. It was noted that water and sewer would be put in simultaneously, but the street/curb and gutter could be done later. Schultz encouraged the Council to attend the open house meeting on the 12th. He stated that the residents were mailed invitations. He added that Attorney Arneson, P&Z Consultant Smith-Strack, Engineer Hawbaker and a Septic Specialist would be present to answer questions.

Wills questioned how the Agreement with Seneca was coming pertaining the gravel road. Attorney Arneson was waiting to hear from Seneca's Attorney to finalize it.

Griep questioned if the Sheriff's Department had stepped up their patrolling now that school was in session. Vrklan commented that they have.

Griep commented that he would like to see the 3 pictures (of the past mayors) from the Historical Society be put up soon. Schultz commented that he and City Staff were working on it.

Reetz commented that the sidewalk assessment hearings need to be held before the end of the year.

Vrklan commented on the Police Chief (Department) evaluation form that Wills had put together. He stated that it was very well done.

Reetz questioned if former Administrator Krueger would continue to be paid now that the new Administrator was on board. Mayor Kreft commented that he would not be, there really wasn't a need for it.

Motion by Wills, seconded by Reetz, and passed by unanimous vote to adjourn the meeting at 8:18 p.m.

Administrator Matthew Jaunich

Mayor James R. Kreft