

**ARLINGTON CITY COUNCIL
MEETING AGENDA
NOVEMBER 21, 2011 AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda— state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

1. Call meeting to order and Pledge of Allegiance
2. Roll Call
3. Approve the agenda and any agenda additions

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

4. Approval of Consent Agenda
 - A) Approval of the November 7th Regular Meeting Minutes
 - B) Approval of the November 7th Special Meeting Minutes
 - C) Approval of Bills

PUBLIC HEARINGS

PETITIONS, REQUESTS, & COMMUNICATIONS

5. Addressing the Council
 - A) Citizens Addressing the Council
6. Announcements
 - A) City Offices will be closed on Thursday & Friday, November 24 & 25 for the Thanksgiving Holiday
 - B) Arli-Dazzle Celebration is December 3rd with the Parade at 5:30 p.m.
 - C) Truth-in-Taxation Hearing is Monday, December 5 @ 6:00 p.m.
 - D) Sibley County Municipalities Meeting – Thursday, December 8 @ 6:00 p.m. (Gaylord)
7. Communications
 - A) October Financial Reports
 - B) City Administrator Project List

REPORTS OF OFFICERS, BOARDS & COMMITTEES

ORDINANCES & RESOLUTIONS

- 8. Ordinances
- 9. Resolutions

UNFINISHED BUSINESS

NEW BUSINESS

- 10. Approve/Deny Direction on Water/Sewer Connection at 23315 Highway 5
- 11. Approve/Deny Selling Old Generator at Wastewater Plant
- 12. Approve/Deny Interest Rate to Charge to Townships for Fire Truck Assessment
- 13. Discussion on Highway/Semi-Truck Parking
- 14.

MISCELLANEOUS BUSINESS

- 15. Council Committee Updates
- 16. Open Discussion

ADJOURNMENT

Reminders:

- A) EDA – November 22nd @ 6 pm
- B) Hospital – November 28th @ 5 pm (SMC)
- C) Parks – November 28th @ 7 pm

**ARLINGTON CITY COUNCIL
MEETING MINUTES
NOVEMBER 21, 2011**

The regular meeting was called to order at 6:42 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Pichelmann, Reetz, Ruehling, Wills

Members absent: Pederson

Also present: City Administrator Jaunich, Paul Pieper, Kurt Menk

Motion by Wills, seconded by Pichelmann, and passed by unanimous vote to approve the agenda as presented.

Motion by Reetz, seconded by Ruehling, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the November 7th Regular Meeting Minutes
- B) Approval of the November 7th Special Meeting Minutes
- C) Approval of the Bills.

It was noted that there were no public hearings scheduled.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- 1) City Offices will be closed on Thursday & Friday, November 24 & 25 for the Thanksgiving Holiday
- 2) Arli-Dazzle Celebration is December 3rd with the Parade at 5:30 p.m.
- 3) Truth-in-Taxation Hearing is Monday, December 5 @ 6:00 p.m.
- 4) Sibley County Municipalities Meeting – Thursday, December 8th @ 6:00 p.m. (Gaylord)

The Council reviewed the following communications:

- 1) October Financial Reports
- 2) City Administrator Project List.

It was noted that there were no reports from Officers, Boards & Committees.

Paul Pieper was present to discuss the possibility of extending the deadline for hooking his property up to city water/sewer to July 1, 2012. He stated that at the time he purchased his property, he could not afford to install/hook up to city utilities as he was just starting a new business. He stated that his business did not take off quite as fast as he had anticipated. Adm. Jaunich explained that since the water and septic systems were still functioning properly at the time he took ownership, Pieper was granted an 18-month extension that expired October 31st. Discussion was held on what options were available to Mr. Pieper at this time (vacate system, hire his own contractor to put system in or the City hires a contractor and assesses the cost back).

Motion by Reetz, seconded by Wills, and passed by unanimous vote to grant the utility (water and sewer) hook up extension to Paul Pieper to July 1, 2012 with a documented project update intention to the City Office by May 1st to indicate which route the property owner would be using including city/self-contractor or vacation.

Discussion was held on selling an older generator from the wastewater plant. Adm. Jaunich explained that it was being replaced due to the upgrade of the wastewater treatment plant and had minimal hours on it. He has already had some people contact him about it showing some interest in it. He was waiting to hear back from the City Engineer on its value.

Motion by Ruehling, seconded by Wills, and passed by unanimous vote to sell the generator at the wastewater treatment plant through a sealed bid process.

Adm. Jaunich commented that earlier in the year it had been agreed to assess the townships 36% of the costs for the new fire truck, but an interest had not been set at that time. He stated that notices, outlining a payment plan, need to be sent out to the townships that have not already paid. It was noted that the interest rate was 3.1% when the City did financing for the project. Adm. Jaunich suggested setting the rate at 3.5%.

Motion by Reetz, seconded by Pichelmann, and passed by unanimous vote to charge the townships a 3.5% interest rate in conjunction with the fire truck assessment.

Discussion was held on semi-truck parking along Hwy 5. Adm. Jaunich explained that the City does have the authority to regulate traffic control (parking) along the highway per State Statute. He stated that there are currently no parking restrictions along Hwy 5 within city limits. He had checked with other cities to see what they have in place and provided a brief summary. It was suggested to allow one hour parking along Hwy 5 regardless of zoning district. Adm. Jaunich will draft an ordinance for the Council to review.

Motion by Reetz, seconded by Wills, and passed by unanimous vote to adjourn the meeting at 7:17 pm.

City Administrator Matthew Jaunich

Mayor James R. Kreft