

ARLINGTON CITY COUNCIL
MEETING MINUTES
MARCH 3, 2008

The meeting was called to order at 6:30 p.m., Vice Mayor Reetz presiding.

Members present: Mayor Kreft (arrived late), Borchert, Griep, Reetz, Vrklan, Wills

Members absent: None

Also present: Administrator Jaunich, SMC Adm. Rhonda Matz, Police Chief Bruce Rovinsky, Kurt Menk

Motion by Griep, seconded by Borchert, and passed by unanimous vote to approve the agenda with the following additions/changes:

Add to consent agenda item 4H: Approval to purchase 2 Screw Pumps for lower bearing assembly at the Wastewater Plant

Removed from Consent Agenda items 4D-4E for discussion purposes and put them as item 14B-14C on regular agenda.

Motion by Vrklan, seconded by Griep, and passed by unanimous vote to approve the consent agenda as follows:

- 1) Approval of the February 19th Regular Meeting Minutes
- 2) Approval of the Bills
- 3) Approve the appointment of David Drown Associates as the City's Financial Advisor
- 4) Approve the renewal of 3.2 Malt Liquor Licenses and Setup Licenses for the Arlington Baseball Association, Arlington Raceway, Spare Time Bowling Center, and American Legion
- 5) Approval of bid specifications for the Library Remodeling Project
- 6) Approval of purchasing 2 screw pumps for Wastewater Plant.

Vice Reetz noted that there were no citizens present to address the Council.

Adm. Jaunich noted the upcoming meetings, seminars and/or conferences as follows:

- 1) Adapting Community Infrastructure to Climate Change Seminar, Thursday, March 13th at the Minnesota Landscape Arboretum
- 2) Plan for Our Future Forum, Thursday, March 13th in Gaylord
- 3) First Charter Commission Meeting, Thursday, March 13th
- 4) LMC Safety & Loss Control Workshops, March 25th & April 24th
- 5) LMC Annual Conference, June 11-13 in Rochester.

Adm. Jaunich informed the Council that the law passed allowing public meetings on March 4th (State Caucuses are usually held on this date). He also spoke briefly on the upcoming Board of Appeal and Equalization meeting.

The Council reviewed a letter from the Minnesota Valley Regional Rail Authority, which included their 2007 Report.

SMC Adm. Rhonda Matz presented the 2007 SMC Audit. She stated that the hospital is in a real good financial position and made a good profit last year. The hospital/clinic currently has 125 employees on staff and continues to try to recruit new nursing staff and physicians. Matz commented that a management agreement had been signed with Ridgeview Medical Center and has been working very well. She commented on some the items they will be working on in the next year, which include the "needs assessment", recruiting for a marketing person, start the implementation of an electronic medical record system and seeking different possible plans for covering the emergency room. She added that they will also be working with Ridgeview to come up with a plan for managing the ambulance service.

Police Chief Rovinsky was presented his monthly update/report. He stated that the number of calls is staying fairly consistent month to month. He commented that he would be meeting with P&Z Adm. Smith-Strack regarding enforcement on problem properties.

Motion by Wills, seconded by Griep, and passed by unanimous vote to authorize Chief Rovinsky to attend the Minnesota Chief of Police Executive Training Session in Duluth on April 21-24.

The second reading was held of Ordinance No. 222 – An Ordinance Amending Sections 13 (General Standards), 15 (Conditional Use Permits) and 5 (R-1 One and Two Family Residential) of Ordinance 169, the Arlington Zoning Ordinance, Relating to Accessory Structures within the City. Adm. Jaunich reminded the Council that by approving this ordinance it would lift the moratorium that had been placed on accessory structures.

Motion by Reetz, seconded by Griep, and passed by unanimous vote to approve Ordinance No. 222 – An Ordinance Amending Sections 13 (General Standards), 15 (Conditional Use Permits) and 5 (R-1 One and Two Family Residential) of Ordinance 169, The Arlington Zoning Ordinance, Relating to Accessory Structures as follows:

ORDINANCE NO. 222

AN ORDINANCE AMENDING SECTIONS 13 (GENERAL STANDARDS), 15 (CONDITIONAL USE PERMITS) AND 5 (R-1 ONE AND TWO FAMILY RESIDENTIAL) OF ORDINANCE 169, THE ARLINGTON ZONING ORDINANCE, RELATING TO ACCESSORY STRUCTURES WITHIN THE CITY

THE CITY COUNCIL OF THE CITY OF ARLINGTON, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH AND WELFARE, HEREBY ORDAINS:

I. THE CITY COUNCIL OF THE CITY OF ARLINGTON, MINNESOTA TO PROMOTE THE PUBLIC SAFETY, HEALTH, AND WELFARE, HEREBY ORDAINS SECTION 13 OF ORDINANCE 169 SHALL BE AMENDED TO INCLUDE SUBD. 6 AS FOLLOWS:

SECTION 13 GENERAL STANDARDS.

SUBDIVISION 6. ACCESSORY STRUCTURES.

- A. Agricultural buildings on agricultural properties are exempt from the requirements of this Section.
- B. In cases where an accessory building is attached to the principal structure it shall be made structurally part of the principal structure and shall comply in all respects with the requirements of this Ordinance applicable to the principal structure. An accessory building unless attached to and made a part of the principal structure shall not be closer than ten (10) feet to the principal structure.
- C. Accessory buildings or structures shall not be constructed on any lot prior to the construction of a principal building.
- D. Accessory buildings shall not be constructed in the front yard. Accessory buildings may be constructed in an interior side yard provided a conditional use permit meeting the standards of Section 13, Subd. 6(L) and Section 15 of the Arlington Zoning Ordinance is issued. An interior side yard is a side yard not abutting a street. Accessory structures are allowed in rear yards providing setbacks are achieved.
- E. Private and public garages and accessory structures larger than one-hundred twenty (120) square feet shall be placed on a permanent foundation which shall be defined as a floating slab with a rodent inhibiting barrier extending to a depth of at least one (1) foot below the average grade. A storage or utility structure of one-hundred twenty (120) square feet or less shall be placed on a leveled four (4) inch gravel or rock base with a rodent inhibiting barrier provided between the base and the structure.
- F. Architectural Detail Requirements. Accessory structures shall have architectural details which are the same or reasonably similar to the principal structure based on, but not limited to, the following:
 - 1. Roof orientation and pitch, excluding flat roofs;

2. Roof type (e.g. gabled or hipped);
 3. Eave, overhang depth, and fascia/soffit type and appearance;
 4. As an exterior material, steel siding is allowed provided it is architectural grade with concealed fasteners; and,
 5. Exterior color.
- G. **Size Limit.** Accessory structures shall be clearly and reasonably subordinate to the principal structure in terms of both scale and bulk. Total accessory structure square footage, excluding attached garages, shall not exceed ten (10) percent of the lot area within the R-1, R-2, Manufactured Home or any commercial district. Total accessory structure square footage within the Agricultural Residence District or any industrial district shall not exceed fifteen (15) percent of the lot area unless a conditional use permit is issued. In addition, aggregate square footage of building coverage per lot shall not exceed the maximum allowed within the applicable zoning classification.
- H. **Number of Accessory Structures Limited.** For all districts except the Agricultural Residence District, a maximum of two (2) detached accessory buildings less than or equal to one-hundred twenty (120) square feet are allowed per lot. In addition one (1) detached accessory structure greater than one-hundred twenty (120) square feet is allowed per lot unless a conditional use permit meeting the standards of Section 13, Subd. 6(L) and Section 15 of the Arlington Zoning Ordinance is issued. Within the Agricultural Residence District on lots greater than two (2) acres in size, up to two (2) structures equal to or less than one-hundred twenty (120) square feet and two (2) structures greater than one-hundred twenty (120) square feet but not exceeding three total structures are allowed.
- I. **Accessory Structure Setback Requirements.**

District	Side, Interior	Side, Corner	Rear
Residence & Ag District	Underlying zoning standard.	Underlying zoning standard for front yard	Five feet unless rear loading, then 10 ft.
R-1	Underlying zoning standard.	Underlying zoning standard for front yard	Five feet unless rear loading, then 10 ft.
R-2	Underlying zoning standard.	Underlying zoning standard for front yard	Five feet unless rear loading, then 10 ft.
Manufactured Home	Underlying zoning standard.	Underlying zoning standard for front yard	Five feet unless rear loading, then 10 ft.
Commercial	Underlying zoning standard.	Underlying zoning standard for front yard	Underlying zoning standard.
Industrial	Underlying zoning standard.	Underlying zoning standard for front yard	Underlying zoning standard.

- J. **Accessory Structure Height Limited.** The height of an accessory structure shall not exceed maximums listed in the following table as measured from the average grade to the highest part of the structure.

Parcel Size	Maximum Height	Roof Pitch Minimum
< 20,000 sf	18	4:12
20,001 sf to one (1) acre	20	4:12
Greater than one (1) but equal to or less than two (2) acres	22	4:12
Two to five acres	30	No limit
> than five (5) acres	No limit	No limit

- K. Accessory structures shall not encroach upon easements.
- L. **CUP Requirements.**
1. The purpose of this Subsection is to provide the Planning Commission and City Council with a reasonable degree of discretion in determining the suitability of certain designated uses upon the general welfare and public safety.

2. In making the determination whether or not a conditional use permit is to be allowed, the City shall consider the requirements of Section 15 of the Zoning Ordinance and may consider the nature of the adjoining land or buildings, the effect upon traffic into and from the premises, or on any adjoining streets, and all other or further factors as the City shall deem a prerequisite of consideration in determining the effect of the use on the general welfare, public health and safety.
3. In recommending or approving a conditional use permit when required for an accessory structure, the Planning Commission and the Council may impose conditions which are considered necessary to meet the standards of the Zoning Ordinance as set forth in Section 15 of the Zoning Ordinance. In addition, the City may impose additional conditions to protect the best interests of the surrounding area or the City as a whole. Violation of any such condition is a violation of this Section and Ordinance. Additional conditions imposed may include but are not limited to the following:
 - a. Require the use of trim, wainscoting and lighting or other additional architectural detail to soften the impact of the bulk and height of the proposed structure(s).
 - b. Require the structure be designed and placed on a lot so as to reasonably maintain a scale/size difference between the principal and accessory structure with the accessory structure being clearly subordinate to the principal structure.
 - c. Require the visibility of the accessory structure be minimized as viewed from adjacent lots and rights of way through the use of topography, increased setbacks, increased lot size, fencing, existing or proposed vegetative landscaping and the like.
 - d. Require garage door openings are placed so as to reduce their visibility from adjacent lots and rights-of-way
 - e. Require the accessory structure be reasonably compatible with the architectural detail of the principal structure. The applicant holds the burden of proving the proposed structure is reasonably compatible with the architectural detail of the principal structure.
 - f. Require the use of the same or similar window and exterior door proportion and type to soften the impact of the bulk and height of the proposed structure(s).
 - g. Require general compatibility with adjacent and other property in the district.
4. Prior to approving the CUP the City shall consider the action in relation to the specific policies and provisions of Section 15 of the Zoning Ordinance.

II. THE CITY COUNCIL OF THE CITY OF ARLINGTON FURTHER ORDAINS SECTION 15 OF ORDINANCE 169 SHALL BE AMENDED AS FOLLOWS:

SECTION 15: CONDITIONAL USE PERMITS.

SUBDIVISION 1. PURPOSE.

The purpose of this Section of the Zoning Ordinance is to provide the Planning Commission and City Council with a reasonable degree of discretion in determining the suitability of certain designated uses upon the general welfare and public safety.

SUBDIVISION 2. SCOPE.

A Conditional Use Permit is required when the use is classified as a conditional use within a zoning district or acknowledged as requiring a conditional use permit within a zoning district or zoning standard.

SUBDIVISION 3. APPLICATION.

Conditional use permits may be issued for any of the following:

- A. Any of the uses or purposes for which such permits are required by the provisions of this Ordinance.
- B. Public utility or public service uses or public building in any district when found to be necessary for the public health, safety, convenience or welfare.
- C. Commercial excavating and storage of natural material used for building or construction purposes, in any district.
- D. To classify as a conforming use any non-conforming institutional use existing in any district at the time of the

establishment of such district.

- E. ~~To permit the location of any of the following uses in a district from which they are excluded by the provisions of this Ordinance: airport, library, community center, church, hospital, any institution of an educational, philanthropic or charitable nature, cemetery or mausoleum.~~

SUBDIVISION 4. PROCEDURE.

- A. Application of the issuance of a Conditional Use Permit shall be made to the City Planning Commission, except that any proceedings to classify certain uses as conforming uses as provided in this Section may be initiated either by such application or by the City Council or by the City Planning Commission.
- B. The City Planning Commission may hold such hearings on the proposal to issue a Conditional Use Permit as it may consider necessary, but at least one (1) public hearing shall be held on any application for a Conditional Use Permit.
- C. Following the hearing, the City Planning Commission shall make a report on the proposal to the Council and shall recommend to the Council whatever action it deems advisable, but the City Planning Commission shall not recommend the granting of a permit unless it finds that the establishment, maintenance, or conducting of the use for which a permit is sought will not under the circumstances of the particular case be detrimental to the health, safety, morals, comfort, convenience or welfare of the persons residing or working in the neighborhood of such use, or to the public welfare, or injurious to property or improvements in the neighborhood.
- D. The City Planning Commission may designate conditions and require guarantees in the granting of use permits in the same manner provided in Section 16 of the Zoning Ordinance, Board of Zoning Adjustment, for the granting of adjustments.
- E. Upon receipt of the report of the City Planning Commission, the City Council may hold whatever public hearings it deems advisable and shall made a decision upon the proposal to grant a conditional use permit.

SUBDIVISION 5. CRITERIA FOR REVIEW.

As may be applicable, the evaluation of any proposed conditional use permit request shall be subject to and include, but not be limited to, the following general performance standards and criteria:

- A. The use and the site in question shall be served by a street of sufficient capacity to accommodate the type and volume of traffic which would be generated. Adequate right-of-way shall be provided.
- B. The site design for access and parking shall minimize internal as well as external traffic conflicts and shall be in compliance with the off street parking requirements.
- C. If applicable, a pedestrian circulation system shall be clearly defined and appropriate provisions made to protect such areas from encroachment by parked or moving vehicles.
- D. Adequate off street parking and off-street loading shall be provided in compliance with the off street parking requirements of the zoning ordinance.
- E. Loading docks and drive-up facilities shall be positioned so as to: minimize internal site access problems and maneuvering conflicts; to avoid visual or noise impacts on any adjacent residential use or district; and be in compliance with the off street parking requirements of this Ordinance.
- F. Whenever a non-residential use abuts or is across the street from a lot or area guided to future residential development within the Comprehensive Plan, the non-residential use shall employ landscaping and/or landscape treatments that soften the visual impact of the structure containing the non-residential use pursuant to a plan approved by the City.
- G. All exterior lighting shall be directed so as not to cast glare toward or onto the public right-of-way or neighboring residential uses or districts.
- H. Potential exterior noise generated by the use shall be identified and mitigation measures as may be necessary shall be employed.
- I. The site drainage system shall be subject to the review and approval of the City Engineer.
- J. The architectural appearance and functional design of the building and site shall not be so dissimilar to the existing or potential buildings and area so as to cause impairment of property values or a blighting influence. All sides of the principal and accessory structures are to have essentially the same or coordinated, harmonious exterior finish materials and treatment.
- K. Provisions shall be made for an interior location for recycling and trash handling and storage or if exterior to a structure said recycling and trash shall be placed in an outdoor, enclosed receptacle. Fencing and/or landscaping are required around the enclosed receptacle.
- L. All signs shall be in compliance with the Section(s) of this Ordinance pertaining to signs.

- M. The use and site shall be in compliance with any federal or state laws or regulations which are applicable. As such, any related permits are obtained and documented to the City.
- N. Any/all outdoor storage proposed shall be in compliance with the Section of this Ordinance pertaining to outdoor storage.
- O. The hours of operation may be restricted when there is potential negative impact upon a residential use or district.

SUBDIVISION 6. CONDITIONAL APPROVAL.

All conditions pertaining to a specific site are subject to change when the Council, upon investigation in relation to a formal request, finds that the general welfare and public betterment can be served as well or better by modifying or expanding the conditions set forth herein. The Council may impose conditions which are considered reasonably necessary to meet the standards of this Ordinance and to protect the best interests of the surrounding area or the City as a whole. Violation of any such condition is a violation of this Ordinance.

III. THE CITY COUNCIL OF THE CITY OF ARLINGTON FURTHER ORDAINS SECTION 5 OF ORDINANCE 169 SHALL BE AMENDED AS FOLLOWS:

SECTION 5: R-1 ONE AND TWO FAMILY RESIDENCE DISTRICT.

SUBDIVISION 4. HEIGHT, YARD AND LOT REGULATIONS.

5. General Yard Regulations:

- E. For lots less than 10,000 square feet in size, a maximum of 40% of a lot may be occupied by buildings. For lots of 10,000 s.f., or more, a maximum of 35% of the lot may be occupied by buildings.

IV. EFFECTIVE DATE. This Ordinance is effective upon its adoption and publication as prescribed by law.

Adopted by the City of Arlington on the 3rd day of March, 2008.

/s/ James R. Kreft
James R. Kreft, Mayor

ATTEST: /s/ Matthew Jaunich
Matthew Jaunich, City Administrator

Councilmember Griep introduced the following resolution and moved for its adoption:

RESOLUTION NO. 14-2008

A RESOLUTION APPROVING ORDINANCE 222, ENTITLED “AN ORDINANCE AMENDING SECTIONS 13 (GENERAL STANDARDS), 15 (CONDITIONAL USE PERMITS) AND 5 (R-1 ONE AND TWO FAMILY RESIDENTIAL) OF ORDINANCE 169, THE ARLINGTON ZONING ORDINANCE, RELATING TO ACCESSORY STRUCTURES WITHIN THE CITY” AND APPROVING SUMMARY PUBLICATION THEREOF

WHEREAS, the City of Arlington placed Ordinance 169 into effect several years ago; and

WHEREAS, the Arlington Planning Commission and City Council find portions of Ordinance 169 relating to accessory structures in residential zones are not up to date; and

WHEREAS, the City of Arlington initiated an amendment Ordinance 169, the Arlington Zoning Ordinance to allow the updating of standards related to accessory structures; and

WHEREAS, the Arlington Planning Commission has reviewed and studied the issue and developed text to be included in Ordinance 222; and

WHEREAS, a public hearing was properly noticed and held on February 7, 2008 by the City of Arlington Planning Commission; and

WHEREAS, on February 7, 2008 the Planning Commission approved Resolution PC04-2008 recommending the City Council approve Ordinance 222; and

WHEREAS, the City Council approved the first reading of Ordinance 222 at its regular meeting on February 19, 2008; and

WHEREAS, the City Council approved second reading and the adoption of Ordinance 222 at its regular meeting on March 3, 2008; and

WHEREAS, the proposed ordinance is itemized in Exhibit A which is attached to this resolution (*see above for copy*); and

WHEREAS, The City Council of the City of Arlington has determined the publication of the title and a summary of Ordinance 222 would clearly inform the public of the intent and effect of the Ordinance 222; and

WHEREAS, Prior to the publication of the title and summary, the Council has read and approved the text of the summary and determined that it clearly informs the public of the intent and effect of the Ordinance.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Arlington hereby approves Ordinance 222 as presented in Exhibit A (*see above for copy*), which is attached to this resolution; and

BE IT FURTHER RESOLVED, that the City Administrator shall cause a summary of Ordinance No. 222 to be published in the City's official newspaper at the earliest practicable date.

BE IT FURTHER RESOLVED, the summary publication shall read as follows:

"On March 3, 2008 the City Council of the City of Arlington approved Ordinance 222, entitled, 'An Ordinance Amending Sections 13 (General Standards), 15 (Conditional Use Permits) and 5 (R-1 One and Two Family Residential) of Ordinance 169, The Arlington Zoning Ordinance, Relating to Accessory Structures Within the City.' The Ordinance in its entirety is available for review and/or photocopying during regular office hours at the City of Arlington, 204 Shamrock Drive, Arlington, Minnesota 55307. The Ordinance establishes standards for accessory structures including, but not limited to: size, bulk, height, location and character. In addition the Ordinance updates standards relating to conditional uses and provides for maximum structural coverage for lots within the R-1 Zone."

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Wills and upon poll being taken thereon the following voted in favor thereof: Borchert, Griep, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 3rd day of March, 2008.

Signed: /s/ James R. Kreft
Mayor

Attest: /s/ Matthew Jaunich
City Administrator/Treasurer/Clerk

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Vrklan introduced the following resolution and moved for its adoption:

RESOLUTION NO. 15-2008

A RESOLUTION AUTHORIZING MEMBERSHIP IN THE 4M FUND

WHEREAS, Minnesota Statutes (the Joint Powers Act) provides that governmental units may jointly exercise any power common to the contracting parties; and

WHEREAS, the Minnesota Municipal Money Market Fund (the 4M Fund) was formed in 1987, pursuant to the Joint Powers Act and in accordance with Minnesota Investment Statutes, by the adoption of a joint powers agreement in the form of a Declaration of Trust; and

WHEREAS, the Declaration of Trust, which has been presented to this council, authorizes municipalities of the State of Minnesota to become Participants of the Fund and make use from time to time including the 4M Liquid Asset Fund, the 4M Plus Fund, the Fixed Rate Program, and other Fund services offered by the Fund; and

WHEREAS, this Council deems it to be in the best interest for the municipality to make use of, from time to time, the approved services provided by the 4M Fund's service providers including the Investment Advisor and Administrator, Voyageur Asset Management, the Sub Administrator, PMA Financial Network, Inc. or the Fixed Rate Investment Program Administrator, RBC Dain Rauscher, and the Custodian, U.S. Bancorp, ("Service Providers") and/or their successors.

WHEREAS, this Council deems it advisable for this municipality to enter into the Declaration of Trust and become a Participant of the Fund for the purpose of joint investment with other municipalities so as to enhance the investment earnings accruing to each.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Arlington as follows:

Section 1. This municipality shall become a Participant of the Fund and adopt and enter into the Declaration of Trust, a copy of which shall be filed in the minutes of this meeting. The appropriate officials are hereby authorized to execute those documents necessary to effectuate entry into the Declaration of Trust and the participation of all Fund programs.

Section 2. This municipality is authorized to invest monies from time to time and to withdraw such monies from time to time in accordance with the provisions of the Declaration of Trust. The following officers of the municipality or their successors are designated as "Authorized Officials" with authority to effectuate investments and withdrawals in accordance with the Declaration of Trust:

/p/ Matthew Jaunich, City Administrator, /s/ Matthew Jaunich
Print Name/Title Signature

/p/ Lisa J. Tesch, Deputy Clerk, /s/ Lisa J. Tesch
Print Name/Title Signature

Print Name/Title Signature

Section 3. The Trustees of the Fund are designated as having official custody of those monies invested in accordance with the Declaration of Trust.

Section 4. That the municipality may open depository accounts, enter into wire transfer agreements, safekeeping agreements, third party surety agreements securing deposits, collateral agreements and lockbox agreements with institutions participating in Fund programs including U.S. Bancorp, its successor, or programs of PMA Financial Network, Inc., or Voyageur Asset Management or RBC Dain Rauscher and that these institutions shall be deemed eligible depositories for municipality. PMA Financial Network Inc., Voyageur Asset Manager and/or RBC Dain Rauscher and their successors are authorized to act on behalf of this municipality as its agent with respect to such accounts and agreements. Monies of this entity may be deposited in such depositories, from time to time in the discretion of the Authorized Officials, pursuant to the Fund's Programs available through its Services Providers.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Borchert and upon poll being taken thereon the following voted in favor thereof: Borchert, Griep, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 3rd day of March, 2008.

Signed: /s/ James R. Kreft
Mayor

Attest: /s/ Matthew Jaunich
City Administrator/Treasurer/Clerk

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

The Council reviewed a letter from Sibley East School Principal Jim Swanson requesting free use of the Community Center for a youth event on April 9th.

Motion by Wills, seconded by Vrklan, and passed by unanimous vote to waive the Community Center rental fees, but not the cleaning fees for the Sibley East School youth event on April 9th.

The Council reviewed an email from Doug Malchow of the U of M Onsite Wastewater Treatment Program regarding the possibility of holding an informational session on septic systems. Adm. Jaunich stated that the Council had voted to deny the petitions for annexation from the Highland View Addition at a previous meeting, but thought the Council should pursue the meeting with Mr. Malchow as it could provide valuable information for future reference. Mayor Kreft thought that a meeting would be good and Reetz agreed. It was the consensus of the Council to authorize Adm. Jaunich to contact the County to see if they would be interested in hosting the meeting. Vrklan commented that if the County wasn't interested the City of Arlington should still pursue the meeting.

Adm. Jaunich talked about advertising the "City of Arlington". He stated that he continuously gets requests to "sponsor" events on the radio, special supplements in the paper, etc. and questioned what the Council felt was appropriate advertising for the city. The Council reviewed the information in the Public Purpose Expenditures handout that was obtained from the LMC website. It was suggested that Adm. Jaunich should use his discretion based on the benefits (if any) and not on the fact it was done previously. Mayor Kreft asked Adm. Jaunich to research what would be considered acceptable/non-acceptable advertising so that a policy could possibly be put together.

Adm. Jaunich stated that one of the individuals who had been a part-time lawn mower last year has expressed an interest in returning this year. Supt. Thomes was recommending rehiring the individual as he was a good worker and did not have any problems with him. Adm. Jaunich explained that the City would still have to advertise for additional lawn mowers to fill the 2nd summer position and the early Spring/late Fall mower positions.

Motion by Griep, seconded by Borchert, and passed by unanimous vote to re-hire Shane Henke for one of the part-time summer lawn mowing positions.

The Council reviewed the bids for portable restrooms. Some concern was expressed that there were no handicap units included within the bids.

Motion by Reetz, seconded by Wills, and passed by unanimous vote to authorize Supt. Thomes to contact the portable restroom vendors to amend their bids to include handicap units (so that there is a minimum of 1 handicap unit at each of the 4 parks and 1 for Town & Country Days) and then accept the low bid for portable restrooms.

Reetz commented that the Utilities Committee had met to discuss Ordinance 200 (private wells) and enforcement thereof. Adm. Jaunich will be sending letters to all property owners within city limits informing them about the inspections/monitoring process, permit fees, metering, etc. related to their private wells.

Reetz commented that the Committee also discussed the A-GI Wastewater System and how to separate the (joint) fund from the other city funds.

Wills commented on the most recent Township/Fire/Ambulance meeting. He stated that the Fire Department presented information on their proposed new truck, which most of the townships seemed receptive to. Reetz explained that the new truck is intended to replace the 1984 (Chevy) Pumper truck. Reetz stated that Chief Otto and the department members present at the meeting did a good job of presenting the information (cost, budget, revenues, expenses, etc.).

Adm. Jaunich provided the Council with some information on a geo thermal (heating/cooling buildings with water) system that he had obtained from Grant Bening.

Adm. Jaunich informed the Council that he has set Thursday, March 27th at 2:00 pm as the date for the GIS presentation by Bolton & Menk. He explained that the City Employees and Council are invited to attend, along with County Officials and other municipalities within the Sibley County.

Adm. Jaunich asked the Council to provide him with any information they had pertaining to the Sibley County Municipalities survey; it needs to be returned soon.

Adm. Jaunich commented that the Streets Committee needs to meet again to discuss the ordinance governing solid waste collection and dumpsters. He added that the Utilities Committee also needs to meet before the next regular Council meeting to discuss implementing a phosphorus management plan.

Adm. Jaunich stated that he had talked with Sibley County Engineer Mielke regarding the City's interest in participating in a joint venture for creating a trail system to the Sportsman's Park in the future. He commented that Mielke had questioned him if any improvements were scheduled for Freedom Drive any time soon, and suggested that if there were, to do them at the same time the improvements to County Road 66 are done (2010).

Adm. Jaunich reminded the Council of the upcoming LMC Conference in Rochester and the need to get hotel rooms reserved as soon as possible.

Motion by Griep, seconded by Vrklan, and passed by unanimous vote to adjourn the meeting at 8:00 p.m.

City Administrator Matthew Jaunich

Mayor James R. Kreft