

ARLINGTON CITY COUNCIL
MEETING MINUTES
JUNE 21, 2010

The meeting was called to order at 6:30 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Pederson, Pichelmann, Reetz, Vrklan, Wills

Members absent: None

Also present: Adm. Jaunich, City Attorney Arneson, EDA Director Schultz, Alan Ihrke, Charlie Woehler, Darin Mielke, Bruce Pinske, Kurt Menk

Motion by Reetz, seconded by Pederson, and passed by unanimous vote to approve the agenda as presented.

Motion by Pederson, seconded by Vrklan, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the May 26th Special Meeting Minutes
- B) Approval of the June 7th Regular Meeting Minutes
- C) Approval of the Bills
- D) Approval of Temporary Liquor License for the Sibley County Agricultural Association from August 4th to August 8th for the Sibley County Fair
- E) Approval of Engineer's Proposal for Construction Administration on the Hwy 5 Lift Station
- F) Approval of Work Order Change for the Electrical Improvement Project in the Amount of \$4,540.

It was noted that there were no public hearings scheduled.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- 1) Sibley County Municipalities Meeting – June 29th @ 6:00 pm in Henderson
- 2) City Offices will be closed on Monday, July 5th for Independence Day (Council Meeting will be Tuesday, July 6th)

The Council reviewed the following communications:

- 1) May Financial Reports.

Parks Committee Chairperson Al Ihrke presented the annual report for the Parks Committee. He commented that the Committee has been trying to develop a (trail) plan to connect the parks. He explained that they are also trying to develop a plan for the Sportsman's Park, which includes maintenance to existing structures, replacing play equipment and placement of walking bridge. Ihrke stated that the shelter in Fairview Park and the gazebo in Memorial Park had been reroofed. He stated that the Garden Club was going to be re-doing the plantings around the gazebo in Memorial Park. It was noted that construction of the shelter in Frenzel Park would be starting soon pending weather conditions.

The second reading of Ordinance 250 – An Ordinance Amending Ordinance 169, The Arlington Zoning Ordinance, by Adding Section 13, Subdivision 8 Relating to General Building and Yard Standards within the City, was held. Adm. Jaunich stated that there were no changes from the first reading.

Motion by Vrklan, seconded by Pederson, and passed by unanimous vote approve Ordinance 250 - An Ordinance Amending Ordinance 169, The Arlington Zoning Ordinance, by Adding Section 13, Subdivision 8 Relating to General Building and Yard Standards within the City. *(See ordinance book for complete ordinance)*

Councilmember Wills introduced the following resolution and moved for its adoption:

RESOLUTION 26-2010

A RESOLUTION APPROVING ORDINANCE 250, AN ORDINANCE AMENDING ORDINANCE 169, THE ARLINGTON ZONING ORDINANCE, BY ADDING SECTION 13, SUBDIVISION 8 RELATING TO GENERAL BUILDING AND YARD STANDARDS WITHIN THE CITY AND PROVIDING FOR SUMMARY PUBLICATION THEREOF

(See resolution book for complete resolution)

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pichelmann and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 21st day of June, 2010.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft
Mayor

Attest: /s/ Matthew Jaunich
City Administrator

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION 28-2010

A RESOLUTION AUTHORIZING THE CITY OF ARLINGTON TO SUBMIT A TOTAL DAILY MAXIMUM LOAN (TMDL) AND PHOSPHORUS REDUCTION GRANT APPLICATIONS TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY (PFA) AND TO AUTHORIZE CITY OFFICIALS TO EXECUTE A GRANT AGREEMENT ON BEHALF OF THE CITY OF ARLINGTON FOR THE WASTEWATER TREATMENT FACILITY IMPROVEMENTS

(See resolution book for complete resolution)

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pichelmann and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 21st day of June, 2010.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft
Mayor

Attest: /s/ Matthew Jaunich
City Administrator

Sibley County Engineer Darin Mielke was present and spoke briefly on their Project No. S.P. 72-070-05, which is for an improvement to County State Aid Hwy 12, which lies within city limits. He stated that the project is being funded through Federal and County State Aid funds; there will be no cost to the City of Arlington. It was noted that the County was working with the railroad on this project so that the crossing arms could be installed at the same time.

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION 27-2010

A RESOLUTION APPROVING A COUNTY TRANSPORTATION PROJECT WITHIN THE MUNICIPAL CORPORATE LIMITS

(See resolution book for complete resolution)

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Wills and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 21st day of June, 2010.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft
Mayor

Attest: /s/ Matthew Jaunich
City Administrator

Sib. County Engineer Mielke, RR representative Bruce Pinske and County Comm. Charlie Woehler were present to discuss the proposed railroad improvements, including crossing arms at 3 intersections within city limits. Mielke spoke briefly on the intersection/bridge on 4th Avenue NW (a/k/a County Road 17) and how it would be affected by the proposed improvements. It was noted that Bolton & Menk had been asked to help with the designing of the railroad intersections for Main Street and Adams Street by adding medians, which will narrow down the streets to 24' (more suitable for gate arms). Cost estimates for the project were reviewed, along with replacement of underground utilities. Mielke commented that the work is proposed for 2011. Pinske believes the project would be closer to 2 years out. Concerns were expressed that the City shouldn't have to pick up certain costs in excess of \$80,000 (more specifically the medians) as they are being mandated by MnDOT and not petitioned for by the City. It was suggested that the costs associated with the medians, etc. should be split with the City covering costs up to the railroad easement area and the County/Railroad covering costs within the easement area. It was also suggested that the length of the medians could be reduced. Considerable discussion was held. Pinske will take the City's questions/concerns to MnDOT and the Railroad and report back.

Discussion was held on transferring \$5,000 from the General Fund to the Water Fund. Adm. Jaunich explained the reason for the transfer was related to an outstanding water bill for the Sibley East Baseball Field. He stated that a donation had been received in January from the Baseball Association, who in turn had intended it to go towards said water bill as it had done in previous years. Adm. Jaunich talked about the acceptance of donations. Attorney Arneson commented that the Baseball Association should just make the donation to the school and the school can then use the money to pay the bill. Mayor Kreft stated that they have advised the School/Baseball Association to do just that from now on. Attorney Arneson commented that years ago an agreement had been drafted between the School District and Baseball Association addressing the issue of utilities.

Motion by Vrklan, seconded by Reetz, and passed by unanimous vote to transfer \$5,000 from the General Fund to the Water Fund.

Adm. Jaunich presented a policy for the Deferment of Assessments. It was reviewed.

Motion by Wills, seconded by Pichelmann, and passed by unanimous vote to approve the City Policy on Deferment of Assessments. *(See attached)*

Discussion was held on the "Fiber to the Home" project. Adm. Jaunich stated that an ad-hoc committee is being put together and in moving forward, they would like to have an elected official from each community sit in on a Task Force to review a feasibility study. It was noted that Request for Proposals were currently being bid to do a feasibility study. Adm. Jaunich stated that the appointment has to come from Mayor Kreft. Reetz expressed interest in the appointment.

The Council reviewed a Peddler Permit from Thomas Malchow. Adm. Jaunich noted that the applicant did not specify a specific location that he planned to set up his stand. Concern was expressed about allowing a 'roaming' permit. It was the consensus of the Council that more information, more specifically designated location(s), is needed.

Motion by Wills, seconded by Vrklan, and passed by unanimous vote to table discussion/action on the Peddler Permit Application from Thomas Malchow until more information can be obtained.

Reetz gave a brief update on the Planning & Zoning Committee.

Pederson commented that the Parks Committee will be meeting with a play equipment representative at their next meeting. He stated that they will be discussing the structures at the Sportsman's Park also.

Adm. Jaunich spoke briefly on the upcoming MMPA dinner that the City will be hosting.

Mayor Kreft recessed the regular meeting to hold a closed meeting at 8:02 pm.

Mayor Kreft opened the closed portion of the meeting. He stated the purpose of the meeting was to develop or consider an offer for the purchase of real property.

Discussion was held on said purchase of real property. No action was taken.

Motion by Wills, seconded by Pederson, and passed by unanimous vote to adjourn the closed portion of the meeting.

Mayor Kreft adjourned the closed meeting and reconvened the regular meeting.

Motion by Wills, seconded by Pederson, and passed by unanimous vote to adjourn the meeting at 8:44 pm.

City Administrator Matthew Jaunich

Mayor James R. Kreft