

ARLINGTON CITY COUNCIL
MEETING MINUTES
JULY 7, 2008

The meeting was called to order at 6:35 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Borchert, Griep, Reetz, Vrklan, Wills

Members absent: None

Also present: Administrator Jaunich, Ambulance Manager Brian Thomes, Street Supt. Thomes, Police Chief Rovinsky, Peter & Karen Archer, Dwight Grabitske, Bob Meyers, Mike Schmelter, Chris Reinert

Motion by Borchert, seconded by Griep, and passed by unanimous vote to approve the agenda with the following addition:

12.5) Cemetery Board Appointment – Lavonne Frauendienst.

Motion by Griep, seconded by Borchert, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the June 16th Special & Regular Meeting Minutes
- B) Approval of the Bills
- C) Acceptance of Letter of Resignation from Dennis Wentzloff from the Cemetery Board
- D) Approval of purchase of dehumidifier for the Water Treatment Plant for \$3,035.25.

Mayor Kreft recessed the regular meeting to hold a public hearing.

Mayor Kreft called to order the public hearing for the proposed 2008 Sidewalk Improvements. Adm. Jaunich explained that a public hearing had been held earlier in the year, but due to some changes within the project (property additions/deletions) a second public hearing was necessary. It was noted that Street Supt Thomes, Peter & Karen Archer, Brian Thomes, Dwight Grabitske and Bob Meyers were present. Meyers questioned if the 45 ft. slated for improvement on his property (near the railroad tracks) would be bituminous or concrete. Street Supt. Thomes explained that a standard sidewalk will not hold up to the truck traffic in the area and presented a bid in the amount of \$2,515 to have bituminous put in (8'x45' area with 2 driveway lifts) versus the proposed 4'6"x45' concrete sidewalk. It was noted that (per Assessment Policy) the property owner would be responsible for half of the cost regardless of which option was chosen (concrete or bituminous). It was commented that if asphalt is put in, the City should be responsible for maintaining (at its expense) it if it cracks or breaks up.

Grabitske encouraged the Council to proceed with the proposed sidewalk improvement program, and to include West Adams Street (originally scheduled for 2009) where he lived due to the current pricing versus waiting until next year when the prices could be higher.

Karen Archer questioned if there was a yearly schedule for sidewalk improvements. Mayor Kreft commented that there was a proposed plan through 2011.

Brian Thomes expressed concern about the quality of work done last year on West Main Street. He stated that some of the sidewalk is cracking and/or chipping as it wasn't sealed properly (if at all).

An email from MVRRA President Bruce Pinske was reviewed regarding the proposed sidewalk improvement around the railroad tracks.

Motion by Vrklan, seconded by Wills, and passed by unanimous vote to adjourn the public hearing.

Mayor Kreft reconvened the regular meeting.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- 1) Sibley County Comp. Plan Meeting – July 8th at 7:00 p.m. in the Community Center
- 2) MMPA's Annual Meeting & Dinner – July 22nd at 5:30 p.m. in Anoka
- 3) MMUA Annual Summer Meeting – August 18-20 in Alexandria
- 4) Historic Preservation Conference – September 19-20 in Northfield.

The Council reviewed the following communications:

- 1) Water/Sewer Reports
- 2) June Building Permit Report
- 3) EDA Activity Report.

Discussion was held on the proposed Sidewalk Improvement project and the idea that 1 or both of the contractors may be changing their bid(s). Adm. Jaunich explained that the information presented during the public hearing was based on the \$4.00 per square foot that had been originally bid. He stated that he had not received any revised bids. Supt. Thomes commented that they have not sealed the concrete in the past and that some of the chipping and/or peeling that is occurring is not all due to salting/sanding, but the quality of the product (cement) being used.

Councilmember Griep introduced the following resolution and moved for its adoption:

RESOLUTION 29-2008

A RESOLUTION ORDERING IMPROVEMENT

WHEREAS, a resolution of the City Council adopted the 16th day of June, 2008, fixed a date for a Council public hearing on the proposed improvement of sidewalks on East Adams Street from the railroad tracks going east to the 400 block, including Avenues; along with West Adams Street from the railroad tracks going west to the 600 block, including Avenues; and

WHEREAS, ten days' mailed notice and two weeks published notice of the hearing was given, and the hearing was held on the 7th day of July, 2008, at which time all persons desiring to be heard were given an opportunity to be heard thereon.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ARLINGTON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the sidewalk report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted on the 16th day of June, 2008.
3. Such improvement is hereby ordered to be performed by CMC Construction (East Side) and Trocke Construction (West Side)
4. The City Council declares its official intent to reimburse a portion of its costs of the improvement through assessments in accordance to the City's Assessment Policy.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Wills and upon poll being taken thereon the following voted in favor thereof: Borchert, Griep, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 7th day of July, 2008.

Signed: /s/ James R. Kreft
Mayor

Attested: /s/ Matthew Jaunich
City Administrator/Clerk/Treasurer

Whereupon said resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Ambulance Manager Brian Thomes was present on behalf of the Ambulance Service to give the annual report. He stated that the Ambulance Service had purchased a 2007 Polaris Ranger and 14' steel trailer solely with money donated to the Ambulance Department, which has been used on several calls, including the races and by the Fire Department. Reetz questioned what protocol (if any) has been implemented for the use/transport of the Polaris Ranger. Thomes explained that they have not put anything in writing yet as it is still so new, but if it is being used for an emergency the Fire Department is the only one authorized to pull the trailer. It was noted that the Ambulance Service is still operating under the "hardship" variance due to staffing reasons. Thomes commented that the Ambulance was operating within its budget and did not foresee any additional expenses, except for some new pagers. He added that the Ambulance, SMC and Ridgeview Medical Center are continuing in their efforts to resolve the day-call staffing issue. Mayor Kreft thanked Thomes and the entire Ambulance crew for the great job they do.

Police Chief Rovinsky presented the monthly police report. It was noted that there were 69 calls for the month. He commented on the Notice to Withdraw from Law Enforcement Joint Powers/Mutual Aid Agreement (aka Sibley County Drug Task Force Joint Powers Agreement) that had been received from the County. He explained that the State funding (grants) for this program is gone, therefore the Joint Powers is being dissolved, but the day-to-day work/investigations will continue. The costs will be covered by the County from this point forward. Chief Rovinsky commented that he continues to work with Fire Chief Otto and PZ Adm. Smith-Strack on various building/property issues.

Mike Schmelter & Chris Reinert were present to discuss water drainage issues at Frenzel Park. Adm. Jaunich gave a brief history of the problem at hand. Pictures were passed around that showed water ponding issues in the southwest corner of the park due to currently elevations. It was the consensus of the Council to have the City Engineer look at the area to see what can be done to correct the problem(s). Adm. Jaunich will keep the property owners updated.

Councilmember Vrklan introduced the following resolution and moved for its adoption:

RESOLUTION NO. 30-2008

A RESOLUTION ADOPTING AN ALL-HAZARD MITIGATION PLAN

WHEREAS, the Disaster Mitigation Act of 2000 identifies local government hazard mitigation planning requirements; and

WHEREAS, Sibley County has created a Hazard Mitigation Plan for the health, safety, and general welfare of its residents; and

WHEREAS, the Minnesota Department of Public Safety has reviewed Sibley County's Hazard Mitigation Plan; and

WHEREAS, the Federal Emergency Management Agency has reviewed and approved Sibley County's All-Hazard Mitigation Plan; and

WHEREAS, the Disaster Mitigation Act of 2000 states the requirement of adoption by the local governing body.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Arlington, State of Minnesota, as follows: The All-Hazard Mitigation Plan and all appendixes dated 9/13/07 are hereby approved (*see attached*).

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Griep and upon poll being taken thereon the following voted in favor thereof: Borchert, Griep, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 7th day of July, 2008.

Signed: /s/ James R. Kreft
Mayor

Attested: /s/ Matthew Jaunich
City Administrator/Clerk/Treasurer

Whereupon said resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION NO. 31-2008

A RESOLUTION APPROVING THE APPLICATION FOR A LAWFUL GAMBLING LICENSE FOR THE HIGH ISLAND BOTTOM FEEDERS (DUCKS UNLIMITED)

NOW, THEREFORE, BE IT RESOLVED, that that City Council of the City of Arlington hereby approves the application for a Lawful Gambling License as submitted by the High Island Bottom Feeders (Ducks Unlimited).

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Griep and upon poll being taken thereon the following voted in favor thereof: Borchert, Griep, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 7th day of July, 2008.

Signed: /s/ James R. Kreft
Mayor

Attested: /s/ Matthew Jaunich
City Administrator/Clerk/Treasurer

Whereupon said resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Vrklan introduced the following resolution and moved for its adoption:

RESOLUTION NO. 32-2008

A RESOLUTION APPROVING THE APPLICATION FOR A LAWFUL GAMBLING LICENSE FOR THE SIBLEY MEDICAL FOUNDATION, INC.

NOW, THEREFORE, BE IT RESOLVED, that that City Council of the City of Arlington hereby approves the application for a Lawful Gambling License as submitted by the Sibley Medical Foundation, Inc.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Griep and upon poll being taken thereon the following voted in favor thereof: Borchert, Griep, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 7th day of July, 2008.

Signed: /s/ James R. Kreft
Mayor

Attested: /s/ Matthew Jaunich
City Administrator/Clerk/Treasurer

Whereupon said resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Discussion was held on the possibility of purchasing a Geographic Information System (GIS). Adm. Jaunich addressed the concern about whose responsibility it would be for inputting the information. Considerable discussion was held regarding employee use of the program if it is purchased.

Motion by Vrklan, seconded by Griep, and carried (Reetz opposed) to approve the purchase of a Geographic Information System (GIS) from Bolton & Menk in the amount of \$44,000.

Motion by Griep, seconded by Reetz, and passed by unanimous vote to appoint Lavonne Frauendienst to the Cemetery Committee to fill the vacancy left by Dennis Wentzloff's resignation.

Four Underground Electrical Locating Service proposals were reviewed. Adm. Jaunich explained that he asked all companies to provide 2 different bids, one for just electrical locating and the other for water/sewer/electric locates. He stated that the City only needs the single (electric) locating services at this time, but asked for the multiple to see what kind of pricing was out there. He was recommending to contract with Premier Locating as their single ticket pricing was the cheapest.

Motion by Griep, seconded by Reetz, and passed by unanimous vote to accept the bid from Premier Locating, Inc.

Four bids were reviewed for televising/cleaning the sanitary sewer system in the southeast corner of town, along with the 3rd – 4th Avenue NW area. Adm. Jaunich recommended accepting the low bid from Pipe Services, Corp.

Motion by Griep, seconded by Vrklan, and passed by unanimous vote to accept the low bid in the amount of \$2,064 from Pipe Services Corp. for televising/cleaning the sanitary sewer system in the above mentioned areas.

A proposal in the amount of \$75 per hour for Consulting Forestry Services was reviewed from I & S Group. Mayor Kreft noted that there was money in the budget for a City Forester. There were some good questions (i.e. if Forester will handle only trees on public property) asked. Mayor Kreft commented that this company has experience in writing/revising tree ordinances. It was suggested to have a contract drafted to address some of the concerns mentioned (private property trees, contract length, revising tree ordinance, etc.).

Motion by Wills, seconded by Griep, and passed by unanimous vote table the discussion on the City Forester until the next regular meeting in order to obtain some more information.

A letter was reviewed from the SMC Auxiliary & Foundation asking that the fees for the Community Center be waived for their Ice Cream Social and Band Concert on August 20th. Mayor Kreft commented that the SMC was an entity of the City and therefore felt the fees should be waived as the Foundation/Auxiliary are trying to raise money for that city entity.

Motion by Griep, seconded by Wills, and passed by unanimous vote to waive the fees for the Community Center for the SMC Auxiliary & Foundation for their ice cream social and band concert on August 20th.

Adm. Jaunich explained that the Streets Committee, along with Supt. Thomes, had met and reviewed the job description for the Maintenance Work position. The Council reviewed the job description.

Motion by Reetz, seconded by Wills, and passes by unanimous vote to approve the job description for the Maintenance Worker as presented (see attached).

Motion by Vrklan, seconded by Wills, and passed by unanimous vote to authorize Adm. Jaunich to advertise the Maintenance Worker position.

Reetz expressed his dissatisfaction with the local contractor (hired as subcontractor) regarding the skin patching work that was done.

Motion by Borchert, seconded by Reetz, and passed by unanimous vote to adjourn the meeting at 8:29 pm.

City Administrator Matthew Jaunich

Mayor James R. Kreft