

ARLINGTON CITY COUNCIL
MEETING MINUTES
JANUARY 4, 2010

The meeting was called to order at 6:30 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Pederson, Pichelmann, Reetz, Vrklan, Wills

Members absent: None

Also present: Adm. Jaunich, David Thaemert, Travis Christensen, Bruce Prigge, Kurt Menk

Motion by Reetz, seconded by Pederson, and passed by unanimous vote to approve the agenda as presented.

Motion by Vrklan, seconded by Wills, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the December 21st Regular Meeting Minutes
- B) Approval of the Bills.

Mayor Kreft recessed the regular meeting to hold a public hearing.

At 6:35 pm Mayor Kreft called to order the public hearing regarding the Vacation of a Portion of Circle Drive. It was noted that there was no one present either for or against said vacation. Adm. Jaunich commented on the area proposed to be vacated. He explained that when the area was originally platted, a through street was included, but has never been put in and he doesn't foresee a need for it in the future.

Motion by Wills, seconded by Pederson, and passed by unanimous vote to adjourn the public hearing. Mayor Kreft adjourned the public hearing and reconvened the regular meeting.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- 1) City Offices will be closed on Monday, January 18th for the Martin Luther King Jr. Holiday
- 2) Next Council Meeting will be Tuesday, January 19th @ 6:30 pm (Change Meeting?).

The Council reviewed the following communications:

- 1) December and 2009 Year End Building Permit Report
- 2) 2009 Overtime Report
- 3) 2009 Snow Removal Report
- 4) 2010 McLeod Power Schedule of Charges
- 5) Invitation to a SEDCO Meeting end of January.

Police Chief Rovinsky presented his monthly police report, along with a statistical review of calls for the period of 2004-2009. It was noted that the department had responded to 58 calls in December and 968 for the year. Rovinsky commented that the 3 new part-time officers were on their own and doing well.

Councilmember Wills introduced the following resolution and moved for its adoption:

RESOLUTION 1-2010
A RESOLUTION APPOINTING CITY ADMINISTRATOR

BE IT RESOLVED that Matthew Jaunich is hereby re-appointed to serve as the City Administrator for the City of Arlington for an additional one-year term commencing on January 4, 2010.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pederson and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 4th day of January, 2010.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft

Mayor

Attest: /s/ Matthew Jaunich

City Administrator

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION 2-2010

A RESOLUTION RATIFYING MAYORAL APPOINTMENTS AND COMMITTEES

BE IT RESOLVED that Mayor James R. Kreft has appointed the following individuals to the following appointments:

APPOINTEES TO MUNICIPAL OFFICES:

Vice Mayor:

Councilmember Curt Reetz

City Attorney:

Attorney Ross Arneson

Health Officer:

Dean Bergersen, M.D.

DELEGATES TO EXTRA-MUNICIPAL AGENCIES:

Minnesota Municipal Utility Association

(MMUA) Delegates:

Councilmember Mike Vrklan

City Administrator Matt Jaunich

Minnesota Municipal Power Association

(MMPA) Delegates:

City Administrator Matt Jaunich

City Clerk Lisa Tesch

Cable Commission Delegates:

Councilmember Galen Wills

Bruce Hanneman

A-GI Wastewater Board Delegates:

Councilmember Curt Reetz

Councilmember Bob Pichelmann

Prairie Line Trail Committee Delegate:

People Service Representative

Minnesota Valley Regional Rail Coalition

(MVRRC) Delegate:

City Administrator Matt Jaunich

Sibley County Economic Development

Corporation (SEDCO):

EDA Director Denny Schultz

COUNCIL COMMITTEES: (All council members serve one year terms)

Employee Relations Committee:

Councilmember Curt Reetz

Councilmember Bob Pichelmann

Finance Committee:

Councilmember Galen Wills

Councilmember Jim Pederson

Public Buildings:

Councilmember Bob Pichelmann

Councilmember Jim Pederson

Streets Committee:

Councilmember Bob Pichelmann

Councilmember Mike Vrklan

Utilities Committee:

Councilmember Curt Reetz

Councilmember Galen Wills

MISC. COMMITTEES:

Firefighter Relief Committee:

(per by-laws)

Mayor: James Kreft

City Administrator: Matt Jaunich

Fire Chief: Jeff Otto

Ambulance Department Committee:

Council Rep. to SMC: Councilmember Mike Vrklan
At Large Councilmember: Councilmember Jim Pederson
City Administrator: Matt Jaunich
Ambulance Director: Kevin Sullivan
Volunteer Ambulance Director: Bob Lueth
SMC Administrator: Rhonda Matz
SMC Director of Nursing: Sandy Domeier

Fire Department Committee:

Councilmember Mike Vrklan
Councilmember Bob Pichelmann
Fire Department Officer Corp.

CITIZEN COMMITTEES: (All council members serve one year terms)

Cemetery Committee: (Term Length: Two year)

Staff Representatives:

City Administrator Matt Jaunich
Superintendent Dan Thomes
Councilmember Mike Vrklan
Bernet Pinske (2010)
Mildred Weckwerth (2011)
Pete Glieden (2010)
Elmer Burdorf (2010)
Ken Wieman (2011)
(2011)

Councilmember Appointees:

Citizen Appointees:

Economic Development Authority: (Term Length: Four years)

Staff Representative:

EDA Director Denny Schultz

Councilmember Appointees:

Councilmember Mike Vrklan
Councilmember Bob Pichelmann
Larry Sorenson (2013)
Mike Noack (2010)
Mark Lundstrom (2011)
Mike Feterl (2011)
David Krueger (2012)

Citizen Appointees:

Library Committee: (Term Length: Two years)

Staff Representative:

Library Director Kathy Homme

Councilmember Appointee:

Councilmember Galen Wills

Citizen Appointees:

Sue Morrisette (2010)
Dee Czech (2010)
Jean Olson (2010)
Pauline Wiemann (2011)
Ellen Boreen (2011)
Annmarie Trocke (2011)

Ex-officio Member:

Sibley County Library Board Representative—
Jean Olson

Park Committee/Shade Tree Board: (Term Length: Two years)

Staff Representative:

Superintendent Dan Thomes

Councilmember Appointee:

Councilmember Jim Pederson

Citizen Appointees:

Al Ihrke (2010)
Michelle Battcher (2010)
Robert Thomes (2010)
(2011)
Gary Hultgren (2011)

(2011)

Planning and Zoning Committee: (Term Length: Three years)

Staff Representative: Consulting P & Z Administrator Cynthia Smith-Strack
Councilmember Appointee: Councilmember Curt Reetz
Citizen Appointees: Dwight Grabitske (2010)
Lowell Nagel (2010)
Arden Kreft (2011)
Darin Mielke (2011)
Jeff Pinske (2012)
Tim Haggemiller (2012)

Police Committee: (Term Length: One year)

Staff Representative: Police Chief Bruce Rovinsky
Councilmember Appointees: Councilmember Galen Wills
Councilmember Curt Reetz
Citizen Appointees: Sharla Allison (2010)
Denise Swenson (2010)
Michelle Uhden (2011)
William Ehlke (2011)
Marlys Schauer (2011)
Ex-officio Member: Sibley County Sheriff Department Representative—
Pat Nienaber

Sibley Medical Center Board of Directors: (Term Length: Five years)

Staff Representatives: SMC Administrator Rhonda Matz
Councilmember Appointees: Councilmember Mike Vrklan
Citizen Appointees: Dave Czech (2011)
Kevin Lindstrand (2012)
Lisa Pfarr (2013)
Dennis Schultz (2014)
Ex-officio Member: Chief of Staff—Assen Chekerdjiev, M.D.

TASK FORCES AND COMMISSIONS:

Arlington Historical Society:

Staff Representative: None
Board of Directors, Volunteers: Curt Boeder President
Greg Goblirsch Treasurer
Pauline Wiemann
Dwight Grabitske Secretary
Ramona Bade
Mike Noack

Charter Commission: (Term Length: Three Years) (All terms expire December 31, 2011)

Staff Representative: City Attorney Ross Arneson
Citizen Appointees: Rick Koepp (C) Patrick Vossen
Daniel Tackmann Juanita Kube
Melba Meffert Alberta Sander
Pauline Wiemann Lorraine Neubarth
Frances Ferch Karen Kroells Archer
Jeff Hardel Wayne Quast
Susan Pinske Morris Mesenbring
Gerald Ebersviller

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pichelmann and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan,

Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 4th day of January, 2010.

CITY OF ARLINGTON, MINNESOTA
/s/ James R. Kreft
Mayor

Attest: /s/ Matthew Jaunich
City Administrator

Councilmember Reetz introduced the following resolution and moved for its adoption:

RESOLUTION NO. 3-2010
A RESOLUTION DESIGNATING THE OFFICIAL CITY DEPOSITORY

BE IT RESOLVED that the Arlington State Bank of Arlington, Minnesota be hereby designated as the official City of Arlington depository for the year 2010.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pederson and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 4th day of January, 2010.

CITY OF ARLINGTON, MINNESOTA
/s/ James R. Kreft
Mayor

Attest: /s/ Matthew Jaunich
City Administrator

Councilmember Vrklan introduced the following resolution and moved for its adoption:

RESOLUTION NO. 4-2010
A RESOLUTION DESIGNATING THE OFFICIAL CITY NEWSPAPER

BE IT RESOLVED that the Arlington Enterprise of Arlington, Minnesota be hereby designated as the official City of Arlington newspaper for the year 2010.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pederson and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 4th day of January, 2010.

CITY OF ARLINGTON, MINNESOTA
/s/ James R. Kreft
Mayor

Attest: /s/ Matthew Jaunich
City Administrator

Councilmember Wills introduced the following resolution and moved for its adoption:

RESOLUTION NO. 5-2010
A RESOLUTION APPROVING THE 2010 CITY CALENDAR

BE IT RESOLVED that the attached Calendar is hereby designated as the official City of Arlington Calendar of Public Meetings for the year 2010.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pichelmann and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan,

Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 4th day of January, 2010.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft
Mayor

Attest: /s/ Matthew Jaunich
City Administrator

Councilmember Vrklan introduced the following resolution and moved for its adoption:

RESOLUTION NO. 6-2010
A RESOLUTION VACATING A PORTION OF CIRCLE DRIVE

WHEREAS, the City Council previously passed Resolution 78-2009 noting its interest in vacating, pursuant to Minnesota Statute §412.851, a portion of Circle Drive between Meadowlark Lane and Highway 5 legally described as:

“Beginning at a point which is the southwest corner of the Arlington Industrial Park Plat, which point is also the southwesterly point of beginning of Circle Drive, thence following the southern boundary of said Circle Drive South 53 degrees 33 minutes East a distance of 260.61 feet to the point of beginning of the section of Circle Drive to be vacated, which said point is also the most northwesterly corner of Lot 11, Arlington Industrial Park Plat. Thence proceeding from said point of beginning in a northeasterly direction, in a line perpendicular to the previously described line a distance of 50 feet to a point on the northerly right of way line of said Circle Drive. Thence proceeding along the northerly right of way line of Circle Drive in an Easterly and northeasterly direction to a point which is the intersection with the westerly and northwesterly right of way line of Meadowlark Lane, thence Southwesterly along the westerly / northwesterly right of way line of said Meadowlark Lane to a point intersecting the southerly right of way line of Circle Drive, thence following the southerly right of way line of Circle Drive in a westerly and northwesterly direction to the point of beginning and there terminating”

and setting a public hearing to consider the vacation of such street; and

WHEREAS, a public hearing to consider the vacation of such street was held on the 4th day of January, 2010, before the City Council in the Council Chambers at the Community Center, 204 Shamrock Drive, at 6:30 p.m. after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Administrator on the 18th day of December, 2009 and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, any person, corporation or public body owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto; and

WHEREAS, the Council in its discretion has determined that the vacation is in the best interest of the public because the platted street was never constructed and future construction of the street, along with maintenance costs, are not planned and are not in the best interest of the City.

NOW THEREFORE BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF ARLINGTON, COUNTY OF SIBLEY, MINNESOTA, that such petition for vacation is hereby granted and the portion of Circle Drive described as follows is hereby vacated:

“Beginning at a point which is the southwest corner of the Arlington Industrial Park Plat, which point is also the southwesterly point of beginning of Circle Drive, thence following the southern boundary of said Circle Drive South 53 degrees 33 minutes East a distance of 260.61 feet to the point of beginning of the section of Circle Drive to be vacated, which said point is also the most northwesterly corner of Lot 11, Arlington Industrial Park Plat. Thence proceeding from said point of beginning in a northeasterly direction, in a line perpendicular to the previously described line a distance of 50 feet to a point on the northerly right of way line of said Circle Drive. Thence proceeding along the northerly right of way line of Circle Drive in an Easterly

and northeasterly direction to a point which is the intersection with the westerly and northwesterly right of way line of Meadowlark Lane, thence Southwesterly along the westerly / northwesterly right of way line of said Meadowlark Lane to a point intersecting the southerly right of way line of Circle Drive, thence following the southerly right of way line of Circle Drive in a westerly and northwesterly direction to the point of beginning and there terminating”

BE IT FURTHER RESOLVED, that the Mayor and City Administrator are hereby authorized to sign all documents necessary to effectuate the intent of this resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Wills and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 4th day of January, 2010.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft
Mayor

Attest: /s/ Matthew Jaunich
City Administrator

Councilmember Reetz introduced the following resolution and moved for its adoption:

**RESOLUTION NO. 7-2010
A RESOLUTION ACCEPTING DONATIONS AND DESIGNATING THEIR USE**

WHEREAS, the City of Arlington may accept a gift of real or personal property, including money, and use it in accordance with the terms prescribed by the donor; and

WHEREAS, the City may not, however, accept or use gifts for religious or sectarian purposes; and

WHEREAS, the City of Arlington has received several donations of money to be used at the Library for the purchase of furniture.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Arlington that the City accepts the following donations in full and designates its use to help pay for furniture at the library.

- \$910.50 from a silent auction
- \$958.50 from various private donations
- \$1,500 from the Arlington Lions.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Pichelmann and upon poll being taken thereon the following voted in favor thereof: Pederson, Pichelmann, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Approved by the City Council of the City of Arlington this 4th day of January, 2010.

CITY OF ARLINGTON, MINNESOTA

/s/ James R. Kreft
Mayor

Attest: /s/ Matthew Jaunich
City Administrator

Discussion was held on the 3 residential solid waste collection licenses. Adm. Jaunich informed the Council that WasteManagement had recently purchased the other 2 licensed residential haulers (Tidy Disposal and Evergreen Sanitation). He stated that some residents have contacted the office expressing their concerns about only having 1 hauler. At the same time, TCW Disposal and Renville-Sibley Sanitation have expressed an interest in (applied for) the 2 open residential slots. Both TCW & RSS were present to talk about their respective businesses.

Motion by Wills, seconded by Vrklan, and passed by unanimous vote to approve the Applications for Solid Waste Collection (residential/commercial) and/or Dumpster Permit from TCW Disposal and Renville-Sibley Sanitation for the 2010 Calendar year.

Mayor Kreft commented that 1 of his 5 goals for 2010 was to assess the value of licensing only one solid waste carrier. The solid waste carriers from previous agenda item were asked to stay in order to provide insight on the subject matter. Discussion centered on positive/negatives with having only one carrier and what the bidding criteria could be (low bid, type/size of equipment, etc.).

Mayor Kreft presented his remaining Goals for 2010 (*see attached*). He assigned a goal to each Councilmember as follows:

- 1) Complete our Capital Improvement Plan – Reetz;
- 2) Partner with Sibley East School District, St. Paul Lutheran School and Sibley County Public Health in a “Safe Routes to School” program application – Pichelmann;
- 3) Connect our city parks with pedestrian pathways and collaborate for construction of a pedestrian trail to Sportsmen’s Park – Pederson;
- 4) Assess the value of licensing only one solid waste carrier – Councilmember Wills
- 5) Open communication with adjacent ambulance services to examine areas for co-operation – Vrklan.

Vrklan gave an update on the SMC Board. He commented on the improvements that have been made, which included boilers, basement remodel (physical therapy area) and third floor offices. He stated that an open house will be scheduled once all the work has been completed. He also commented on the financial status of the hospital.

Pederson reported that the ambulance service had responded to 296 calls during the year, which was up significantly from the previous year.

Wills questioned why the city was providing the recycling services on Main Street. Adm. Jaunich explained that the City receives a credit from the County for providing this service.

Motion by Pederson, seconded by Wills, and passed by unanimous vote to adjourn the meeting at 7:40 pm.

City Administrator Matthew Jaunich

Mayor James R. Kreft