

ARLINGTON CITY COUNCIL  
MEETING MINUTES  
FEBRUARY 19, 2008

The meeting was called to order at 6:30 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Griep, Reetz, Vrklan, Wills

Members absent: Borchert

Also present: Administrator Jaunich, PZ Adm. Smith-Strack

Motion by Reetz, seconded by Griep, and passed by unanimous vote to approve the agenda as presented.

Motion by Vrklan, seconded by Wills, and passed by unanimous vote to approve the consent agenda as follows:

- 1) Approval of the September 19<sup>th</sup> Special Workshop & October 10<sup>th</sup> Special Meeting Minutes
- 2) Approval of the February 4<sup>th</sup> Regular Meeting Minutes
- 3) Approval of the Bills
- 4) Accepting the proposal from MN/DOT to update the signal lights at Main Street & Hwy 5
- 5) Accepting of the bid for new Kubota lawn mower
- 6) Accepting of the bid for new playground equipment – Fairview Park.

Mayor Kreft noted that there were no citizens present to address the Council.

Adm. Jaunich noted the following announcements:

- 1) Infrastructure Rehabilitation Workshop – February 29<sup>th</sup> in Waconia from 9 a.m. – 11:30 a.m.;
- 2) Adapting Community Infrastructure to Climate Change Seminar – March 13<sup>th</sup> from 8:30 a.m. – 4 p.m. at the Minnesota Landscape Arboretum;
- 3) MMUA Winter Legislative Conference is March 12<sup>th</sup> – 14<sup>th</sup>.

The Council reviewed various financial reports.

Adm. Jaunich commented that the owner of G.E.I.S. is standing behind her personal guaranty to pay off the loan with the City of Arlington; she is just waiting to see if there is any money left after the bankruptcy.

Adm. Jaunich gave an update on the proposed wind tower. He explained that MMPA is continuing to look for an appropriate site within city limits for the tower, which 3 new sites had opened up (one is city owned). The Council reviewed an email from Timothy Forsch that answered several questions regarding the proposed wind energy system. It was noted that MMPA would own and maintain the tower.

Councilmember Griep introduced the following resolution and moved for its adoption:

**RESOLUTION NO. 13-2008**

**A RESOLUTION APPROVING THE APPLICATION FOR A LAWFUL GAMBLING LICENSE FOR THE VFW POST #6031**

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Arlington hereby approves the application for a Lawful Gambling License to be held at Triple E's (306 West Main Street, Arlington, MN 55307) as submitted by the VFW Post #6031.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Reetz and upon poll being taken thereon the following voted in favor thereof: Griep, Reetz, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: Borchert.

Adopted by the City Council of the City of Arlington this 19<sup>th</sup> day of February, 2008.

Signed: /s/ James R. Kreft  
Mayor

Attest: /s/ Matthew Jaunich  
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Discussion was held on the transportation bill being proposed at the State Capital. The Council reviewed letters from Representative Marty Seifert and Jim Miller (LMC) asking cities to pass resolutions supporting the transportation bill. Adm. Jaunich stated that his research showed many cities not wanting to get involved and have not acted on either request.

Adm. Jaunich had compiled a list of proposed changes to the City Charter (from discussions at previous meetings), which the Council reviewed.

Motion by Griep, seconded by Vrklan, and passed by unanimous vote to approve the list of proposed changes to the City Charter and pass it on to the Charter Commission for consideration.

The Council reviewed a copy of the city map showing which streets were scheduled to be seal coated this year.

Motion by Wills, seconded by Griep, and passed by unanimous vote to authorize Adm. Jaunich to advertise for bids to seal coat the city streets as designated on the map presented.

PZ Adm. Smith-Strack presented, for its first reading, Ordinance No. 222 – An Ordinance Amending Sections 13 (General Standards), 15 (Conditional Use Permits) and 5 (R-1 One and Two Family Residential) of Ordinance 169, the Arlington Zoning Ordinance, Relating to Accessory Structures within the City. She commented that the Council had placed a moratorium on the construction of accessory structures on November 5, 2007 in order to give the Planning Committee time to review the standards related to accessory structures. The Planning Committee reviewed the common architectural concepts relating to “residential character” including but not limited to: color, detail, fenestrations, form, function and texture. The Planning Committee was recommending approval of the proposed ordinance with the additions/changes. Smith-Strack commented that upon approval of the ordinance the moratorium would be lifted. Adm. Jaunich stated that the second reading would be held at the next regular Council meeting.

Discussion was held on possible (full) reconstruction of certain streets (4<sup>th</sup> Avenue NW and Circle Lane/Horseshoe Drive). Adm. Jaunich noted that per the 10-year street improvement plan, these 2 areas were designated for reconstruction in 2008. He suggested that the City should consider having infrastructure evaluations done, not just surface evaluations to determine what areas should be fixed first (reprioritize). Reetz agreed and commented that the improvement plan that was done 10 years ago may or may not be accurate for what actually needs to be reconstructed.

Motion Reetz, seconded by Griep, and passed by unanimous vote to authorize the City Engineer to do a feasibility study report for the southeast storm sewer project including the Matz & Trocke Addition and the 2008 Reconstruct Project including 4<sup>th</sup> Avenue NW and part of 3<sup>rd</sup> Avenue NW and West Douglas Street, which is to include all the utilities.

The Council reviewed an email from Sibley County Engineer Darin Mielke regarding bridge aesthetics on Arlington bridges (County Road 66: by wastewater facility and by the Sportsman Park, County Road 17 by Quickshop and County Road 9 over the High Island Creek northwest of city limits) and the possibility of covering some of the costs associated therewith. Reetz expressed opposition to contributing to the costs for the CR 66 Bridge as it is out of city limits.

It was the consensus of the Council to decline contributing towards any aesthetics for the CR 66 Bridges.

The Council reviewed a second email from Sibley County Engineer Mielke regarding the possibility of contributing towards the costs of implementing a trail system from city limits to the Sportsman's Park along CR 66, which is being scheduled for reconstruction in 2010. Adm. Jaunich commented that if the City was interested in this, the trail would be included in the reconstruction project and the County would work with the City on costs. Vrklan commented that the trail would lie within easement areas (along the shoulder of the road) and no permits would be needed (from private property owners).

It was the consensus of the Council to authorize Adm. Jaunich to inform Sibley County Engineer Mielke that the City would be interested in the proposed trail system to the Sportsman's Park. It was also the consensus to have the Park Committee and Comp Plan Task Force review the information and be involved in the project.

Adm. Jaunich commented on the most recent meeting of the Finance Committee and Shannon Sweeney of David Drown Associates. He stated that he has a much better understanding of what David Drown Associates does and what Northland Securities does (two completely different businesses); and gave a brief explanation of both. Sweeney informed them, at the meeting, that the present (investment) structure of the City was good. He did however recommend moving more money into a liquid (4M) fund. The Committee agreed that Sweeney should be the City's Financial Advisor. Adm. Jaunich commented that the Committee and Sweeney also discussed the hospital bond and how it should be handled.

Reetz gave an update on the most recent Fire Department Officer's meeting. They plan to start revising the "Officer Selection" process in April. They will also be revising/updating the By-laws. Reetz stated that the question was raised whether or not the Officers were covered under the City's general liability insurance and asked that Attorney Arneson check into this for them. He stated that some concern was expressed about the number of (business) keys the department has and would like to get some lock boxes for them.

Griep commented on the LGA meeting that he and Mayor Kreft had attended in Henderson.

It was noted that the following would be on the next regular meeting agenda:

- 1) Second reading of Ordinance 222;
- 2) Recommendation from Finance Committee to appoint Shannon Sweeney as the City's Financial Advisor.

Brief discussion was held on the SMC Administrator's contract. It was noted that there has been a lot of good feedback coming in about the recent change in management at the hospital. Griep commented that a new physician's assistant had just been hired. It was noted that there would be another meeting with the hospital about the ambulance service.

Motion by Griep, seconded by Reetz, and passed by unanimous vote to adjourn the meeting at 8:07 p.m.

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City Administrator Matthew Jaunich

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Mayor James R. Kreft