

ARLINGTON CITY COUNCIL
MEETING MINUTES
AUGUST 18, 2008

The meeting was called to order at 6:35 p.m., Mayor Kreft presiding.

Members present: Mayor Kreft, Borchert, Griep, Reetz, Vrklan, Wills

Members absent: None

Also present: EDA Director Schultz, Engineer Joel Hawbaker, Joe Morgan, Kurt Menk

Motion by Griep, seconded by Borchert, and passed by unanimous vote to approve the agenda as presented.

Motion by Borchert, seconded by Vrklan, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of the August 4th Regular Meeting Minutes
- B) Approval of the Bills
- C) Approval of Maintenance Worker Job Description
- D) Approve the Purchase of four used laptops for \$1,278.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- 1) Minnesota Valley Regional Rail Coalition Organizational Meeting – August 20th from 1-4 p.m. at the Winthrop Vets Club
- 2) Budget Workshop (including Joint Budget Workshop with SMC Board) – August 25th at 7:00 p.m.
- 3) Filing for City Offices open at 8:00 a.m. on Tuesday, August 26th
- 4) City Offices will be closed on Monday, September 1st for Labor Day (Council Meeting will be Tuesday, September 2nd at 6:30 p.m.).

The Council reviewed the following communications:

- 1) July Financial Reports
- 2) Water Conservation Rate Requirement
- 3) WWTP Permit Pre-Public Notice.

Mayor Kreft recessed the regular meeting and called to order the public hearing for the improvement for water and sewer extensions. It was noted that Engineer Joel Hawbaker and resident Joe Pomplun were present. Engineer Hawbaker reviewed the various options (water and sewer, sewer only, lot considerations, etc.) available for extending utilities (all included boring under the County Road) to the two properties just recently annexed into city limits (northern boundary). Morgan commented that they just wanted the services put in up to the property line and they would take care of getting the service lines in themselves. Various questions were asked and answered.

Motion by Vrklan, seconded by Borchert, and passed by unanimous vote adjourn the public hearing.

Mayor Kreft adjourned the public hearing and reconvened the regular meeting.

Motion by Reetz, seconded by Griep, and passed by unanimous vote to accept the preliminary engineering report for County Road 69 – utility extensions as presented by Bolton & Menk.

Additional discussion was held on the various options available for extending the utilities to the northeast corner of town. Reetz commented that he favored the cost sharing option; the property owner is only responsible for the portion that affects their property and the city covers (in reserve) the balance until such

time as other properties are connected to the system, at which time they will be assessed their portion respectively. It was suggested to have Bolton & Menk create two different plans for this project. The first would include the extension of the water and sewer mains north to a specified point, directional boring under the road and services lines to the respective property lines. The second would be solely for the extension of the water and sewer mains north to a specified point and the property owners then would be responsible for hiring their own contractor to put in the service lines and connect to the utility mains (do the directional boring).

Motion by Griep, seconded by Wills, and passed by unanimous vote to table Resolution No. 39-2008 A Resolution Ordering Improvement and Preparation of Plans until the next regular meeting in order to research further one of the options being considered for the utility extension project.

Engineer Hawbaker gave an update on the televising project for Horseshoe Drive and Circle Lane area.

Griep questioned Engineer Hawbaker if he has determined whether or not it is feasible for the City to provide city services to those properties that have their own septic systems and are within the 500 ft. allotment. Engineer Hawbaker stated that he was made aware of this, but has not really had a chance to review them yet.

Mayor Kreft recessed the regular meeting and called to order the public hearing for the sidewalk improvement project. It was noted that there were no residents present.

Motion by Borchert, seconded by Wills, and passed by unanimous vote adjourn the public hearing.

Mayor Kreft adjourned the public hearing and reconvened the regular meeting.

The first reading of Ordinance No. 227 – An Ordinance Repealing and Replacing Section 11 of Ordinance 169, the Arlington Zoning Ordinance, Relating to Planned Unit Developments was held. Reetz explained that the Planning & Zoning Committee, along with Consultant Smith-Strack's expertise, spent several months on the proposed ordinance to ensure that it was up-to-date and provides the best protection for the city's needs. Mayor Kreft noted that P&Z Adm. Smith-Strack would be present at the next regular meeting to present the second reading of the ordinance.

The first reading of Ordinance No. 228 – An Ordinance Amending Section 5 (R-1 Single and Two Family District), Subdivision 2 (Permitted Uses) of Ordinance 169, the Arlington Zoning Ordinance, Relating to Funeral Homes was held. Reetz gave a brief explanation of why this ordinance was needed. It was noted that the second reading will be held at the next regular meeting.

Discussion was held on the Sidewalk Improvement project. Mayor Kreft explained that this project had been originally bid earlier in the year by two local contractors at \$4 per sq. ft. who later informed the City that they were no longer able to do the work for that price. He stated that the project was then re-bid. The Council reviewed the eight bids obtained for the Sidewalk Improvement project. It was noted that City Adm. Jaunich had calculated the low bid to be \$3.85 per square ft. and recommended approval of said bid. It was noted that the low bidder would be able to start the project within one week. Reetz expressed some reservation about doing the west side of the project this year and using money from the reserve funds to cover the additional costs (not budgeted for), even though the bid was good.

Motion by Vrklan, seconded by Borchert, and carried (Reetz opposed) to accept the low bid for the Sidewalk Improvement project (both East and West Adams Streets, plus bituminous) from Countryside Concrete, Inc. of Belle Plaine in the amount of \$40,224 plus \$2,000 for the bituminous portion of the project.

Councilmember Borchert introduced the following resolution and moved for its adoption:

RESOLUTION NO. 40-2008

A RESOLUTION ORDERING IMPROVEMENT

WHEREAS, a resolution of the City Council adopted May 5th and June 16th of 2008, fixed a date for a Council hearing on the proposed improvement of sidewalks on East Adams Street from the railroad tracks going east to the 400 block, including Avenues; along with West Adams Street from the railroad tracks going west to the 600 block, including Avenues; and

WHEREAS, ten days' mailed notice and two weeks published notice of the hearing was given, and the hearing was held on the 18th day of August, 2008, at which time all persons desiring to be heard were given an opportunity to be heard thereon.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ARLINGTON, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the sidewalk report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted on May 5th and June 16th of 2008.
3. Such improvement is hereby ordered to be performed by Countryside Concrete, Inc. of Belle Plaine in the amount of \$42,224 for both East and West Adams Streets.
4. The City Council declares its official intent to reimburse a portion of its costs of the improvement through assessments in accordance to the City's Assessment Policy.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Wills and upon poll being taken thereon the following voted in favor thereof: Borchert, Griep, Vrklan, Wills; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: Reetz.

Adopted by the City Council of the City of Arlington this 18th day of August, 2008.

Signed: /s/ James R. Kreft
Mayor

Attested: /s/ Matthew Jaunich
City Administrator/Clerk/Treasurer

Whereupon said resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Vrklan expressed some concern about the sidewalks that have been replaced in previous years and how they are not holding up (flaking). It was suggested to have Street Supt. Thomes take the new sidewalk contractor around to show him the problem areas and see what if anything can be done about it.

The Council reviewed a few bids obtained by Street Supt. Thomes for new garbage cans and benches for Main Street.

Motion Reetz, seconded by Borchert, and passed by unanimous vote to authorize Street Supt. Thomes to purchase 4 garbage cans for Main Street from Thomes Brothers Hardware in the amount of \$1,240 plus tax.

Motion by Wills, seconded by Borchert, and passed by unanimous vote to authorize Street Supt. Thomes to purchase 2 benches for Main Street from Thomes Brothers Hardware in the amount of \$375 plus tax for each.

The Council reviewed and briefly discussed the Financial Management Plan that Administrator Jaunich has drafted. This plan will be discussed in more detail during the upcoming budget workshop.

Reetz commented that he would like to see the City approach the Developers of the 3 developments to follow up on the Developer's Agreements and fees owed the City. Mayor Kreft stated that he had spoken with P&Z Consultant Smith-Strack on this and she was attempting to make contact with them.

It was noted that the Streets Committee had reviewed the applications for the Maintenance Worker position and have narrowed the number down to six for interviews.

Mayor Kreft commented that the part-time summer lawn mowers were done and the 2 retired gentlemen from Spring were resuming the mowing for the remainder of the season.

Borchert suggested having a Fall city wide cleanup like the one that is held in Spring. Adm. Jaunich will look into this to see what date would work.

Brief discussion was held on the City Forester services and having them do an initial 'sweep' of the town to familiarize themselves with what types of trees (problems) there are.

Motion by Griep, seconded by Borchert, and passed by unanimous vote to adjourn the meeting at 7:45 pm.

EDA Director Denny Schultz

Mayor James R. Kreft