

ARLINGTON CITY COUNCIL  
MEETING MINUTES  
APRIL 17, 2006

The meeting was called to order at 6:30 p.m., Mayor Czech presiding.

Members present: Mayor Czech, Borchert, Griep, Reetz, Voight, Wills

Members absent: None

Also Present: Administrator Krueger, Cemetery Board Members Pomplun & Goblirsch, Street Supt. Thomes, P&Z Administrator Jenness

Motion by Voight, seconded by Griep, and passed by unanimous vote to approve the agenda as presented.

Motion by Wills, seconded by Voight, and passed by unanimous vote to approve the minutes from the April 3, 2006 meeting as presented.

Motion by Griep, seconded by Reetz, and passed by unanimous vote to approve the bills as presented and Statement of Funds for March. The Council reviewed the Revenue Guidelines that had been put together. Voight requested to have a separate line item for the Technology Center.

Cemetery Board members Pomplun & Goblirsch were present to discuss landscaping for the cemetery entrance. Goblirsch gave a brief summary on project and stated that phase 1 of the project was to cost approximately \$5,300. The Cemetery Board was asking permission to proceed with phase 1 of the landscaping for the cemetery this year. Borchert commented that he felt that more discussion between Cemetery Board members was needed as they had not agreed on everything at their last meeting, such as sidewalk and pedestrian gate. He added that now there was sod in the island and this would have to be addressed, which was not discussed at that meeting. Administrator Krueger commented that he had put this on the agenda to get things moving and get the Council's permission to allocate the funds needed for this project as he does not have the authority to do so. Pomplun added that by asking for the funds to be allocated, the Cemetery Board would know how much money they had to work with and would decide what to include in phase 1 of the project (plantings, sidewalk, pedestrian gate, signage, and paver blocks). It was noted that some money had already been allocated towards the purchase of a new lawn mower; therefore less money (approximately \$3,000) would be available for the landscaping project. The Council recommended the Cemetery Board come to an agreement on what is to be done and then come to the Council.

The Council reviewed the applicants for the summer lawn mowing positions. Street Supt. Thomes stated that the 2 individuals from last year had not applied and reviewed the hiring process. He was recommending hiring Isaac Pauly and Kirby Weckworth as they both had some previous experience. The other applicants (of which 1 was too young) were Martin Brueggemeier, Derek Berger, Harvey Beneke, and Nicole Walters. The 2 individuals would be responsible for mowing and trimming on all city property and also assist the Water/Waste Water Department with flushing hydrants. Wills questioned what Supt. Thomes based his recommendations on (qualification, age). Thomes stated he looks at previous experience (or returning applicants), physical ability, and also speaks with the individuals. He explains to them that the pay is \$8.75 per hour and the position is weekly, unless there is too much rain or there is a drought. Wills commented that he would like to see interviews being held even for part-time positions as he was concerned about discriminating. Voight commented that she feels Street Supt. Thomes knows what the job requires and who would qualify for the position from the applications received. Administrator Krueger explained that Supt. Thomes has handled this in the past, but interviews could be done in the future. Reetz commented that job descriptions would have to be made for the summer part-time positions if interviews are held. The question arose who mows until these individuals become available or when they go back to school. Thomes explained that he has worked with a semi-retired married couple who is willing to work a couple of weeks in Spring and Fall in the past or the

position is open to any semi-retired individuals that would be interested. Reetz re-emphasized that he hopes there is proper documentation as to why one individual is hired over another. Administrator Krueger stated a checklist could be implemented when hiring part-time employees, similar to the one for full-time employees.

Motion by Wills, seconded by Borchert, and failed (Voight, Reetz, and Griep opposed) to hold interviews for part-time employees for summer positions.

Motion by Voight, seconded by Reetz, and carried (Borchert and Wills opposed) to accept Street Supt. Thomes' recommendation to hire Isaac Pauly and Kirby Weckworth for the summer lawn mowing positions at \$8.75 per hour.

The Council reviewed the applications for the 3 Summer Recreation positions. Street Supt. Thomes explained that 5 applicants had applied of which 3 were returning from last year. He recommended hiring the returning applicants from last year, Doug Flieth as the Director and Stephanie Schultz and Paul Pichelmann as the assistants. Griep commented that this is a good program and these individuals do a good job with the kids.

Motion by Borchert, seconded by Griep, and passed by unanimous vote to accept Street Supt. Thomes' recommendation to hire the following for the summer recreation positions: Doug Flieth as Director and Stephanie Schultz and Paul Pichelmann as the assistants.

Street Supt. Thomes explained that the senior group plays cards every Thursday in the Senior Citizen's Building and store their 8 card tables in the back. It has come to his attention that the tables need to be replaced. He understands that the Golden Agers Club purchased the tables years ago. He had obtained 3 bids to replace the tables and asked for direction from the Council. Voight will contact the Golden Agers Club to see what kind of tables are needed/wanted and report back to the Council at a future meeting.

P&Z Administrator Jenness presented Ordinance No. 195 – An Ordinance to Control and Eradicate the Growth of Noxious Weeds and to Regulate Excessive Growth of Other Weeds and Nonagricultural Grasses Within the City of Arlington and Providing for the Administration and Enforcement of Such Regulations and Ordinance No. 196 – An Ordinance Regulating Telecommunication Towers, Antennas and Related Facilities Within the City of Arlington and Providing for Administration and Enforcement of Such Regulations for their first readings. He worked with Attorney Arneson on these Ordinances. Jenness answered the Council's questions related to these 2 ordinances. The second reading will be held at the next meeting.

P&Z Administrator Jenness spoke briefly on the Comprehensive Land Use Plan that he was working on.

The Council reviewed the information on the Speeding Ticket Diversion Program being offered through Sibley County. It was agreed that this was a good program.

Councilmember Borchert introduced the following resolution and moved for its adoption:

#### RESOLUTION NO. 9-2006

#### **RESOLUTION SUPPORTING THE SIBLEY COUNTY DRIVER AWARENESS CLASS**

BE IT RESOLVED, that the City of Arlington supports the Sibley County Driver Awareness Class and hereby enters into a Memorandum of Understanding with Sibley County (see attached).

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Wills and upon vote being taken thereon the following voted in favor thereof: Borchert, Griep, Reetz, Voight, Wills; and the

following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 17<sup>th</sup> day of April, 2006.

Signed: /s/ David Czech  
Mayor

Attested: /s/ David L. Krueger  
City Administrator/Clerk/Treasurer

Whereupon said resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Administrator Krueger explained that he had met with the Public Buildings Committee about increasing the liquor license fees. The current rates are \$1,100 for On-Sale, \$100 for Off-Sale and no fee for Sunday licenses. The Committee had researched what other towns were charging and found that Arlington appeared to be one of the lowest. The proposed increases are \$1,300 for On-Sale, \$200 for Off-Sale and \$100 for Sunday licenses.

Motion by Griep, seconded by Wills, and passed by unanimous vote to hold a public hearing to discuss increasing the liquor license fees on Monday, May 1<sup>st</sup>.

Discussion was held on transferring funds to cover the 2006 Street project (approximately \$65,000-\$80,000). Administrator Krueger explained that there is money in various funds (surplus from previous years already in the general fund) that could be moved around. It was the consensus of the Council to take the necessary funds out of the general fund to help cover the costs associated with the 2006 Street project.

The Council reviewed the letter from the Polka Festival Committee asking to be considered a non-profit organization while renting the Community Center for their Polka Festival in May. In an effort to keep costs down due to their limited budget, they are hopeful that the Council would grant them this status so they would only have to pay for the cleaning costs and not complete rental fees. They have been granted this status in the past.

Motion by Voight, seconded by Borchert, and passed by unanimous vote to grant the Polka Festival Committee non-profit status while renting the Community Center for their Polka Festival in May and only pay for the cleaning costs associated with said event.

Administrator Krueger spoke briefly on the upcoming League of MN Cities Conference in St. Cloud on June 28-30. He asked the Councilmembers to let him know as soon as possible who would be attending in order to get hotel rooms reserved.

Administrator Krueger asked the Council if they wanted the Police Committee Rules on the next agenda or hold a separate meeting to review them. Reetz suggested that upon approval to mark on the actual copy when it was last reviewed/updated and approved. Administrator Krueger agreed that it should be dated. Mayor Czech suggested including the Rules in the council minutes when they are approved.

Administrator Krueger explained that the Park Board was going to be meeting in the next day or so, on the issues with the Arlington Good Samaritan Center expansion project. Mayor Czech commented that he was anxious to keep moving forward on this project as there have been so many delays. He would like to see them get started on their construction. Reetz expressed concern that a clause should be added that states if an unknown utility is found during construction, that the City will not be held responsible. Administrator Krueger commented that future hospital expansion, the shelter, removal of trees and utility easement area are to be

considered during negotiations with the Good Samaritan Center. Administrator Krueger gave a brief history on the expansion project and need for park land.

Administrator Krueger stated that the Utility Committee was also going to be meeting at the end of the week and would be discussing some issues such as electrical meters, wells, maintenance issues, etc.

Wills questioned how things were progressing with the new helipad. Voight commented that no dates have been set to move it yet. Reetz questioned if any more trees will have to come down to accommodate the new pad. She thought all tree problems had been taken care of.

Reetz commented that the City “loaned” money out for the Veterans Memorial and questioned if any had been paid back. Administrator Krueger believed payments were being made, but he was unsure of the timeline involved and would report back to the Council at a future meeting.

Voight questioned if the new cleaning contract had been signed. Administrator Krueger commented that there were some transitional things going on and he had not seen a signed copy yet.

Motion by Borchert, seconded by Reetz, and passed by unanimous vote to adjourn the regular meeting at 8:30 p.m.

---

Administrator David L. Krueger

---

Mayor David Czech