

ARLINGTON CEMETERY BOARD
MEETING MINUTES
JANUARY 31, 2007

The meeting was called to order at 8:00 a.m. by Mayor Kreft.

Members Present: Councilmember Gregg Borchert, Elmer Burdorf, Peter Glieden, Greg Goblirsch,
Ken Wiemann

Members Absent: None

Also Present: Mayor Jim Kreft, City Administrator David Krueger, Supt. Dan Thomes, Office
Staff Lana Woehler, Bernet Pinske, Jerome Gildea

Officer Elections were held. Goblirsch declined the appointment to the Chairman position based on the fact that he was an officer for another Committee. Borchert had also been nominated for the Chairman position. It was explained that Borchert could not be elected as an officer because he was representing the Council on the Board.

Motion by Wiemann, seconded by Borchert, and passed by unanimous vote to appoint Greg Goblirsch as Vice Chairman of the Cemetery Board for 1 year.

It was the consensus of the Board to hold the remaining officer elections at the next regular meeting. It was noted that the City Staff would act as the Assistant Secretary and take the minutes for the meetings.

Motion by Borchert, seconded by Burdorf, and passed by unanimous vote to approve the minutes from the December 27, 2006 meeting as presented.

Lana Woehler presented the number of lot sales and burials from 2002-2006. She stated that there had been 57 total lot sales and 79 burials during this period. She explained that the burials had taken place in the all areas of the cemetery (original, 1st and 2nd additions). She had colored a map showing the open lots and burials.

The Board reviewed Ordinance No. 139 – Creating the Cemetery Board and Ordinance No. 197 Rules of Operation. Administrator Krueger commented that the cemetery is not self supporting and some funds have been used from the general tax levy (not by special resolution as stated in Ordinance No. 139). Borchert commented that under Section 1 of Ordinance No. 197 it states that the “Cause of Death and the Name/Address and Phone Number of Nearest Kin” are to be provided to the City Administrator for the permanent burial record book; this information is not considered to be public information and can no longer be provided by any funeral home. Some discussion was held on Section 9 (Ordinance No. 197) about fill and compaction around the vault and sinkage of the vault (does not happen). It was the consensus of the Board to leave both ordinances alone at this time.

Considerable discussion was held on trying to prioritize projects to be done in the cemetery. The Board reviewed 2 proposals from Bolton & Menk for the next proposed roadway. Administrator Krueger explained that the roadway would be done in 2008 with another street project. It was the consensus of the Board that they would like to see an 18” rock base with 4” bituminous overlay for the

new roadway when the Council is planning to budget for this project. It was agreed that the roadway would be the next major project, followed by creating cremation lots, then look at a columbarium structure and finally landscaping.

It was the consensus to leave the meeting date as the last Wednesday of each month to be held at 8:00 a.m.

Borchert commented on lawn mowing and suggested looking into contracting out for lawn mowing services.

Discussion was held on the number of appointments to the Cemetery Board. It was understood that that would have to be tabled until the next meeting when Chairman could be appointed and the Vice Chairman could be present.

The next regular meeting is scheduled for February 28, 2007 at 8:00 a.m. in the Council Chambers.

Motion by Glieden, seconded by Burdorf, and passed by unanimous vote to adjourn the meeting.

Vice Chairman Greg Goblirsch

Councilmember Gregory Borchert