

ARLINGTON CEMETERY BOARD
MEETING MINUTES
JANUARY 27TH, 2010 @ 8:30

The meeting was called to order at 8:30 am by acting Chairperson Pinske.

Members Present: Chairperson Pinske, Wieman, Weckwerth, Glieden, Councilmember Vrklan,
Adm. Jaunich

Members Absent: Mayor Kreft, Supt. Thomes, Burdorf, Schauer

Motion by **Glieden** seconded by **Wieman** to approve the minutes for September 30th, 2009 as presented – motion passed.

Election of Officers: Pinske elected as Chairperson, Weckwerth elected as Vice-Chair,
Councilmember Vrklan elected as Secretary

A. Review Budget: \$16,000 in the Cemetery Fund

B. Old Business:

1.) Correction in the September 30th Minutes:

Under old business recommendations for tree planting – Section 10 should be changed to read: Graves should be (2) rows back from Arborvitae and not so close as to affect future road construction or digging of graves

2.) Establish tree planting specifications

a.) A total of (5) trees to be planted, (2) of the same species to be planted at the cemetery entrance, (3) to be planted along the south side that is now being opened for plot sales. **Selected sites: Section 3 Lots 5 & 6, Section 10 Lots 5 & 6, and Section 17 Lots 13 & 14.**

- 1.) Trees are to be 2" to 2½" in diameter balled in burlap;
- 2.) Tree planting Spring of 2010;
- 3.) Any trees selected should be free of fruits, berries, nuts, and heavy staining saps;
- 4.) (2) Lindens would be a good choice for the front entry;
- 5.) The other (3) trees could possibly be a mix of Maple, Elm, etc.;
- 6.) Trees should be planted with a (4') circle of mulch at the base to protect trees from mower damage;
- 7.) Install rabbit guard on each tree;
- 8.) Have new City Forester review project for helpful suggestions;
- 9.) Prices should be separated into labor and materials;
- 10.) Trees should be of the same size if possible;
- 11.) It is recommended to use either Redwood Nursery or Traverse De Sioux Nursery (St. Peter);
- 12.) Recommendation (Bids) in by March Cemetery meeting and submitted to Council by April.

C. New Business: Establish goals for 2010

- 1.) Work on possible creation of site for Columbarium;
- 2.) Motion by **Glieden** seconded by **Wieman** to purchase a leaf blower to clean grass clippings from stones after mowing (to be done by City Staff) (Motion carried).
- 3.) Would like to have Supt. Thomes at the next meeting to discuss shrub trimming and marking, adding fill, and seeding the old well.

D. Determine next meeting date: *March 31ST, 2010*

E. Motion by **Wieman** and seconded by **Weckwerth**, and passed by unanimous vote to adjourn the meeting at 9:45 am.

Mike Vrklan, Secretary

Bernet Pinske, Chairperson