

ARLINGTON CEMETERY BOARD  
MEETING MINUTES  
APRIL 26, 2006

The meeting was called to order at 8:00 a.m. by Chairperson Florence Dahl-Bigaouette

Members Present: Chairperson Dahl-Bigaouette, Burdorf, Glieden, Goblirsch, Pomplun, Wiemann

Members Absent: Councilmember Borchert

Also Present: Administrator Krueger, Mayor Czech, Supt. Thomes

Motion by Pomplun, seconded by Wiemann, and passed by unanimous vote to approve the minutes from the March 29, 2006 meeting as corrected.

Pomplun reported that there were 22 burials, 14 lots sold at \$250 and 3 lots sold \$200 (re-sale price) in 2005.

Pomplun updated the Board on the number of lots currently being reserved in the cemetery. She stated that letters had been mailed to the following individuals explaining that the City had changed its policy for reserving lots in the cemetery: Arden Kreft-4 lots reserved, Cindy Hebeisen-Wyatt-1 lot reserved, Brian Bullert-2 lots reserved, Audrey Serbus-1 lot reserved, and Eric Bergersen-paid for 2 and reserved 7 lots. The letter further explained that they had 90 days in which to come in and pay for said lots (at current price of \$250 per lot) or they would be become available to the public. Pomplun stated that 2 parties had come in and paid for the lots that they had reserved and 2 other parties were still discussing it.

The Board reviewed the revised copy of the Rules of Operation. Pomplun explained that Attorney Arneson had made the suggested changes and highlighted them. Pomplun asked the Board to re-read Section 8 – Grave Decorations. At the time the Rules were given to Attorney Arneson to revise, he was asked to add language that explained that certain decorations (shepherd's hooks/plant stands) would be permitted, but they had to be connected to the monument or drilled into the wash area. She pointed out that the Board had voted (during a meeting held while the Rules were being revised) to revoke its previous decision on allowing these types of decorations (drilling into the wash for shepherd's hooks/plant stands) due to the damage (cracking) to the wash itself, but the language was still in the Revised Rules. Discussion was held on allowing shepherd's hooks/plant stands to be placed in the grass adjacent to the wash and planters to be placed directly on the wash during the 3 weeks around Memorial Day only with the understanding they would be removed after the 3 weeks.

Motion by Glieden, seconded by Burdorf, and passed by unanimous vote to have Attorney Arneson revise Section 8 – Grave Decorations by deleting the second paragraph that reads "If any lot owner wishes to maintain a permanent decoration....." and replace it with "Shepherd's hooks and planters will be allowed to be placed in the grass, but right next to the wash or placed directly on the wash during the 3 weeks around Memorial Day only, drilling into the wash is not permitted.

Motion by Goblirsch, seconded by Wiemann, and passed by unanimous vote to recommend to the City Council to approve the revised Rules of Operation subject to the revisions above.

Administrator Krueger reviewed the cemetery budget. He stated that \$7,500 had been allocated for

this years landscaping project and capital outlay. However, \$2,502.75 had been deducted for the new lawn mower that had been purchased, which is primarily used in the cemetery, leaving a balance of \$4,997.25 in the capital outlay fund. Krueger explained there was not enough money left to do phase 1 completely; therefore the Board would have to downsize the project for this year. He further explained that the 2006 Street Improvement Project included paving the roads within the cemetery and the cost for this would not be coming out of the cemetery capital outlay fund; it was part of the street project.

Pomplun explained that she had Redwood Falls Nursery refigure the proposals from last year with the understanding that they would be done in different phases. The Board reviewed both the original and revised proposals. She also presented a quote for having the sod removed from the island and explained that the sod could be used within different areas of the cemetery. The reason she obtained this quote was the Council expressed concern that money had been spent to have the sod put in, just to have it removed within a year. Pomplun said the original plan was to have rock in the island, but due to the time of year and for erosion control purposes (until the Board could decide on what it wanted in the island) the sod had been put in.

Thomes presented a quote in the amount of \$2,500 from Trocke Construction for installing the brick pavers around the flagpole in the island. He stated that the City already had the pavers (left over from the Main Street project), but needed someone to install them. Thomes also presented information for signage (different styles and colors).

Pomplun commented that the Council would like the Board to be in agreement on what is to be done at the cemetery before they give their approval. She said in reviewing the cemetery minutes, she found that the sidewalk up to the pedestrian gate was not supposed to be included in this year's project. Goblirsch expressed his feelings that the signage should be the first priority and removing the sod from the island should be the second priority along with putting in the rock, plantings and pavers in the island. He would also like to see some plantings around the piers as the entrance looks bare. He commented that after this was done, some kind of plan should be put together so the Council knows how much to budget each year. Administrator Krueger commented that the signage should be done for sure this year. He feels that the trees (natural screen) along the perimeter should be done so they can get established along with some plantings around the piers. He suggested leaving the island for next year when there was more money available. Glieden suggested putting the pavers in the island (around the flagpole and flood light to the end), that way next year the plantings could go right up to them. Administrator Krueger commented he was trying to get the most done for the money available and \$2,500 seemed pretty expensive just to put pavers in. Thomes suggested putting rock throughout the entire island and forget about the pavers. Glieden suggested making a path with the pavers that would be the same width as the base of the flag stand and only be from the east side of the base to the end of the island, then rock around the rest.

Discussion was held on what style and size of sign to have. Thomes clarified that the sign was to be placed in the area just to the south of the flagpole in the grass area where the entrance driveway and existing roadway meet. The Board favored the look of the more decorative sign with the paper insert than the metal sign on a post. It was understood that a box would be installed at the bottom of the sign which held the entire Rules of Operation.

Discussion was held on what should be included on the sign itself. Pomplun had typed up the following:

CEMTERY RULES:

- Open During Daylight Hours Only
- Children Must Be Accompanied By Adult
- Flowers/Plants Are Allowed On Headstone Or Placed On Cement Wash Only
- Flowers/Plants/Memorials May Be Placed 1 Week Prior To Memorial Day, But Must Be Removed Within 2 Weeks After
- No Planting of Trees Or Shrubs Within The Cemetery
- Permits Required Prior To Burial or Placement of Markers/Monuments
- See Complete Rules In The Box Below.

She stated that she tried keeping the sign as generic as possible. Some minor changes were suggested along with adding: Contact City Office, 507-964-2378.

Discussion resumed on what was all to be included in this year's project. It was the consensus that the following would be included in phase 1 of the cemetery project:

- Signage (approximately \$350)
- 30 Techny Arborvitae (\$1,650)
- 8 Magic Carpet Spirea (\$184)
- 6 Prince Charming Lilac (\$132)
- Bryan Rock (approximately \$300)
- Typar Fabric and Edging (\$100)
- Labor (approximately \$900)
- Pedestrian Gate (\$100).

Administrator Krueger commented that there was approximately \$1,100 left over and could be carried over to next year's project.

Motion by Glieden, seconded by Wiemann, and passed by unanimous vote that the color of the sign should be Desert Tan.

Motion by Wiemann, seconded by Goblirsch, and passed by unanimous vote to have a prefabricated single-sided sign with a 16x23 display area.

Goblirsch suggested that the next meeting agenda should include making a 5-year plan for the cemetery. He also suggested looking at putting the curve on the road where the old memorial had been near the old entrance. He would like to see some of the corners on the roadways fixed up. Thomes stated they have been fixing them already. He questioned if a bituminous curb could be put on the roadway near the new entrance where the cement curbing ends. Thomes said bituminous is not the answer.

The next regular meeting is May 31, 2006 at 8:00 a.m.

Motion by Goblirsch, seconded by Wiemann, and passed by unanimous vote to adjourn the meeting at 9:40 a.m.

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Secretary Vicki L. Pomplun